



Need Help Covering Costs?

You may be eligible for reimbursement of certain expenses you incur while participating in approved employment and training activities. This reimbursement is for individuals who receive food assistance through the Supplemental Nutrition Assistance Program (SNAP). Your local workforce development board representative can help determine if you qualify and explain how to request reimbursement.

What Costs Can Be Reimbursed?

- Eligible expenses may include transportation and other costs reasonably necessary and directly related to participating in employment and training activities.
- Contact your local workforce development board representative with questions about eligible costs or reimbursement.

How Do I Submit Receipts for Reimbursement?

- To request reimbursement, you submit your receipts to your local workforce development board representative. The representative will review your receipts and, if needed, discuss other acceptable forms of verification before submitting eligible costs for reimbursement through FloridaCommerce.

When Will I Receive my Reimbursement?

Once your reimbursement request is approved, funds may be issued to your Electronic Benefits Transfer (EBT) card or through direct deposit, if available. If issued to your EBT card, funds are typically available within 7 days. If issued through standard direct deposit, funds are typically available within 1 to 3 business days, depending on your financial institution. If the funds on your EBT card are not used within nine consecutive months, any reimbursement funds on the card will be removed and can no longer be accessed.

Need Help?

Your local workforce development board representative is your primary point of contact for:

- Questions about reimbursement eligibility
- Approved expenses
- Documentation requirements
- Receipt submission
- Reimbursement status



For information on SNAP Work Requirements, scan this QR code