

WEST SHORE FIRE DISTRICT COMMISSIONERS MONTHLY MEETING APRIL 17TH 2025 MEETING MINUTES

Those present were: Commissioner Bruneau, Commissioner Mink, Commissioner Lepper
Chief Zayas.

Commissioner Bruneau called the meeting to order at 6:00 p.m., followed by the Pledge of
Allegiance followed by a moment of silence.

Open Public Session

Commissioner Bruneau asks if anyone has any public input

2nd request

3rd request

None

Public input closes at 6:03pm

Minutes of the Previous Meeting

Commissioner Lepper makes motion to approve the meeting minutes from the prior meeting,

Commissioner Mink seconds the motion

Minutes were approved.

Purchase Orders

Commissioner Bruneau - purchase orders have been signed; they are in the Commissioner's
office.

Correspondence

NONE

Chief Officers' Reports

Chief Zayas reads his report into the meeting minutes

Commissioner Bruneau makes a motion to approve the Chiefs and Captains reports
Commissioner Lepper seconds the motion

Approved, all in favor.

*All reports including Chiefs and Captains reports are available upon request.

Old Business

Chief Zayas asks for a motion from the Board for the purchase of battery-operated excretion tools.

Commissioner Bruneau makes a motion
Commissioner Lepper seconds the motion
Commissioner Mink also approves the motion
All in favor, approved

Chief Zayas asks for a motion from the Board for new fire hose equipment, approximately \$19,000.00

Commissioner Bruneau makes a motion
Commissioner Lepper seconds the motion
Commissioner Mink also approves the motion
All in favor, approved

Chief Zayas asks for a motion from the Board for service contract for the HASS system

Commissioner Bruneau makes a motion
Commissioner Lepper seconds the motion
Commissioner Mink also approves the motion
All in favor, approved

New Business

Commissioner Bruneau makes a motion to approve the proposed draft budget at 7.29 mills to be presented at the annual meeting on May 2nd.

Commissioner Lepper seconds the motion

Commissioner Mink also approves the motion

All in favor, approved

Chief Zayas explains a Vancord email service which is cloud base

Commissioners review the service with Chief Zayas and ask to have it “Tabled” the Commission would like to get more information.

Fire Marshal Mullen explains the inspection process for food trucks in the district.

Fire Marshal Mullen asks the Commission for a motion to approve the inspections in the district

Commissioner Bruneau makes a motion to approve

Commissioner Lepper seconds the motion

Commissioner Mink also approves the motion

All in favor, approved

Executive Session

None

Meeting adjourned at 6:19 pm

All in favor

Respectfully submitted,

Kathleen A. O’Brien,

West Shore Fire District- Office Manager