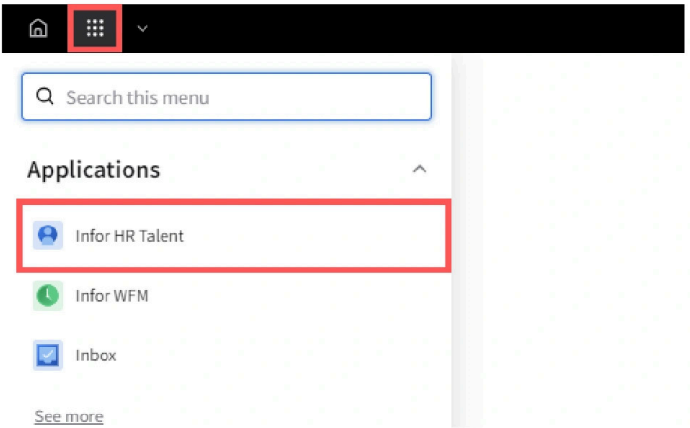
Infor

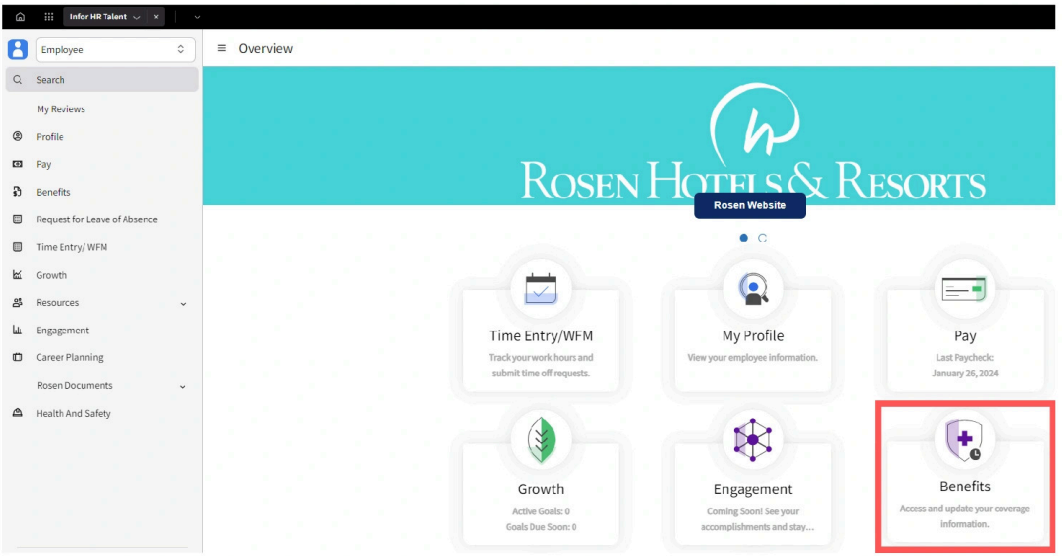
Peryòd enskripsyon louvri

Gid sa bay enstriksyon sou enskriptsyon jeneral pou asirans yo (enstriksyon sou kijan pou w enskri, ajoute , fè chanjman oswa anile)

