
Pasco Hernando Workforce Development Consortium

Consortium Meeting Minutes

October 17, 2025 – 10:00 a.m.

Meeting Location: Hampton Inn
11780 State Road 54,
Odessa, FL 33556
OR *Virtually via Microsoft Teams*

Consortium Members Attending: Commissioner John Allocco, Andrew Taylor, David Lambert, Nicole Hughes

Consortium Members Absent: Commissioner Kathryn Starkey

Staff Attending: Nicole Beverley, Brenda Gause, Jose Infante, Theresa Miner, Kenneth Russ, Jerome Salatino, Jessica Weightman, Ania Williams

Others Attending: The Hogan Law Firm – Jarrod Prater, Pasco-Hernando Workforce Board of Director Members – Turner Arbour, Keven Barber, Cindy Bray, Charles Gibbons, Lindsey Hack, Timothy Hellmers, John Howell, Hope Kennedy, Nils Lenz, Paul Micklow, Tom Mudano, Stefanie Pontlitz, Lori Romano, Gary Steele

Quorum Present? Yes

Call to Order: The meeting was called to order at 10:00 a.m. by Commissioner Allocco.

Invocation: Commissioner Allocco

Pledge of Allegiance: Commissioner Allocco

Public Comments

Commissioner acknowledged members of the Pasco-Hernando Workforce Development Board members attending the meeting in a joint forum. Everyone introduced themselves.

Consent Agenda

There were no items on the Consent Agenda.

Action Item 1 – Minutes from August 26, 2025, Consortium Meeting

The Consortium members reviewed the minutes from the August 26, 2025, Pasco Hernando Workforce Development Consortium meeting. All Consortium members were in agreement that the minutes correctly reflected the actions from that meeting.

MOTION was made by David Lambert to approve August 26, 2025, Consortium meeting minutes.

MOTION was seconded by Nicole Hughes. Motion carried 4-0.

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Action Item 2 – Umbrella MOU Addendum - Division of Vocational Rehabilitation

The Consortium reviewed the request to approve the modified addendum from the Division of Vocational Rehabilitation (VR) for review. Legal counsel evaluated the document to determine whether the revisions affected the validity of the existing Umbrella Memorandum of Understanding (MOU). The Board Attorney confirmed that the new addendum does not void or alter the Umbrella MOU; rather, it replaces the prior addendum with updated provisions. The revised addendum includes expanded service commitments from VR, such as listing job opportunities through PHWB and providing digital outreach to increase student awareness of available programs. It also updates the proportionate share amount to \$1,452.08 per non-co-located partner, reflecting a recalculated shared cost based on staffing and budget formulas. The addendum reaffirms compliance with WIOA Subtitle B, Section 121, clarifies VR's financial and service responsibilities, and strengthens coordination of services for individuals with disabilities within the One-Stop delivery system while maintaining the integrity of the overall MOU framework.

MOTION was made by David Lambert to approve the Umbrella MOU Addendum-Division of Vocational Rehabilitation.

MOTION was seconded by Nicole Hughes. Motion carried 4-0.

Information Item 1 – Veterans' Services 1st Place Award

Consortium members expressed gratitude for the veterans' team's dedication and outreach. Staff emphasized that while case management numbers reflect only veterans formally enrolled in programs, the team assists far more veterans across the community. They serve as a key resource, working closely with numerous agencies to help veterans navigate the VA system, obtain benefits, and connect with employment and training opportunities. The program supports veterans of all ages—from recently separated service members in their 20s to Vietnam-era veterans. Outreach efforts include visits to local colleges such as PHSC and participation in community events using the Mobile Career Center RV. The Board recognized the team for their dedication and commended them for the well-deserved state recognition they recently received. Members encouraged the continued expansion of outreach to younger veterans transitioning into civilian life.

Information Item 2 – Letter Grades

Jerome Salatino reviewed the Letter Grade report for the time period of July 1 2024, through June 30, 2025. Jerome Salatino provided an overview of the region's performance metrics and reported that the Pasco-Hernando region improved its overall rating from a "B" to a "B+." This achievement reflects targeted strategic adjustments and community engagement efforts. Consortium members praised staff for their strong fiscal management, operational efficiency, and continued efforts to expand opportunities for job seekers. Members noted that these efforts

have far-reaching impacts—transforming not only individual lives but also the economic outlook of entire families. Providing training and employment pathways was recognized as critical in breaking cycles of dependency and fostering generational change. The discussion reinforced CSPH’s role as a community leader in building self-sufficiency through meaningful work opportunities and skill development.

Discussion Item 1 – Government Shutdown – Operation and Fiscal Considerations

Jerome Salatino provided an update regarding the potential impact of the federal government shutdown on local programs. Current projections indicate that TANF (Temporary Assistance for Needy Families) and SNAP (Supplemental Nutrition Assistance Program) funding will likely remain available through the end of November 2025, while other programs are expected to sustain through the end of the calendar year.

Leadership continues to monitor updates from Washington and Tallahassee closely. Should the shutdown persist, approximately 15–20 staff positions may be affected. Jerome emphasized that efforts are underway to minimize disruption by identifying possible staff reassignments to other programs and maintaining existing lease obligations to ensure service continuity.

Consortium members expressed optimism that an agreement will be reached before the holidays, recognizing the hardship such disruptions could create for staff and clients. The PHWD Consortium encouraged proactive communication and requested to be informed should contingency plans be implemented.

Consortium Chair Transition

It was announced that during the March 2026 Consortium Meeting, the chairmanship will rotate from Pasco County to Hernando County as part of the regular leadership cycle. The transition was acknowledged positively, and members expressed appreciation for ongoing collaboration across both counties.

With no further business to discuss, the meeting adjourned.