

# **WEST SHORE FIRE DISTRICT COMMISSIONERS MONTHLY MEETING JULY 10TH MEETING MINUTES**

Those present were: Commissioner Bruneau, Commissioner Mink, Commissioner Lepper  
Chief Zayas.

Commissioner Bruneau called the meeting to order at 6:00 p.m., followed by the Pledge of  
Allegiance followed by a moment of silence.

## **Open Public Session**

Commissioner Bruneau asks if anyone has any public input

2<sup>nd</sup> request

3<sup>rd</sup> request

None

Public input closes at 6:01pm

## **Minutes of the Previous Meeting**

Commissioner Lepper makes motion to approve the meeting minutes from the prior meeting,

Commissioner Mink seconds the motion

Minutes were approved.

## **Purchase Orders**

Commissioner Bruneau - purchase orders have been signed; they are in the Commissioner's  
office.

## **Correspondence**

Chief Zayas read a letter regarding a call on Jones Hill Rd.

## **Chief Officers' Reports**

Chief Zayas reads his report into the meeting minutes

Chief Zayas also read Interim DC McBurney's report, McBurney was on command of a boat call  
at the time of the meeting.

Commissioner Bruneau makes a motion to approve the Chiefs and Captains reports

Commissioner Lepper seconds the motion

Approved, all in favor.

\*All reports including Chiefs and Captains reports are available upon request.

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### **Old Business**

Chief Zayas updates the Commission:

The new Boat is in service

Interim DC McBurney has started in the office

Part time Fire Marshal Wesley Nelson has been working with the Fire Marshal

Vancord- Email server needs to be moved out of the Police data center to a “cloud” server

Chief Zayas asks for a motion to move the server

Commissioner Bruneau makes a motion

Commissioner Lepper approves the motion

Commissioner Mink approves the motion

All approved

### **New Business**

Commissioner Mink makes a motion for Commissioner Bruneau for Chairman

Commissioner Lepper seconds the motion

approved

Commissioner Bruneau is Chairman

Chief Zayas asks for a motion to hire a Paramedic/Firefighter

Commissioner Bruneau makes a motion to approve hire of a Paramedic/Firefighter

Commissioner Lepper seconds the motion

Commissioner Mink also approves the motion

All in favor, approved

Executive session:6:26 pm

Commissioner Bruneau reports:

Discussion of additional personnel

This has been “tabled” for now

**Meeting adjourned at 6:48 pm**

**All in favor**

Respectfully submitted,

Kathleen A. O’Brien,

West Shore Fire District- Office Manager