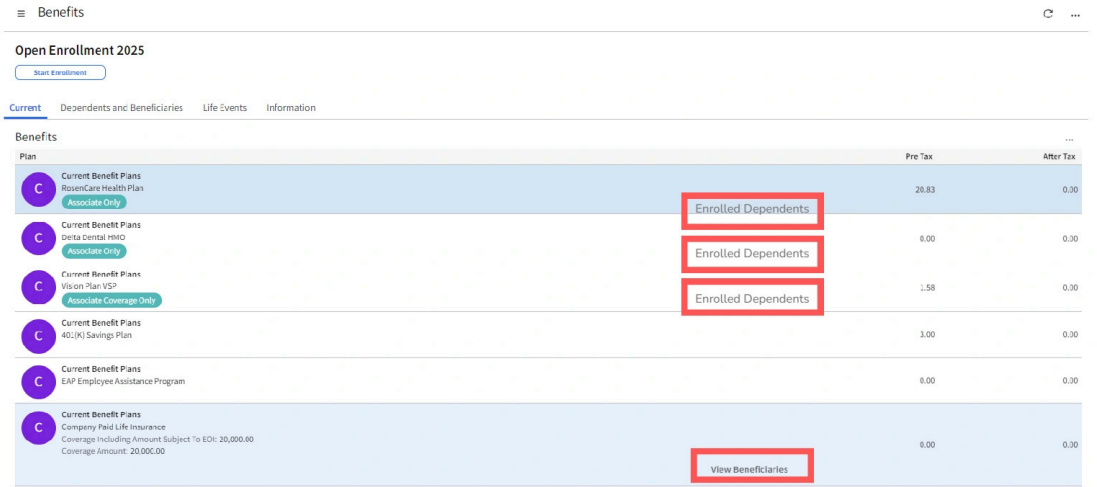
ROSEN HOTELS & RESORTS

1	Ale sou sit Infor lan. Klike sou **Infor HR Talent** epi klike sou **Benefits**

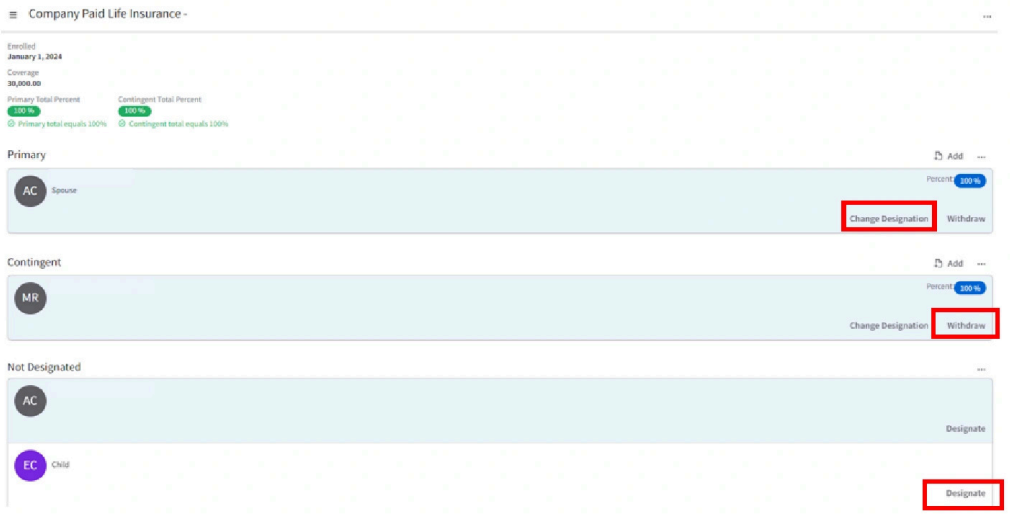




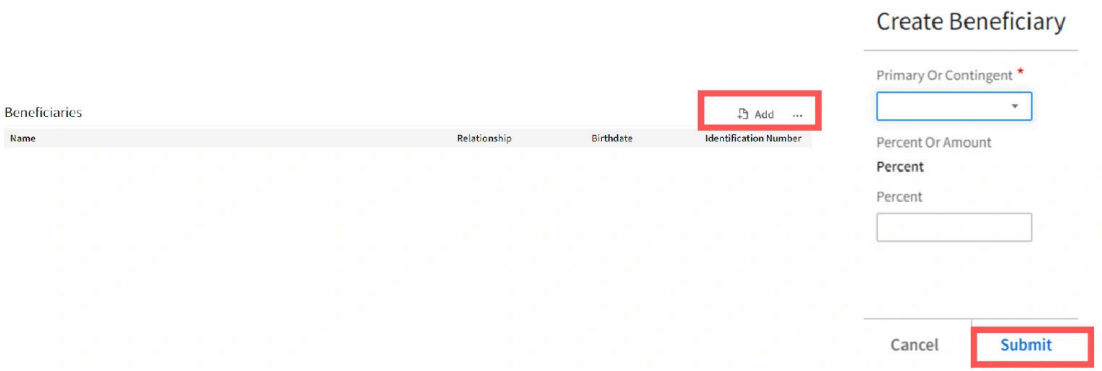
2 Revize tout asirans ou genyen yo e moun ki enskri nan chak plan yo. Klike sou **View Beneficiaries** pou sa wè enfòmasyon sou Asirans de vie konpayi a peye pou wou a.



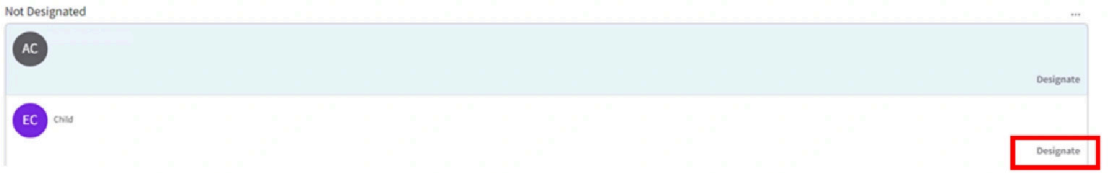
3 Gade benefisyè ou pou asirans de vi ke konpayi a peye an. Pou chanje pousantaj benefisyè aktyèl yo oswa chwa prensipal/kontenjan, Klike sou **Change Designation**. Pouw retire yon benefisyè out e chwazi klike sou **Withdraw**. Pou chwazi yon nouvo benefisyè nan lis ou pa deziyen klike sou **Designated** akote benefisyè sa a. klike sou meni a epi chwazi **Primary** oswa **Contingent** ak kantite pousantaj, (Tout kantite lajan yo dwe egal a 100%).



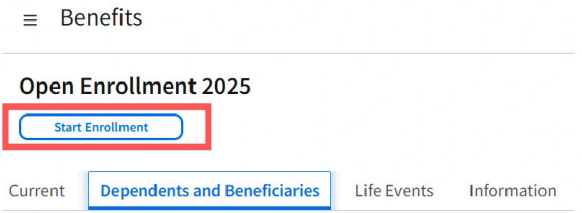
4 Pou ajoute yon nouvo non nan pwofil benefisyè ou a, klike sou **Add**. Chwazi **Primary** oswa **Contingent** ak pousantaj. Konplete non, siyati, relasyon dat nesans, sèks ak nimewo telfòn oswa adrès. Klike sou **Submit.**



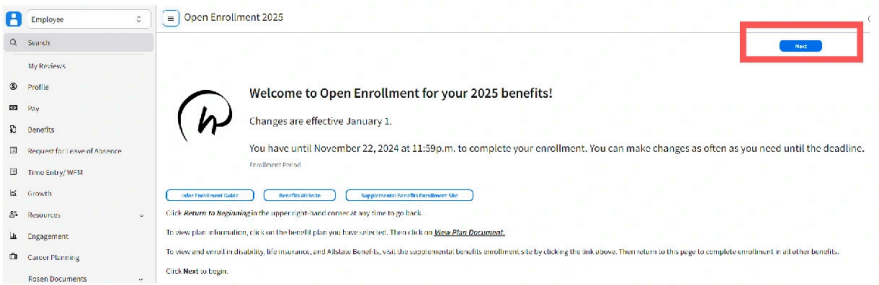
5 Pou fini klike sou **Designate** akote nouvo benefisyè ou a pou chwazi yo.Klike sou meni a epi chwazi **Primary** oswa **Contingent** ak montan pousantaj la.



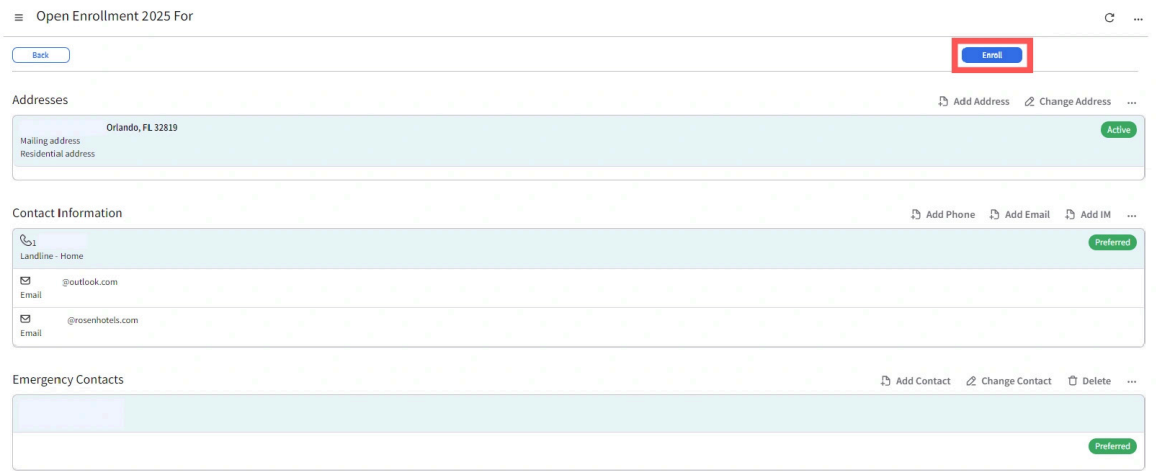
6 Monte pi wo epi klike sou Kòmanse Enskripsyon.



