

Pasco-Hernando Workforce Board, Inc.

Board Meeting Minutes

September 14, 2023

Meeting Location: Hampton Inn
11780 State Road 54
Odessa, FL 33556

Meeting Held Virtually via Microsoft Teams

Board Members Attending: Keven Barber, Mark Barry, Mark Earl, Tate Foster, Beth Galic, Charles Gibbons, Lindsey Hack, John Howell, Hope Kennedy, Nils Lenz, Paul Micklow, Tom Mudano, Joelle Neri, Stefanie Pontlitz, Lori Romano, Lex Smith, Sophia Watson

Board Members Absent: Turner Arbour, Timothy Beard, Dana Cutlip, Lee Middleton

Staff Attending: Brenda Gause, Theresa Miner, Jerome Salatino, Ken Russ, Ania Williams

Others Attending: The Hogan Law Firm - Jennifer Rey and Jarrod Prater; Department of Economic Opportunity - Tameka Austin; Pasco County Commissioner – Kathryn Starkey; Pasco County – Steven Smith; Pasco Hernando State College – Margie Burnham

Quorum Present? Yes

Call to Order: The meeting was called to order at 2.59 p.m. by Chair, Charles Gibbons.

Opening Remarks

Charles Gibbons introduced Tom Mudano, Stefanie Pontlitz, and Beth Galic as newly appointed Directors to the Pasco-Hernando Workforce Board.

Public Comments

No public comments were received.

Consent Agenda

There were no items on the Consent Agenda.

Action Item 1 – Approval of Minutes from June 8, 2023, Board Meeting

The Board reviewed the minutes from the June 8, 2023, Board meeting. All Board members were in agreement that the minutes correctly reflected the actions from that meeting.

MOTION was made by Lindsey Hack to approve the June 8, 2023, Board meeting minutes.

MOTION was seconded by John Howell. Motion carried 17-0.



Action Item 2 – Additions to the Demand Occupations List

The Board reviewed a request to add Emergency Medical Technicians, Correctional Officers and Jailers, Healthcare Support Occupations, Home Health and Personal, Nursing Assistants, and Healthcare Support Workers as additional occupations to the Demand Occupations List for the Pasco Hernando region.

MOTION was made by Keven Barber to approve the additions to the Demand Occupations List.

MOTION was seconded by Tom Mudano. Motion carried 17-0.

Action Item 3 – Use of Corporate Funds

The Board reviewed the request to use \$250,000 of corporate funds to be used for special projects, over a two-year period, to provide career exploration and training opportunities to Pasco and Hernando County residents.

MOTION was made by Mark Barry to approve the request to use \$250,000 of corporate funds.

MOTION was seconded by Lindsey Hack. Motion carried 17-0.

Action Item 4 – Task Force Ad Hoc Committee

The Board reviewed the request to appoint an Ad Hoc Committee to review projects and new sponsorship opportunities available to Pasco and Hernando County residents. Members of the Task Force Ad Hoc Committee were confirmed as follows: Chair Hope Kennedy, Keven Barber, Lindsey Hack, Tom Mudano, Dr. Lori Romano, and Sophia Watson. The Committee will meet on an as needed basis and continue for two years or until it has served its purpose.

MOTION was made by Keven Barber to approve the Task Force Ad Hoc Committee effective immediately.

MOTION was seconded by Tom Mudano. Motion carried 17-0.

Action Item 5 – Special Projects List

The Board reviewed the request to approve a Special Projects List to provide career exploration and training opportunities to Pasco and Hernando County residents. Projects included on this list will be directed by the Task Force Ad Hoc Committee. Any changes to the list will be presented to the Executive Committee for approval.

