

**ACTION ITEM
LOCAL WORKFORCE DEVELOPMENT AREA
CERTIFICATION**

BACKGROUND

Under the Workforce Innovation and Opportunity Act (Pub. L. 113-128), the Governor must designate local workforce development areas after consultation with the State Workforce Board (SWB), local chief elected officials (CEO) and LWDBs.

WIOA requires that the Governor approve a request for initial designation as a local workforce development area from any area that was designated as a local workforce development area for purposes of the Workforce Investment Act (WIA) of 1998 for the two-year period preceding the enactment of WIOA, provided the area performed successfully and sustained fiscal integrity.

JUSTIFICATION/REASON

The purpose of the local workforce development area is to serve as the jurisdiction for the administration of workforce development activities using Adult, Dislocated Worker and Youth funds allocated by the State and to coordinate efforts related to the other core programs at a community level. The Governor shall approve a request for designation of an area from a unit of general local government as a local workforce development area in accordance with the process and considerations outlined in WIOA Section 106b(1)(A) and (B).

Under the authority granted to states in WIOA Section 106(b)(2), each of Florida's existing local workforce investment areas that were operating in accordance with WIA were automatically granted an initial designation as a local workforce development area. This initial designation became effective July 1, 2015 and expired on June 30, 2017.

Local workforce development areas that receive an initial designation shall be granted a *subsequent designation* if, for the two most recent program years, the local workforce development area performed successfully and sustained fiscal integrity, and in the case of a local workforce development area in a planning region, met the regional planning requirements as described in WIOA Sec. 106(c)(1). The process for a local area to submit a subsequent designation request is outlined below:

- a. The CEOs must submit a request for subsequent designation (Attachment A) to CareerSource Florida and DEO every two years beginning July 1, 2017. The completed form must be submitted via email to: WIOA@deo.myflorida.com. The application to request subsequent designation is due by April 15 of the renewal year. **This new application is due April 15, 2023 and will expire June 30, 2025.**
- b. DEO and CareerSource Florida will review the request submitted to verify that the stated requirements were met. The submissions will be made available for public review at www.careersourceflorida.com/wioa for a period not to exceed ten days

c. After the receipt and review of public comment, CareerSource Florida will review the submissions along with any public comments received, and make recommendations to the Governor regarding the local workforce development area's subsequent designation.

d. Each local workforce development area will be notified of the Governor's designation decision within ten business days of receipt by DEO and CareerSource Florida. The Governor may review a local workforce development area at any time to evaluate whether that area continues to meet the requirements for subsequent designation. Additionally, the Governor must review a local workforce development area before submitting the State Plan during each four-year State planning cycle to evaluate whether the area continues to meet the requirements for subsequent designation.

Performed Successfully

For the purpose of determining subsequent local workforce development area designation, the term "**performed successfully**" means the local workforce development area met or exceeded the adjusted levels of performance for primary indicators of performance for the last two consecutive years for which data are available, and that the local area has not failed the same measure for the last two consecutive program years.

Sustained Fiscal Integrity

Sustained Fiscal Integrity for all program years means the Secretary of the United States Department of Labor has not made a formal determination that either the grant recipient or the administrative entity of the area misspent funds due to willful disregard of the requirements of the provision involved, gross negligence or failure to comply with accepted standards of administration for the two-year period preceding the determination.

RECOMMENDATION:

Pasco-Hernando Workforce Board (PHWB) is requesting the approval of the Local Elected Officials to move forward with submitting our request to the Department of Economic Opportunity to remain Local Workforce Development CareerSource Pasco Hernando, comprised of Pasco and Hernando counties. PHWB has performed successfully and sustained fiscal integrity for the previous two program years.

APPLICATION FOR SUBSEQUENT LOCAL WORKFORCE DEVELOPMENT AREA DESIGNATION

LOCAL WORKFORCE AREA INFORMATION

NAME OF LOCAL AREA:

Pasco-Hernando Workforce Board Inc/dba CareerSource Pasco Hernando

LWDB NUMBER:

CareerSource Pasco Hernando

DATE OF SUBMISSION:

March 21, 2023

CONTACT PERSON NAME:

Brenda Gause

PHONE:

352 593-2226

EMAIL ADDRESS:

bgause@careersourcepascohernando.com

PERFORMED SUCCESSFULLY

THE TERM "PERFORMED SUCCESSFULLY" MEANS THE LOCAL WORKFORCE DEVELOPMENT AREA MET OR EXCEEDED THE ADJUSTED LEVELS OF PERFORMANCE FOR PRIMARY INDICATORS OF PERFORMANCE FOR THE LAST TWO CONSECUTIVE YEARS FOR WHICH DATA ARE AVAILABLE, AND THE LOCAL AREA HAS NOT FAILED THE SAME INDIVIDUAL MEASURE FOR THE LAST TWO CONSECUTIVE PROGRAM YEARS.