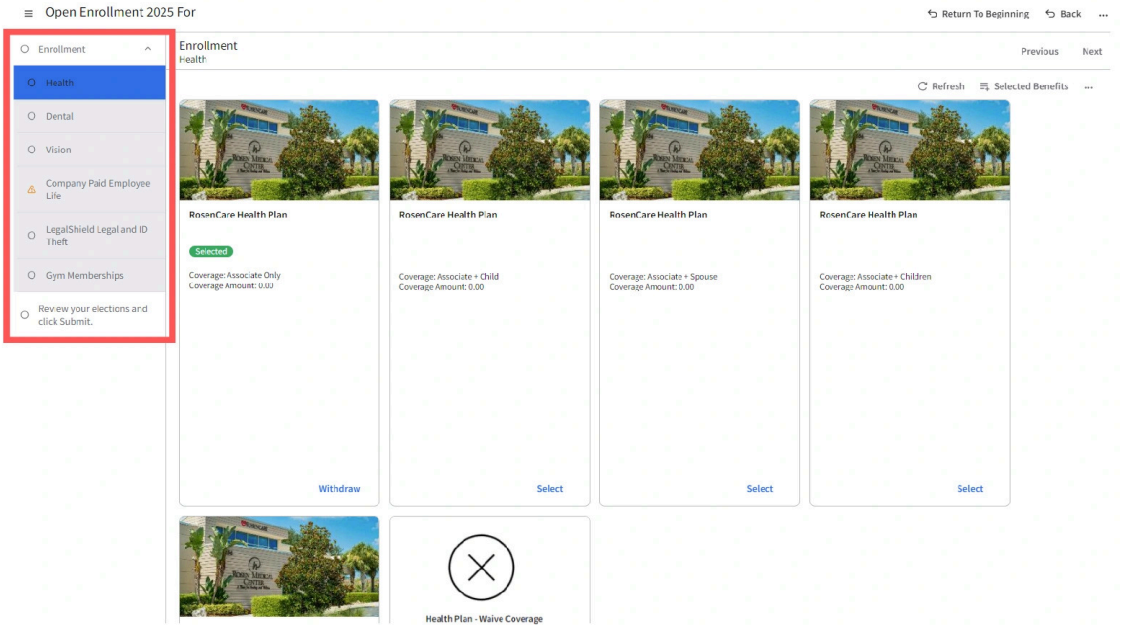
7 Gade lyen avèk enstriksyon yo bay sou enkripsyon asirans yo. Pou w kontinye, klike sou **Next.**



