

**WEST SHORE FIRE DISTRICT  
COMMISSIONERS MONTHLY MEETING  
AUGUST 14<sup>TH</sup> 2025  
MEETING MINUTES**

Those present were: Commissioner Bruneau, Commissioner Mink, Commissioner Lepper  
Chief Zayas, Interim Deputy Chief McBurney  
Commissioner Bruneau called the meeting to order at 6:02 p.m., followed by the Pledge of  
Allegiance followed by a moment of silence.

**Open Public Session**

Commissioner Bruneau asks if anyone has any public input  
2<sup>nd</sup> request  
3<sup>rd</sup> request  
None  
Public input closes at 6:04pm

**Minutes of the Previous Meeting**

Commissioner Mink makes motion to approve the meeting minutes from the prior meeting,  
Commissioner Lepper seconds the motion  
Minutes were approved.

**Purchase Orders**

Commissioner Bruneau - purchase orders have been signed; they are in the Commissioner's  
office.

**Correspondence**

None

**Chief Officers' Reports**

Chief Zayas reads his report into the meeting minutes  
Interim Deputy Chief McBurney reads his report into the meeting minutes.

Commissioner Bruneau makes a motion to approve the Chiefs and Captains reports  
Commissioner Lepper approves the motion  
Commissioner Mink seconds the approval  
Approved, all in favor.

\*All reports including Chiefs and Captains reports are available upon request.

### **Old Business**

Chief Zayas updates the Commission:

- New Tahoe was delivered and its in service
- New Boat is in service.
- The HAAS system is up and running
- Application for a new Firefighter Paramedic has been posted
- New medical billing company has the information they need to get started soon.

### **New Business**

Chief Zayas asks for a motion discuss and vote on a new staff car

Commissioner Bruneau makes a motion to discuss a new staff car  
Commissioner Lepper seconds the motion

Chief explains it's a 2023 White Tahoe with 18 K mile  
Selling price is \$76,000  
It's in excellent condition  
It would replace a 2017 Ford Expedition with over 80K miles

Commissioners and Chief's discuss:

Commissioner Bruneau makes a motion to approve the purchase  
Commissioner Mink and Commissioner Lepper approved the motion to buy the 2023 Tahoe  
All in favor, approved

Executive session: 6:23 pm  
Commissioner Bruneau reports:  
Discussion of personnel  
**Meeting adjourned at 6:47 pm**  
**All in favor**

Respectfully submitted,  
Kathleen A. O'Brien,  
West Shore Fire District- Office Manager