

**FLORIDA DEPARTMENT OF EDUCATION
CONTRACT NO. SA-653
AMENDMENT NO. 1**

This **AMENDMENT** to the Florida Department of Education Contract Number **SA-653** ("Contract") is entered into by and Pasco Hernando Workforce Board, Inc., DBA CareerSource Pasco Hernando, a Florida non-profit corporation ("CareerSource Pasco Hernando"), Pasco Hernando Workforce Development Consortium (the "Consortium"), (the "Contractor") authorized to do business in the State of Florida, with its principal office at PO Box 6589 Spring Hill, FL 4611, and the Florida Department of Education, Division of Vocational Rehabilitation ("Department"), an agency of the State of Florida with its principal offices in Tallahassee, Florida. Defined terms used herein shall have the meanings set forth in the Contract.

WHEREAS, on **July 1, 2023**, the Department entered into the Contract with the Contractor to provide the service; and

WHEREAS, the expiration date of the Contract is **June 30, 2026** and

WHEREAS, the Department desires to amend this Contract Infrastructure Funding Agreement (IFA) to add renewal funds in the amount of **\$1,452.08 for year two**.

WHEREAS, the Department also desires to amend this Contract to revise and replace **Addendum to Umbrella Memorandum Of Understanding and Exhibit A Budget 2024-2025**

NOW, THEREFORE, in consideration of the mutual covenants and conditions hereinafter stated, the Department and the Contractor covenant and agree as follows:

1. The recitals are true and correct and are incorporated herein by reference.
2. The Infrastructure Cost total is hereby amended to read: **The infrastructure costs for the Department will increase by \$1,452.08 for a new year two total of \$5,814.74 of the contract ending June 30, 2026.**
3. Addendum to Umbrella Memorandum Of Understanding is hereby deleted in its entirety and is replaced with a updated Addendum to Umbrella Memorandum Of Understanding.
4. Exhibit A Budget 2024-2025 is hereby deleted in its entirety and is replaced with an updated Exhibit A Budget 2024-2025

The effective date of the Amendment shall be the date that it is signed by both parties.

All provisions in the contract and any attachments thereto in conflict with this amendment shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this amendment are still in full force and effect and are to be performed at the level specified in the contract.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their proper and duly authorized representatives.

Department of Education

**Pasco Hernando Workforce Board, Inc.
dba CareerSource Pasco Hernando**

By: <u></u>	By: <u><i>KStarkey@wypasco.net</i></u>
Signature	Signature
Name: <u>Manny Diaz, Jr.</u>	Name: <u>Commissioner Kathryn Starkey</u>
Typed	Typed
Title: <u>Commissioner of Education</u>	Title: <u>Chair of Consortium</u>
Typed	Typed
Date: <u>12/18/21</u>	Date: <u>10 / 21 / 2025</u>

ADDENDUM TO UMBRELLA MEMORANDUM OF UNDERSTANDING
BETWEEN PASCO HERNANDO WORKFORCE BOARD, INC.
DBA CAREERSOURCE PASCO HERNANDO,
PASCO HERNANDO WORKFORCE DEVELOPMENT CONSORTIUM, AND
FLORIDA DIVISION OF VOCATIONAL REHABILITATION

This Addendum to Umbrella Memorandum of Understanding (this “Addendum”) between **Pasco Hernando Workforce Board, Inc.**, DBA CareerSource Pasco Hernando, a Florida non-profit corporation (“CareerSource Pasco Hernando”), **Pasco Hernando Workforce Development Consortium** (the “Consortium”), and **Florida Division of Vocational Rehabilitation** (“DVR”).

WITNESSETH:

WHEREAS, CareerSource Pasco Hernando, the Consortium and DVR have agreed to enter into that certain Umbrella Memorandum of Understanding (the “MOU”), which contains the global terms and conditions applicable to mandatory partners as provided and required by federal, state and local law, including but not limited to the Workforce Innovation and Opportunity Act (WIOA);

WHEREAS, CareerSource Pasco Hernando, the Consortium and DVR desire to enter into this Addendum to establish terms and conditions that solely govern the relationship between CareerSource Pasco Hernando, the Consortium and DVR, for so long as DVR is a mandatory partner under the MOU;

WHEREAS, CareerSource Pasco Hernando, the Consortium and DVR further desire to enter into this Addendum to better address the operations of the local one-stop delivery system, provisions of programs and services, and apportionment of costs for DVR as provided within the MOU;

WHEREAS, DVR is not a co-located Partner and is authorized under a State Vocational Rehabilitation (VR) Services program authorized under Title I of the Rehabilitation Act of 1973 (29 U.S.C. 720 et seq.), as amended by WIOA Title IV; and

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein set forth and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties to this Addendum agree as follows:

SECTION I: INDIVIDUAL PARTNER CONTRIBUTION OF SERVICES

- 1.1 DVR is a federal-state program that helps people who have physical or mental disabilities get or keep a job. DVR is committed to helping people with disabilities find meaningful careers. In addition to the general customer employment program, DVR has additional

specific programs designed to help eligible people with disabilities become employed. Some of DVR services include:

- Medical and Psychological Assessment
- Vocational Evaluation and Planning
- Career Counseling and Guidance
- Training and Education After High School
- Job-Site Assessment and Accommodations
- Job Placement
- Job Coaching
- On-the-Job Training
- Supported Employment
- Assistive Technology and Devices
- Time-Limited Medical and/or Psychological Treatment
- DVR provides virtual and digital presence for student/customers on all digital platforms to create greater awareness to resources available through CSPH.
- List all DVR job openings through CareerSource Pasco Hernando.

This is set forth and required by the 2021 Reimagining Education and Career Help (REACH) Act, and the 2023's Senate Bill 240.