8 Revize epi mete ajou enfòmasyon pèsonèl ou yo si w ta bezwen fè sa

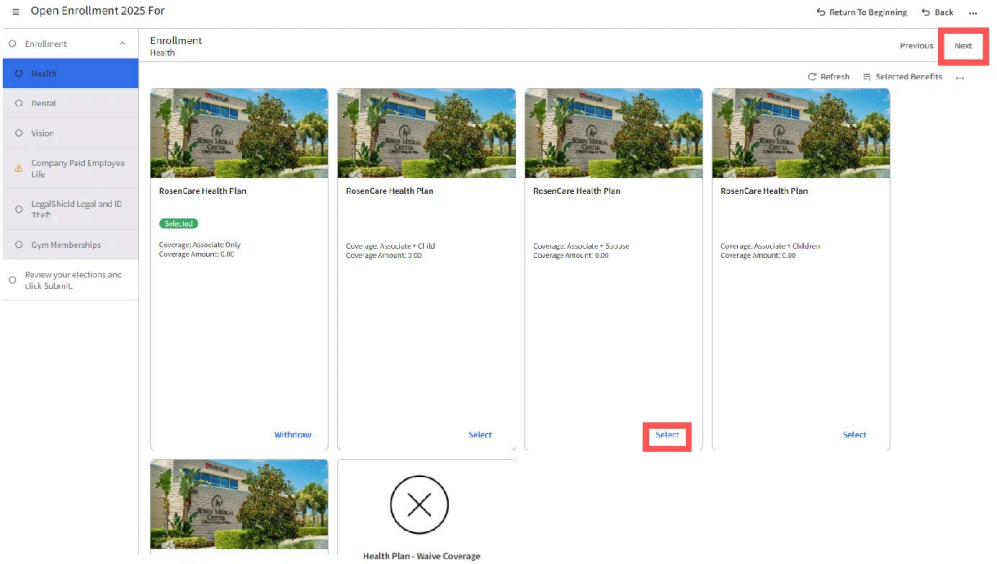


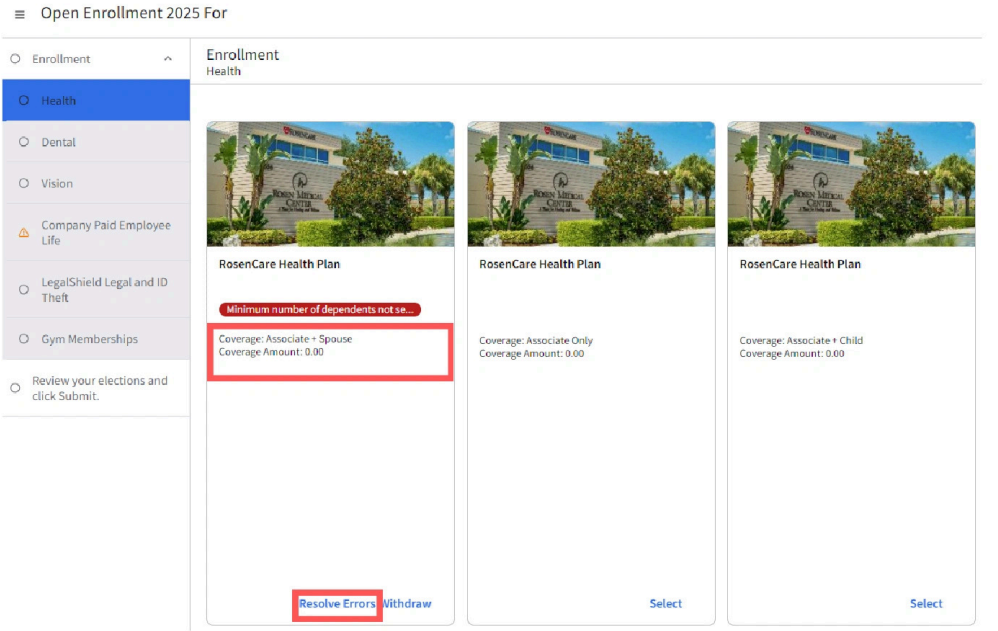
9 Gade tout opsyon ou genyen pou asirans yo. Gade sou bò goch ekran an wap wè fason pou w antre nan chapit ki pale sou asirans yo.



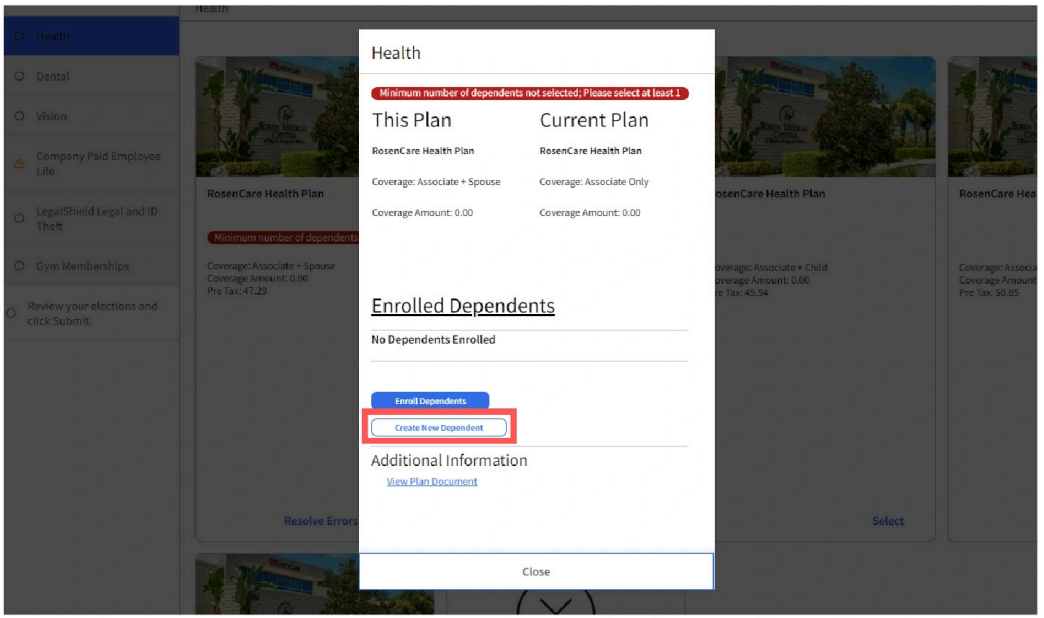
10

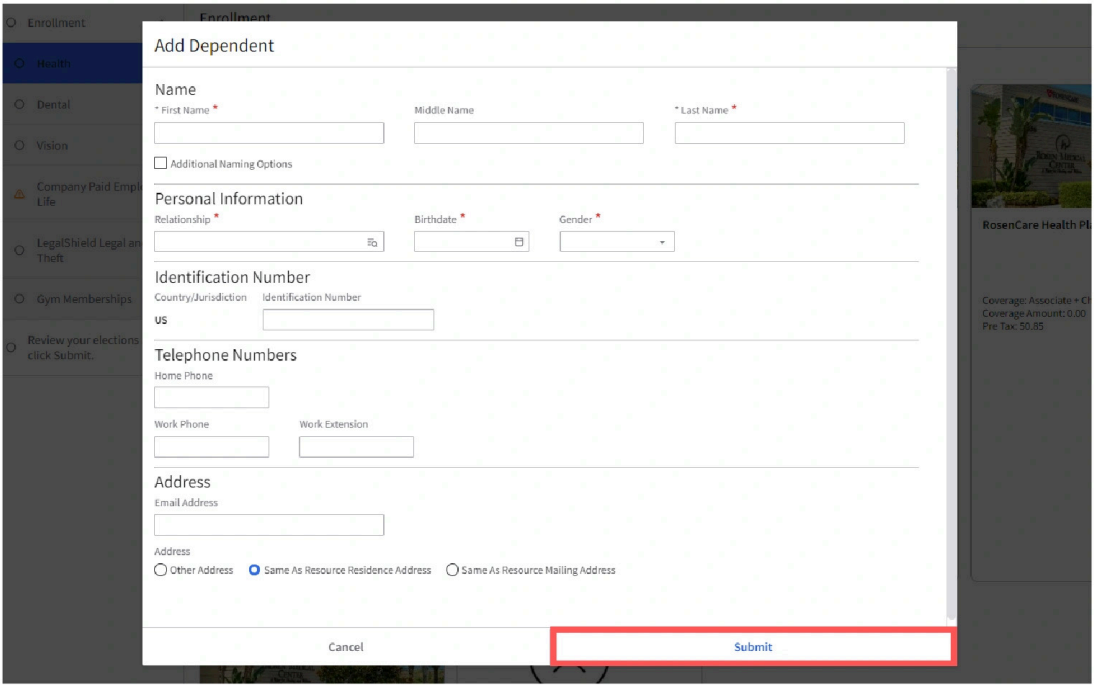
Si w kalifye pou asirans sante a, wap ka wè sa. Gadelis tout asirans yo (ansanm avèk sa ke w te pran déjà yo) Si w pap fè chanjman nan asirans sante ya, klike sou **Next**. Si w bezwen fè chanjman, chwazi nouvo plan asirans lan a epi klike sou **Select** (Nan gid sa, nap sèvi avèk tèm sa « Associate + Spouse »)Lè w fini, ckike sou plan an. Pou w ka wè plis enfòmasyon avèk rezime plan asirans lan wap bezwen klike sou **View Plan Document.** Lè w fini, klike sou **Close.** Pou w refize oswa anile, klike sou **Health Plan Waive Coverage.**



