

Executive Committee Meeting Minutes

August 3, 2023 – 10:00 a.m.

Committee Members

Present: Mark Barry, Mark Earl, Charles Gibbons, Joelle Neri, Lex Smith

Absent: None

Quorum Present: Yes

Others Present:

PHWB Staff – Brenda Gause, Theresa Miner, Ken Russ, Jerome Salatino,
Jessica Weightman, Ania Williams

Pasco County – Steven Smith

Proceedings:

Meeting called to order at 10:02 a.m. by Chair, Charles Gibbons

Public Comments

No public comments were received.

Action Item 1 – Minutes from April 13, 2023, Executive Committee Meeting

Charles Gibbons asked the Committee members to review the minutes from the April 13, 2023, Executive Committee meeting for any corrections or comments. Hearing none, a motion was made to accept the minutes of the meeting.

MOTION was made by Mark Earl to approve the minutes.

MOTION was seconded by Lex Smith. MOTION carried 5-0.

Action Item 2 – Budget Modification #1

Committee members reviewed the operating budget for the program year 2023-2024. It is modification #1 to the preliminary budget and it is based on final expenses for the period ending June 30, 2023. This budget, with approval by the Executive Committee, will be sent to the Board of County Commissioners for Pasco and Hernando counties for their approval. The fully approved budget will be submitted to the state to meet the October 1 deadline.

MOTION was made by Mark Barry to approve the budget modification #1.

MOTION was seconded by Mark Earl. MOTION carried 5-0.

Action Item 3 – Board Candidate – Christina Gray

The Committee reviewed the application for Board membership for Christina Gray to fill the vacancy under the business category in Hernando County.



MOTION was made by Mark Earl to approve the Board candidate recommendation for presentation to the Hernando County Board of County Commissioners.

MOTION was seconded by Mark Barry. MOTION carried 5-0.

Action Item 4 – Board Candidate – Stefanie Pontlitz

The Committee reviewed the application for Board membership for Stefanie Pontlitz to fill the vacancy under the Labor/Apprenticeship category in Pasco County.

MOTION was made by Mark Barry to approve the Board candidate recommendation for presentation to the Pasco County Board of County Commissioners.

MOTION was seconded by Mark Earl. MOTION carried 5-0.

Action Item 5 – Board Candidate – Beth Galic

The Committee reviewed the application for Board membership for Beth Galic to fill the vacancy under the business category in Pasco County.

MOTION was made by Lex Smith to approve the Board candidate recommendation for presentation to the Pasco County Board of County Commissioners.

MOTION was seconded by Joelle Neri. MOTION carried 5-0.

Action Item 6 – Training Provider Renewal

The Committee reviewed the request to approve Rasmussen University to continue as training provider for the program year 2023-2024.

MOTION was made by Lex Smith to approve Rasmussen University as training provider.

MOTION was seconded by Mark Barry. MOTION carried 5-0.

Action Item 7 – Training Provider Renewal

The Committee reviewed the request to approve an additional 30-day extension for Ultimate Medical Academy to continue as training provider for the program year 2023-2024.

MOTION was made by Mark Barry to approve an additional 30-day extension for Ultimate Medical Academy to continue as training provider.

MOTION was seconded by Mark Earl. MOTION carried 5-0.

Information Item 1 – Financial Reports

Theresa Miner reviewed the Financial Reports for the period 7/01/2022 through 6/30/2023.

Information Item 2 – Board Composition

Jerome Salatino provided an update on the current vacancies and the Board Composition.

Information Item 3 – Performance Review

Committee members reviewed Jerome Salatino's performance review for the program year 2022-2023. The Committee discussed accomplishments, special projects, performance, and program outcomes and successes based on negotiated goals.

With no further business to discuss, the meeting adjourned.