SECTION II: COST ALLOCATION BASIS/ METHOD TO DETERMINE BENEFITS

2.1 Pursuant to Subsection E, Section XVI: One-Stop Operating Budget and Infrastructure Funding of the MOU, the following chart summarizes the cost allocation basis used for DVR to determine the benefit received from the use of the one-stop system.

Co-located	Partner Organization	Partner Program	Method to Determine Benefit/Allocation Base
No	Division of Vocational Rehabilitation	Vocational Rehabilitation	10% of 1 FTE

SECTION III: PARTNER CONTRIBUTION

3.1 Pursuant to Subsection F, Section XVI: One-Stop Operating Budget and Infrastructure Funding of the MOU, the following chart summarizes the mandatory annual proportionate share that DVR must make to CareerSource Pasco Hernando as part of DVR's obligations under the MOU.

Partner Organization	Partner Program	Partner Annual Proportionate Share (1)	FTE (1)
Division of Vocational Rehabilitation	Vocational Rehabilitation	\$1,452.08	10% of 1 FTE

The Partner Annual Proportionate Share amount is subject to amendment each fiscal year, consistent with Section XVI: One-Stop Operating Budget and Infrastructure Funding set forth in the Umbrella MOU.

SECTION IV: MISCELLANEOUS PROVISIONS

4.1 DVR specifically agrees to be bound by Section XVI: One-Stop Budget and Infrastructure Funding terms as provided in the MOU and the method of DVR's annual proportionate share calculation.

4.2 DVR specifically agrees to be bound by Section XVII: Modification terms as provided in the MOU and the method of amending the MOU and this Addendum.

4.3 DVR specifically agrees to be bound by Section XVIII: Termination/ Separation terms as provided in the MOU.

4.4 DVR specifically agrees to the Section XIX: Dispute Resolution terms as provided in the MOU.

4.5 DVR also acknowledges the terms of Section XX: Authority and Signatures and warrants that the signature of the person to this Addendum has the authority to bind to the terms and conditions of the MOU and this Addendum.

4.6 This Addendum shall be construed with the MOU as one document. This Addendum shall also be construed with the laws of the State of Florida and venue shall be as provided in the MOU. This MOU and the Addendum constitutes all the complete terms and conditions between CareerSource Pasco Hernando, the Consortium and DVR, and supersedes all previous oral and written agreements between the parties. If any term of this Addendum or MOU is deemed illegal or unenforceable, such term shall be severed and the remaining terms and conditions shall remain in effect. DVR, the Consortium and CareerSource Pasco Hernando waive and release the right to a jury trial for any litigation that arises.

SECTION V: DESIGNATED REPRESENTATIVE

The Designated Representative for this MOU for DVR is:

Name:	John Howell
Title:	Area 4 Director
Address:	1313 N. Tampa St. Suite 801, Tampa, FL 33602
Phone:	813-233-3600
Email:	John.Howell@vr.fldoe.org

[SIGNATURE PAGE FOLLOWS]

BY HAND SUBSCRIBED, this Addendum to the MOU is the product of local discussion and negotiation, and is an agreement developed and executed between CareerSource Pasco Hernando, Pasco Hernando Workforce Development Consortium, and the Partner hereunder, relating to the operation of the One-stop delivery system in the local area. See CFR 463.500.

Florida Department of Education

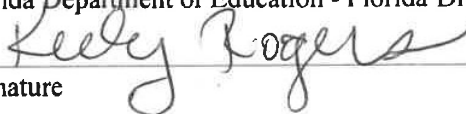

Signature

Manny Diaz, Jr
Print Name

Commissioner of Education
Title

12/18/24
Date

Florida Department of Education - Florida Division of Vocational Rehabilitation


Signature

~~Victoria Gaitani~~ Kelly Rogers
Print Name

~~Acting~~ Director
Title

8/14/25
Date

Pasco Hernando Workforce Board, Inc. dba CareerSource Pasco Hernando

Charles Gibbons
Print Name

Board Chair	
Title	

Date _____

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Pasco Hernando Workforce Development Consortium


John Allocco (Dec 5, 2024 12:41 EST)

Signature

John Allocco

Print Name

CLEO

Title

Date

EXHIBIT A

APPROVED BUDGET 2023-2024 Budget approved by board on 9/17/2023

Your financial contribution will be based on actual when you provide documentation to reconcile to actual financial information. Actual will be based on the number of square feet, the number of staff located at the centers.

**This is only a snapshot*

GL Account:	Description:	Amount:
5225	Contracted Services	213,914.78
5227	One Stop Operator	25,000.00
5230	Insurance	45,000.00
5400	Leases/Facilities	332,275.31
5410	Utilities	42,247.20
5340	Staff Training	
5420	Leases/Office Equipment	36,540.00
5425	Repairs & Maintenance	60,000.00
5430	Vehicle Maintenance	10,000.00
5440	Communications - Internet	35,000.00
5441	Communications - Telephone	24,000.00
5445	Postage & Delivery	5,000.00
5450	Outreach	5,000.00
5460	Office Supplies	5,000.00
5470	Operating Supplies/Software	192,000.00
5475	Equipment <\$5K	
5480	Equipment >\$5K	
7300	One Stop Cost Pool	-
Total 903	One Stop Cost Pool	1,030,977.29

The table below reflects the estimated annual value of an FTE based on the number of days of staff-assisted services.

# of Days per Week	% of FTE	Annual Value of FTE Equivalent budget
1/2 Day	10% of 1 FTE	1,452.08
1 Day	20% of 1 FTE	2,904.16
2 Days	40% of 1 FTE	5,808.32
3 days	60% of 1 FTE	8,712.48
4 days	80% of 1 FTE	11,616.65
5 days	100% of 1 FTE	14,520.81