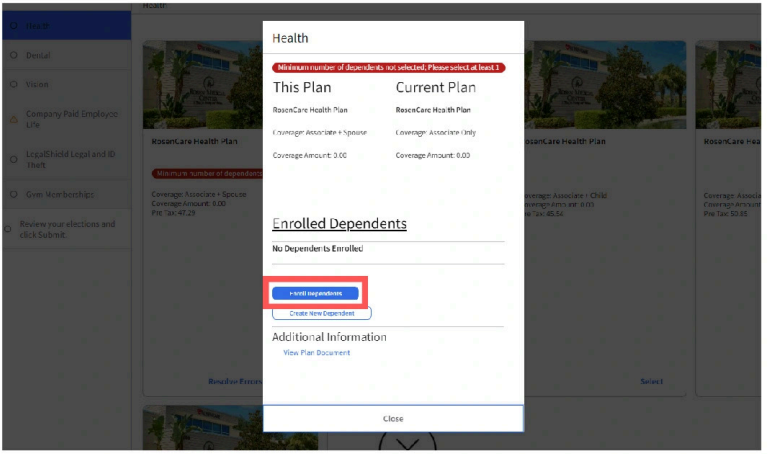


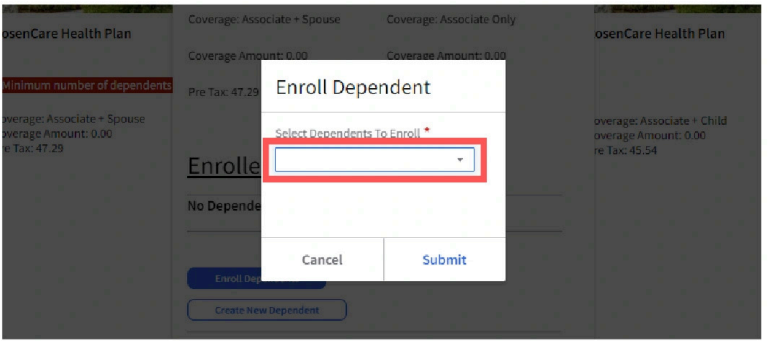
11 Avan w enskri oswa ajoute yon depandan nan asirans lan, ou dwe mete yo nan sistèm nan avan . Pou w fè sa, wap bezwen klike sou **Create New Dependent**. Mete **prenon, Sinyati, Dat nesans epi Relationship (savledi kisa moun ou vle ajoute a ye pou wou)** epi klike sou **Submit.** Si w pa gen pèsòn wap ajoute, pa antre nan lòt seksyonkap vini aprè a (Enroll Dependents), pa manyen l.

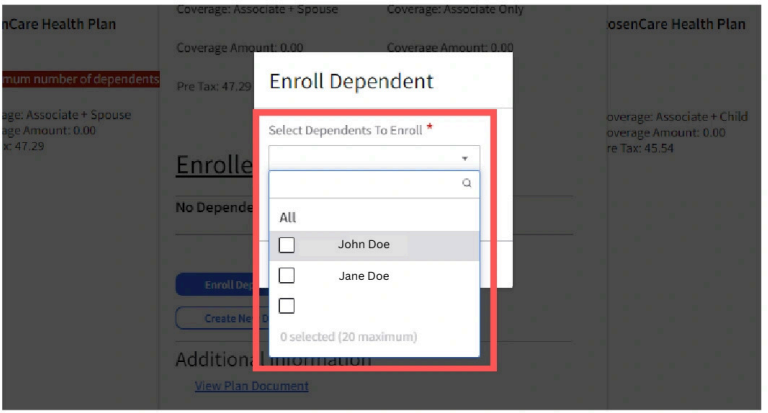


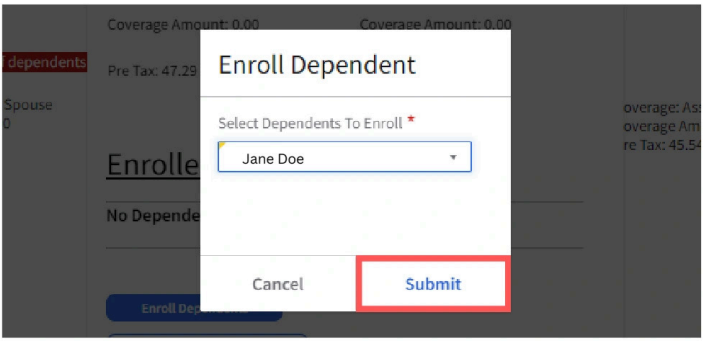


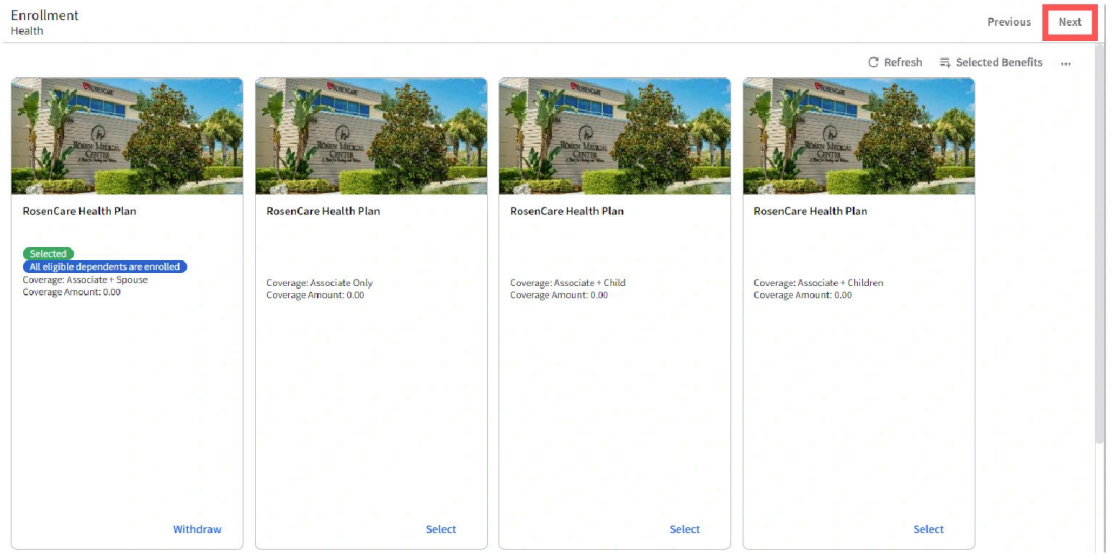
12 Pou enskri oswa mete yon moun sou asirans ou, klike sou **Enroll Dependents**.Klike sou **flèch** sa pou ka ouvri menu an, epi chwazi moun nan ke w te déjà mete nan sistèm nan epi klike sou **Submit**. Pou w fini, klike sou **Next.**