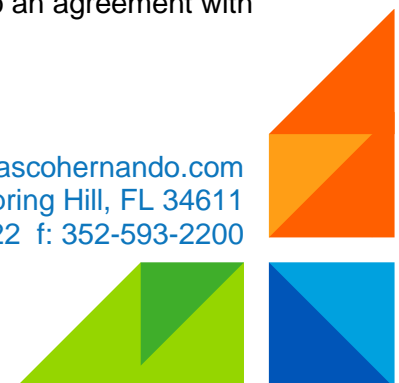
Tom Mudano declared a conflict and abstained from the vote.

MOTION was made by Lindsey Hack to approve the Special Projects List.

MOTION was seconded by Hope Kennedy. Motion carried 16-0.

Action Item 6 – AARP Foundation MOU/IFA

The Board reviewed the request to seek agreement of the Chief Elected Officials in Pasco and Hernando counties to approve the AARP Foundation MOU/IFA and to enter into an agreement with the required partnering agencies.



MOTION was made by Hope Kennedy to approve the request and to enter into an agreement with the required partnering agencies.

MOTION was seconded by Keven Barber. Motion carried 17-0.

Action Item 7 – AmSkills

The Board reviewed a request to approve a \$250,000 budget for AmSkills in support of training and sponsorship services for the 2023-24 program year. The request includes a previously approved training provider agreement to be submitted to FloridaCommerce for related party compliance. Because Tom Mudano represents AmSkills on the Pasco Hernando Workforce Board of Directors, a 2/3 vote was required.

Tom Mudano declared a conflict and abstained from the vote.

Dr. Lori Romano declared a conflict and abstained from the vote.

MOTION was made by Lindsey Hack to approve the \$250,000 budget for AmSkills.

MOTION was seconded by Hope Kennedy. Motion carried 15-0.

Information Item 1 – Minutes from August 3, 2023, Executive Committee Meeting

Charles Gibbons reviewed the Executive Committee Minutes from August 3, 2023.

Information Item 2 – Financial Reports

Theresa Miner reviewed the Financial Reports for the period 07/01/2023 through 07/31/2023.

With no further business to discuss, the meeting adjourned.



**Corporate Resolution of the
Board of Directors of
PASCO HERNANDO WORKFORCE BOARD, INC.
TASK FORCE AD HOC COMMITTEE**

The Board of Directors of **PASCO HERNANDO WORKFORCE BOARD, INC.**, a Florida Non-for-Profit Corporation (the "Corporation"), pursuant to the Bylaws of the Corporation and the Florida General Corporation Act, hereby consent to and adopt the following resolutions and actions:

Pursuant to Section 3 of Article VII, of the Corporations Bylaws, the Chair of the Board of Directors may appoint ad hoc committees for specific purposes. The Chair has determined that it is appropriate and beneficial to establish a Task Force Ad Hoc Committee and the same being otherwise deemed to be in the best interest of the Corporation, it is:

RESOLVED, that the Task Force Ad Hoc Committee be established with the following parameters:

The purpose of the committee shall be to consider special project opportunities, review applications for scholarships and sponsorships for individuals and agencies throughout Pasco and Hernando counties. The Committee would serve as an extra set of eyes, and promote transparency and equality, to all that apply for scholarships for graduating youth, and/or sponsorships for groups of youth/businesses that provide educational opportunities to individuals. The Committee would also review use of corporate fund for MC3 certifications that allows individuals the opportunity to meet with local Union Representatives and have an opportunity to interview and possibly gain employment.

The committee shall consist of six (6) members, and shall serve until of the Fiscal Year 2025. The Committee shall meet be as needed at the request of the Committee Chair or Chief Executive Officer. The initial members of the Committee:

Hope Kennedy
Lindsey Hack
Tom Mudano
Keven Barber
Dr. Lori Romano
Sophia Watson

The chair shall be **Hope Kennedy** (as appointed by the Chair of the Board).

DULY ADOPTED by the Board of Directors at its properly noticed, meeting held on this 14th day of September 2023.

Charles Gibbons
Charles Gibbons (Oct 4, 2023 14:29 EDT)

Charles Gibbons, Board Chair