

RFP Q&A Session
January 17, 2023
10:00am via Microsoft Teams

Attendees – Suzanne Ricci (Computer Coach), Tra Williams (Fleet Force), Bobby Ceklic (New Horizons), Dewey McGuirk (New Horizons), Brenda Gause (CSPH), Dave Hamilton (CSPH), Maria Reza (CSPH)

- RFP overview – short term training for dislocated workers and low income adults.
- RFP timeline:
 - RFP Issued – January 4, 2023
 - Letter of Intent – January 10, 2023
 - Q&A Period Ends – January 17, 2023
 - Q&A Teams Call – January 17, 2023
 - Proposals Due – January 27, 2023 @ 3:30pm
 - Proposal Rating Review Meeting – TBD
 - Proposal Review Committee Meeting – TBD
 - Board Selection of Contractor – TBD – February 17, 2023 at the earliest
 - Begin Contract Negotiations – February 20, 2023 at the earliest
- CSPH can pay up to \$900/trainee who is successfully enrolled in training. Outline outreach/recruitment necessary on budget and submit documentation of funds being spent on outreach/recruitment.
 - Example – outreach/recruitment cost vendor \$1,000. One trainee was successfully enrolled into training, vendor will be reimbursed \$900.
- If training costs more than \$6,000, can student pay the difference?
 - Yes.
- What happens if training goes past June 30, 2023?
 - That is okay as long as they are enrolled prior to June 30, 2023.
 - The RFP is focused more on short-term training, it is favorable for training to be completed prior to June 30, 2023.
- Who will be determining eligibility?
 - CSPH staff
- Will there be a specific staff member assigned to determining eligibility for consistency?
 - It can be written in the contract if the provider prefers a specific office/team member.
- Does the vendor need to be at the CareerSource Centers?
 - No, co-location is not required.