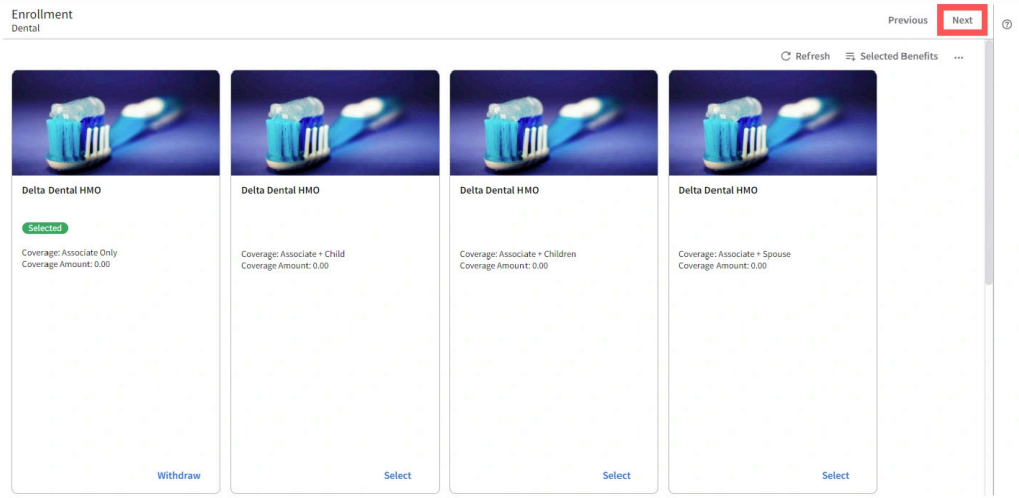




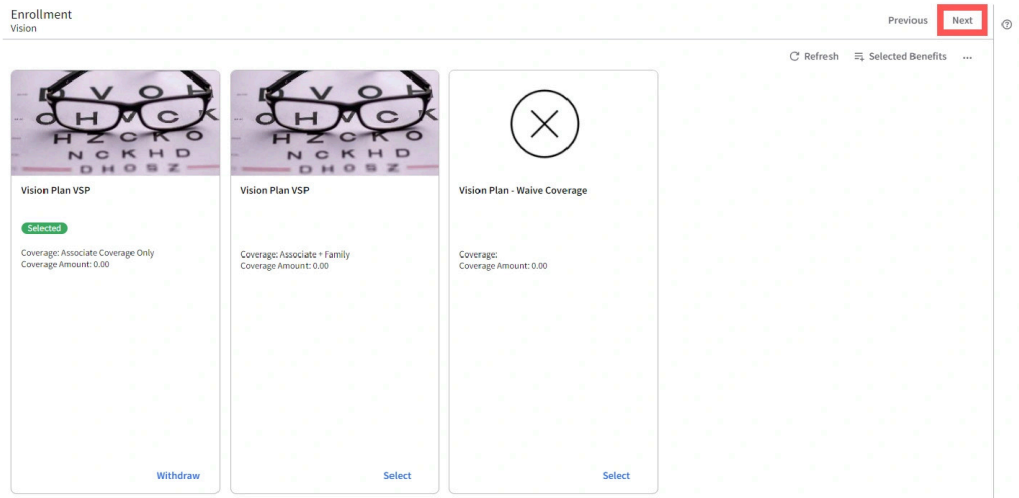

Coverage Amount: 0.00
Coverage Amount: 0.00
dependents
Pre Tax: 47.29
Spouse
0
Enroll Dependent
Select Dependents To Enroll *
Jane Doe
Cancel
Submit
Enrolle
No Depende


Enrollment
Health
Previous
Next
Refresh
Selected Benefits
RosenCare Health Plan
Selected
All eligible dependents are enrolled
Coverage: Associate + Spouse
Coverage Amount: 0.00
Withdraw
RosenCare Health Plan
Coverage: Associate Only
Coverage Amount: 0.00
Select
RosenCare Health Plan
Coverage: Associate + Child
Coverage Amount: 0.00
Select
RosenCare Health Plan
Coverage: Associate + Children
Coverage Amount: 0.00
Select

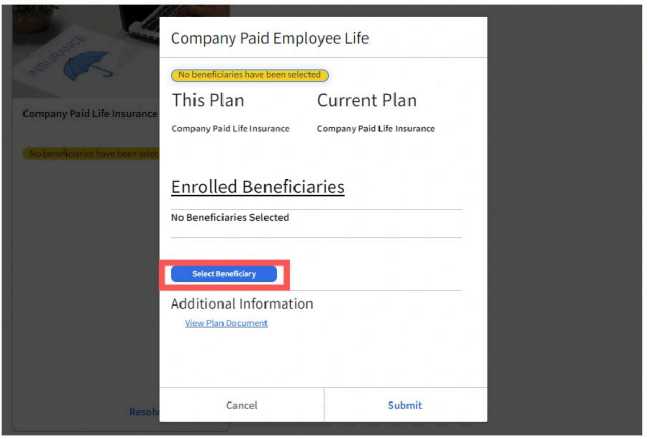
13 Gade plan asirans dantè ya. Genyen 2 opsyon : HMO avèk PPO. Pou w enskri nan asirans dantè ya, swiv enstriksyon ki nan **nimewo # 10 la**. Siw pa vle pran asirans dantè ya oswa si w bezwen anile l, ale sou **Dental Waive** . Si w pap chanje anyen, klike sou **Next.**