SUSTAINED FISCAL INTEGRITY

THE TERM "SUSTAINED FISCAL INTEGRITY" MEANS THAT THE SECRETARY OF LABOR HAS NOT MADE A FORMAL DETERMINATION, DURING EITHER OF THE LAST TWO CONSECUTIVE YEARS PRECEDING THE DETERMINATION REGARDING SUCH INTEGRITY, THAT EITHER THE GRANT RECIPIENT OR THE ADMINISTRATIVE ENTITY OF THE AREA HAS MISEXPENDED FUNDS PROVIDED.

BY SIGNING BELOW, THE LOCAL CHIEF ELECTED OFFICIAL AND THE LOCAL WORKFORCE BOARD EXECUTIVE DIRECTOR CERTIFY THAT THE LOCAL AREA HAS PERFORMED SUCCESSFULLY AND SUSTAINED FISCAL INTEGRITY FOR SUBSEQUENT DESIGNATION OF THE EXISTING LOCAL AREA.

LOCAL WORKFORCE BOARD EXECUTIVE DIRECTOR

NAME:

Jerome Salatino

SIGNATURE:


Jerome Salatino (Mar 21, 2023 16:27 EDT)

DATE: 03/16/2023

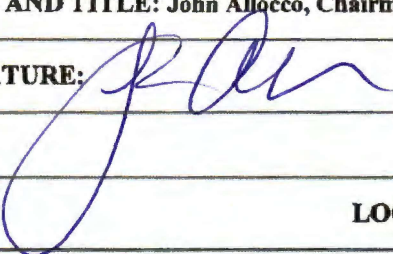
LOCAL WORKFORCE BOARD CHAIR


Name: Charles Gibbons

Signature


Charles Gibbons (Mar 21, 2023 14:47 EDT)

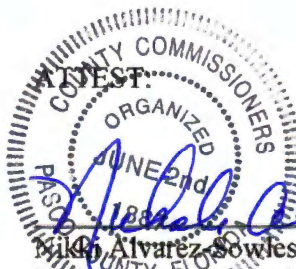
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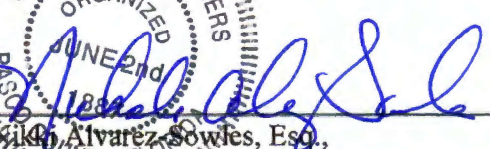
LOCAL CHIEF ELECTED OFFICIAL	
NAME AND TITLE: John Allocco, Chairman, District 3	COUNTY: Hernando
SIGNATURE: 	DATE: April 11, 2023

LOCAL CHIEF ELECTED OFFICIAL	
NAME AND TITLE: Jack Mariano, Chairman, District 5	COUNTY: Pasco
SIGNATURE: 	DATE: APPROVED IN SESSION


APR 18 2023

**PASCO COUNTY
BCC**




 Michael Alvarez-Sowles, Esq.,
 Pasco County Clerk & Comptroller

BCC 04/18/23, C12 06623-1049

APPROVED AS TO FORM AND LEGAL SUFFICIENCY BY  County Attorney's Office
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LOCAL WORKFORCE DEVELOPMENT BOARD (LWDB) MEMBERSHIP

LOCAL WORKFORCE DEVELOPMENT BOARD NAME:

CareerSource Pasco Hernando -16

NAME OF LWDB MEMBERS	AREA(S) OF REPRESENTATION	NOMINATING ORGANIZATION	DEMOGRAPHICS	PERIOD OF APPOINTMENT
Turner Arbour	GREB - Government Representative	Pasco Economic Dev	M - Male W - White (not Select c	07/01/21 06/30/29
Keven Barber	WOJ - Workforce-Joint labor-manage	West Central Florida	M - Male W - White (not Select c	07/01/21 06/30/29
Mark Barry	WOD - Workforce-Community-based	The ARC Nature Coa	M - Male W - White (not Select c	07/01/21 06/30/29
Timothy Beard	ETPC - Education and Training Provi	Not required	M - Male B - Black/Afric: Select c	07/01/21 06/30/29
Dana Cutlip	BU - Business	Greater Hernando Co	M - Male W - White (not Ol - Olc	07/01/21 06/30/29
Mark Earl	BU - Business	Greater Hernando Co	M - Male Select a Race/E Select c	07/01/21 06/30/29
Tate Foster	WOLO - Workforce-Labor Organizati	West Central Florida	M - Male W - White (not Select c	05/24/22 05/23/30
Charles Gibbons	BU - Business	The Greater Pasco Co	M - Male Select a Race/E Select c	07/01/21 06/30/29
John Howell	GRVRD - Government Representative	Vocational Rehabilitation	M - Male W - White (not Select c	07/01/21 06/30/29
Hope Kennedy	BU - Business	Chamber of Commerce	F - Fem: W - White (not Select c	07/01/21 06/30/29
Nils Lenz	BU - Business	Pasco Economic Dev	M - Male W - White (not Ol - Olc	07/01/21 06/30/29
Lee Middleton	WOLO - Workforce-Labor Organizati	West Central Florida	M - Male W - White (not Ol - Olc	06/07/22 06/06/30
Joelle Neri	BU - Business	Pasco Economic Dev	F - Fem: W - White (not Select c	07/01/21 06/30/29

LWDB BOARD MEMBERSHIP

(Continued)

[illegible]

AREA(S) OF REPRESENTATION CODES

BU – Business

WOLO – Workforce-Labor Organization

WOJ – Workforce-Joint labor-management Apprenticeship Program

WOD – Workforce-Community-based Organizations representing Individuals with Disabilities (optional)

WOV – Workforce-Community-based Organizations representing Veterans (optional)

WOY – Workforce-Community-based Organizations representing Youth (optional)

ETPA – Education and Training Provider-Adult Education and Literacy

ETPC – Education and Training Provider-Institution of Higher Education

ETPO – Education and Training Provider-Other Providers (optional)

GRED – Government Representative-Economic Development

GRES – Government Representative-Employment Service

GRVRD – Government Representative-Vocational Rehabilitation

GRO – Government Representative-Other (optional)

OTHER – Other (please specific group/program being represented) (optional)

DEMOGRAPHICS CODES

GENDER CODES

M – Male

F – Female

RACE/ETHNIC CODES

W – White (not Hispanic)

B – Black/African American (not Hispanic)

W/H – White and Hispanic

B/H – Black and Hispanic

O – Other

OTHER CODES

D – Disabled individual

OI – Older individual

V – Veteran

Approved X
Disapproved

Action Item 1

LOCAL WORKFORCE DEVELOPMENT BOARD COMPOSITION AND CERTIFICATION

Once every two years, one local workforce development board must be certified for each local area in the state, based on the local workforce development board membership requirements described in Workforce Innovation and Opportunity Act (WIOA) sec. 107(b) and 20 CFR 679.320. Section 445.004(11), Florida Statutes, requires the state workforce policy and investment board, in consultation with the Florida Department of Economic Opportunity (DEO), to ensure that local workforce development boards have membership consistent with the requirements of federal and state law. For a second or subsequent certification, the certification must also be based on the extent to which the local area ensures workforce investment activities carried out in the local area enabled the local area to meet the corresponding performance accountability measures and achieve fiscal integrity as defined in WIOA sec. 106(e)(2).

DEO reviewed and confirmed all 24 local workforce development boards submitted local workforce development board rosters. Each roster was reviewed against the federal requirements as well as [CareerSource Florida's Administrative Policy 091: Local Workforce Development Board Composition and Certification](#). The following is a summary of the most common potential membership representation issue(s):

- Lack of private education providers, when a public education or training provider is represented on the local workforce development board.

CareerSource Florida's Administrative Policy 091 allows local workforce development boards to request to waive the requirement for private education provider representation on the board and outlines the process to demonstrate that such a provider does not exist or is not available in the local area. There are three local workforce development boards requesting to waive the requirement to have private education provider representation.