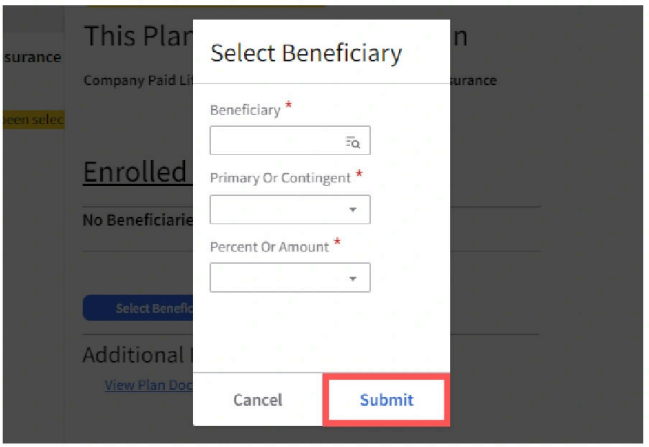


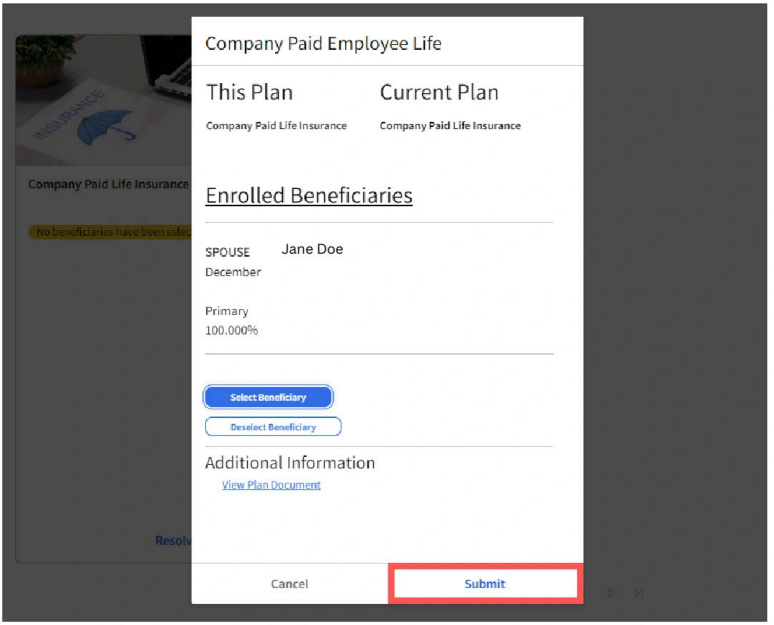
14 Gade opsyon ou genyen pou Vision Plan (asirans Zye). Si w pa t genyen l déjà epi ou vle enskri ladan l, swiv enstriksyon ki nan nimewo #10 la. Siw pa vle pran asirans Zye ya oswa si w bezwen anile l, ale sou **Vision Waive**. Si w pap chanje anyen, klike sou **Next.**



15 Company Paid Life Insurance (Asirans de Vie konpayi an peye pou wou a). Klike sou li pou w ka wè non moun ou mete kòm benefisyè w la. Si toutfwa ou ta wè yon mesaj konsa : **Resolve Warnings**, savledi genyen yon bagay ki bezwen korije, petèt se non benefisyè w yo ou te bliye mete oswa yon lòt bagay.

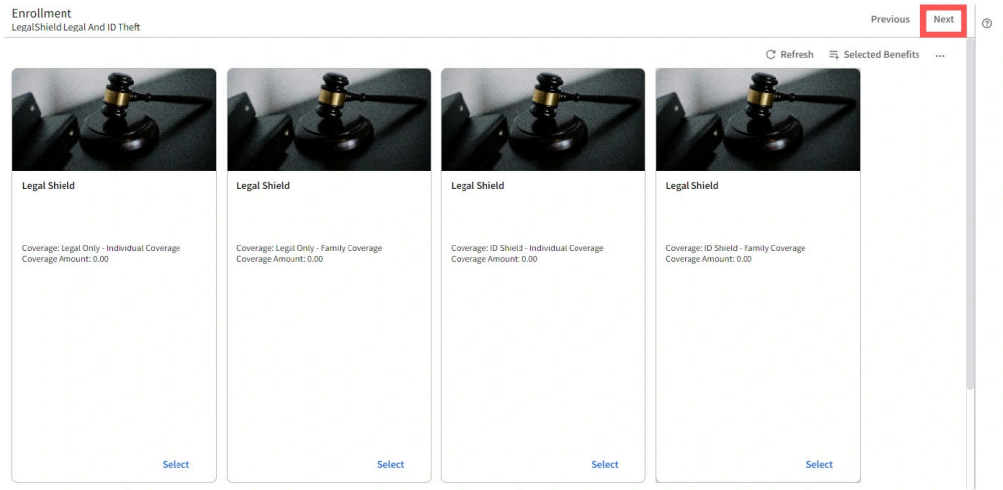




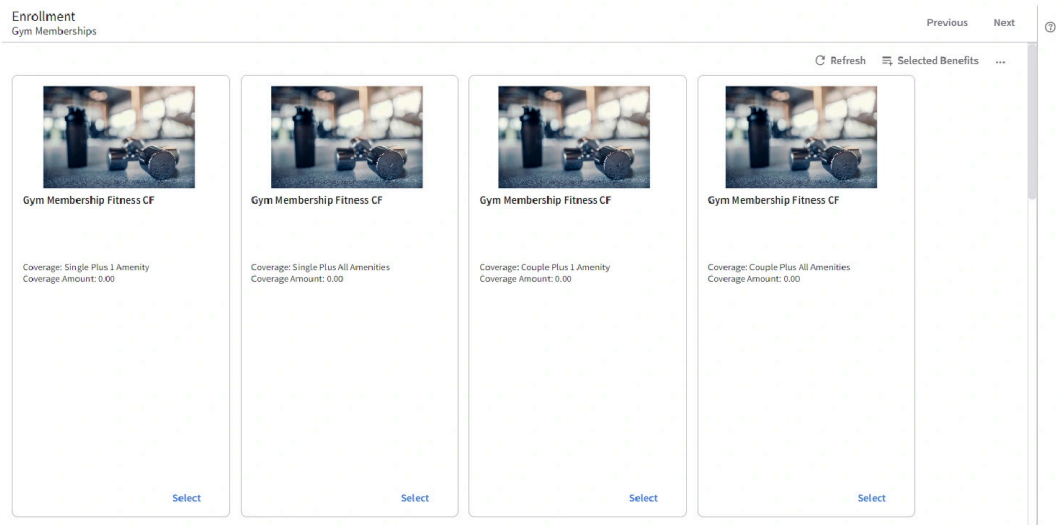

Company Paid Employee Life
This Plan
Company Paid Life Insurance
Current Plan
Company Paid Life Insurance
Enrolled Beneficiaries
SPOUSE
Jane Doe
December
Primary
100.000%
Select Beneficiary
Deselect Beneficiary
Additional Information
View Plan Document
Cancel
Submit
Company Paid Life Insurance


Enrollment
Company Paid Employee Life
Previous
Next
Refresh
Selected Benefits
Company Paid Life Insurance
Selected

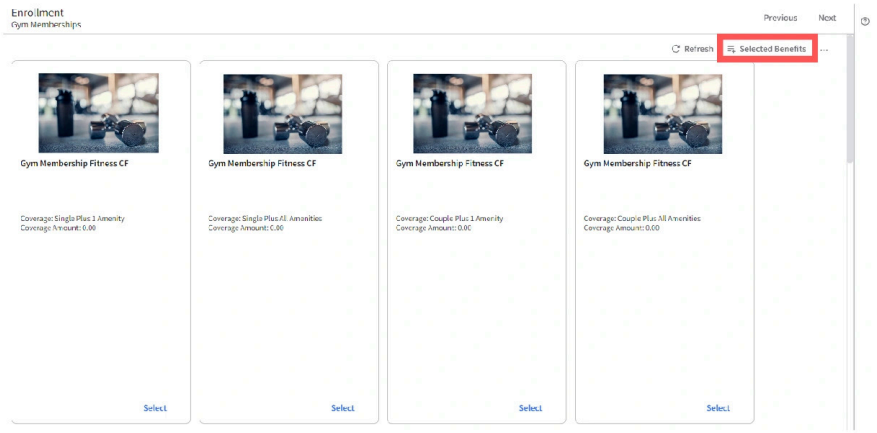
16 LegalShield and ID Theft Asirans ki bay aksè a poze yonavoka kèk kesyon si w ta bezwen konnen kisa pou w fè nan nenpòt sityasyon ki genyen rapò avèk lalwa jiridkik,epitou si yo ta vòlè idantite wavèk anpil lòt bagay . Si w pa t genyen LegalShield déjà epi ou vle enskri ladan l, swiv enstriksyon ki nan nimewo **#10** la. Siw pa vle pran asirans LegalShield la oswa si w bezwen anile l, ale sou **Legalshield Waive** . Si w pap chanje anyen, klike sou **Next.**

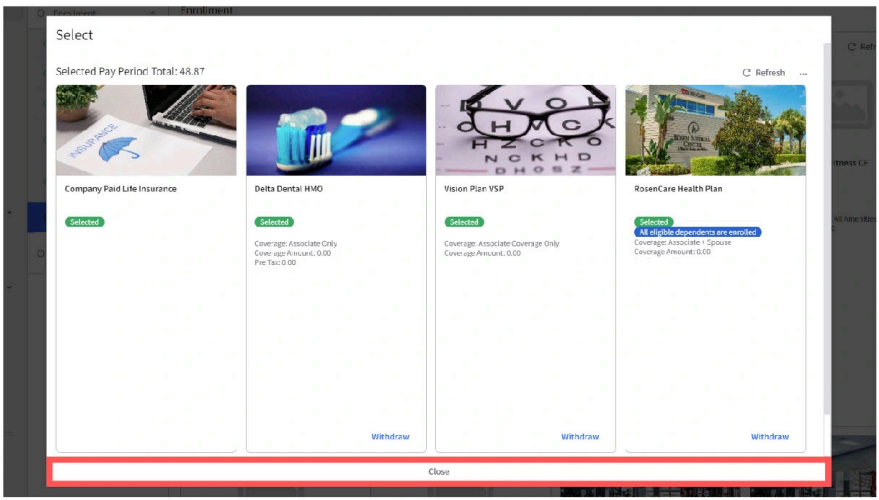


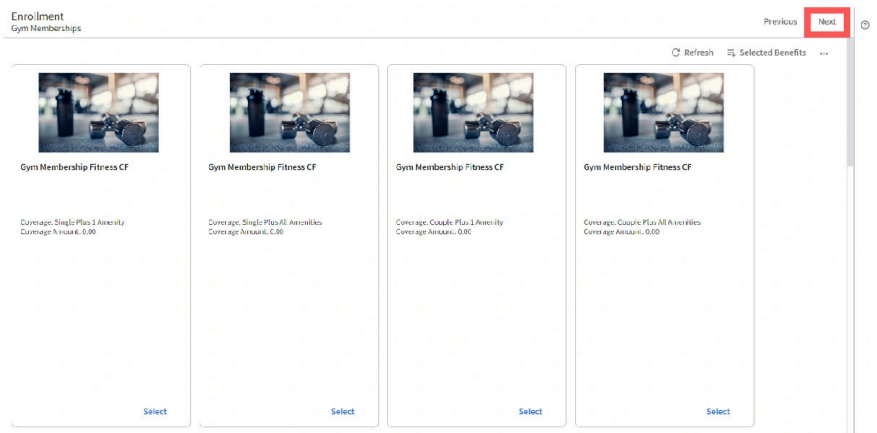
17 Gade opsyon Manm Gym ou yo, ki gen ladan youn ou genyen kounye a. Pou ranpli paj sa a, swiv **Etap 10.** Pou sote enskripsyon, klike sou Pwochen. Ale nan **Etap 18.**



18 Pou revize benefis ou chwazi yo, klike sou Benefis Chwazi yo. Revize ak anpil atansyon tout benefis ou chwazi yo, epi klike sou Fèmen. Finalman, klike sou Pwochen pou kontinye.







19 Revize somè pri plan ou chwazi yo. Klike sou Soumèt pou kontinye. Tape non ak prenon ou pou siyen elektwonikman, epi tape dat jodi a. Klike sou Soumèt pou finalize Enskripsyon Ouvo a. Finalman, klike sou Gade Konfimasyon epi revize pou asire presizyon.