DEO has shared the results of the board roster review with each respective area. All have been made aware of the area(s) that need to be addressed or have already confirmed they are taking steps to address the issues, where possible. As such, DEO recommends certification of the local workforce development boards that have met the required

standards and conditional certification for those local workforce development boards that are experiencing the above or other outstanding issues. Those that are conditionally approved will be required to provide status updates and submit updated rosters to show compliance with local workforce development board composition requirements. All deficiencies will be rectified within 12 months (consistent with filling local workforce development board vacancies in CareerSource Florida's Administrative Policy 091) of conditional approval.

FOR CONSIDERATION

- Certify the local workforce development boards that have met the required standards as follows:

CareerSource Escarosa	CareerSource Tampa Bay
CareerSource Okaloosa Walton	CareerSource Pasco Hernando
CareerSource Chipola	CareerSource Polk
CareerSource Capital Region	CareerSource Suncoast
CareerSource Northeast Florida	CareerSource Heartland
CareerSource North Central Florida	CareerSource Research Coast
CareerSource Citrus Levy Marion	CareerSource Palm Beach
CareerSource Flagler Volusia	CareerSource Broward
CareerSource Central Florida	CareerSource South Florida
CareerSource Brevard	CareerSource Southwest Florida
CareerSource Pinellas	

- Approve the request to waive the requirement for private education representation on the following local workforce development board due to no private education provider in the local area and subsequently certify the local workforce development board.

CareerSource Gulf Coast

- Conditionally approve for 12 months the following local workforce development board certifications contingent upon appointment of private education providers to the local workforce development boards.

CareerSource North Florida
CareerSource Florida Crown

Attachments

[Local Workforce Development Board Rosters](#)

Action Item 2

Approved _____ X _____
Disapproved _____

Action Item 2

LOCAL WORKFORCE DEVELOPMENT AREAS SUBSEQUENT DESIGNATION

The Workforce Innovation and Opportunity Act (WIOA) requires that every two years after local workforce development areas (“local areas”) are initially designated, the chief local elected official(s) and local workforce development board (LWDB) submit a request for subsequent designation of their local area. The Governor shall approve the request for subsequent designation of a local area if, for the two most recent program years, the local area performed successfully, sustained fiscal integrity, and, in the case of a local area in a planning region, met the regional planning requirements described in WIOA Section 106(c)(1).

- **Performed Successfully** means the local area met or exceeded the levels of performance the Governor negotiated with the LWDB and chief local elected official(s) for core indicators of performance, and the local area has not failed any individual measure for the last two consecutive program years for which data are available in accordance with the state-established definition, provided in the WIOA State Plan, of met or exceeded performance.

For subsequent designation determinations, a finding of whether a local area performed successfully must be based on all six of the WIOA indicators of performance as described at 20 CFR 677.155(a)(1)(i) – (vi) for the two most recently completed program years.

Note: According to guidance from the U.S. Department of Labor, sufficient data is not yet available to determine “performed successfully” for this cycle of local workforce area designations. Therefore, performance data to determine “performed successfully” was not used for this year’s determinations. Program Year 2022 (which is the current year) will be the first year to hold the LWDBs accountable. The Florida Department of Economic Opportunity will continue to monitor the LWDBs’ performance as the agency prepares for subsequent local area designations in the future.

- **Sustained Fiscal Integrity** means that the U.S. Secretary of Labor has not made a formal determination that the grant recipient or the administrative entity of the

local area mis-expended funds due to willful disregard of the requirement of the provision involved, gross negligence or failure to comply with accepted standards of administration for the two-year period preceding the determination.

The Department of Economic Opportunity reviewed the local workforce development boards' submissions to request subsequent designation of local areas as described in Public Law 113-128, Chapter 2, Sections 106-107 – Workforce Development Areas. The submissions may be reviewed at the link attached below.

In February 2023, the state workforce development board approved a plan for system-wide transformation of Florida's workforce system. As a result, the Department of Economic Opportunity and CareerSource Florida recommend approval of subsequent designation requests for all 24 local workforce development boards for one year starting July 1, 2023, through June 30, 2024. A subsequent application for redesignation will be requested again next year, at which point the state workforce development board will consider approvals for the customary two-year cycle.

FOR CONSIDERATION

- Approve subsequent local area designation requests for all 24 local workforce development boards starting July 1, 2023, through June 30, 2024, contingent upon any additional information or approval signatures required.

Attachments:

[Local Workforce Development Board Requests for Subsequent Designation of Local Areas](#)