
Pasco Hernando Workforce Development Consortium

Consortium Meeting Minutes

July 16, 2026– 10:00 a.m.

Meeting Location: CareerSource Pasco Hernando
16228 Spring Hill Dr., Brooksville, FL 34604
OR ***Virtually via Microsoft Teams***

Consortium Members Attending: Commissioner John Allocco, Commissioner Kathryn Starkey, Andrew Taylor, David Lambert, Nicole Hughes

Consortium Members Absent: None

Staff Attending: Nicole Beverley, Brenda Gause, Theresa Miner, Kenneth Russ, Jerome Salatino, Jessica Weightman, Ania Williams

Others Attending: The Hogan Law Firm – Jarrod Prater

Quorum Present? Yes

Call to Order: The meeting was called to order at 10:01 a.m. by Commissioner Allocco.

Invocation: Commissioner Allocco

Pledge of Allegiance: Commissioner Allocco

Public Comments

There were no public comments.

Consent Agenda

There were no items on the Consent Agenda.

Action Item 1 – Minutes from March 20, 2026, Consortium Meeting

The Consortium members reviewed the minutes from March 20, 2026, Pasco Hernando Workforce Development Consortium meeting. All Consortium members were in agreement that the minutes correctly reflected the actions from that meeting.

MOTION was made by Andrew Taylor to approve March 20, 2026, Consortium meeting minutes.

MOTION was seconded by Nicole Hughes. Motion carried 5-0.

Action Item 2 – Memorandum of Understanding – Gulf Coast JFCS

The Consortium members reviewed the Memorandum of Understanding (MOU) between Pasco-Hernando Workforce Board, Inc. and Gulf Coast Jewish Family and Community Services, Inc. The MOU outlines the roles and responsibilities of each party in providing coordinated workforce and education services. The MOU provides for coordination between the organizations and does not involve the exchange of funds; the Infrastructure Funding Agreement (IFA) is being developed separately.

MOTION was made by David Lambert to approve the Memorandum of Understanding.

MOTION was seconded by Andrew Taylor. Motion carried 5-0.

Action Item 3 – Memorandum of Understanding – Pasco County Housing Authority

The Consortium reviewed the Memorandum of Understanding (MOU) between Pasco-Hernando Workforce Board, Inc. and Pasco County Housing Authority. The agreement establishes a framework for coordination, referrals, and information sharing between the organizations. The MOU provides for coordination between the organizations and does not involve the exchange of funds; the Infrastructure Funding Agreement (IFA) is being developed separately.

David Lambert declared a conflict and abstained from the vote. A Conflict of Interest Disclosure Form was submitted after the meeting.

MOTION was made by Commissioner Kathryn Starkey to approve the Memorandum of Understanding.

MOTION was seconded by Nicole Hughes. Motion carried 4-0.

Action Item 4 – Memorandum of Understanding – Pasco-Hernando State College

The Consortium members reviewed the Memorandum of Understanding (MOU) between Pasco-Hernando Workforce Board, Inc. and Pasco-Hernando State College. The MOU provides for coordination between the organizations and does not involve the exchange of funds. The Infrastructure Funding Agreement (IFA) is being developed separately.

Commissioner John Allocco declared a conflict and abstained from the vote. A Conflict of Interest Disclosure Form was submitted after the meeting.

MOTION was made by Nicole Hughes to approve the Memorandum of Understanding.

MOTION was seconded by Commissioner Kathryn Starkey. Motion carried 4-0.

Action Item 5 – Memorandum of Understanding – Pinellas County Urban League

The Consortium members reviewed the Memorandum of Understanding (MOU) between Pasco-Hernando Workforce Board, Inc. and Pinellas County Urban League. The MOU provides for coordination between the organizations and does not involve the exchange of funds. The Infrastructure Funding Agreement (IFA) is being developed separately.

David Lambert declared a conflict and abstained from the vote. A Conflict of Interest Disclosure Form was submitted after the meeting.

MOTION was made by Andrew Taylor to approve the Memorandum of Understanding.

MOTION was seconded by Nicole Hughes. Motion carried 4-0.

Action Item 6 – Memorandum of Understanding – Step Up Suncoast

The Consortium members reviewed the Memorandum of Understanding (MOU) between Pasco-Hernando Workforce Board, Inc. and Step Up Suncoast. The MOU provides for coordination between the organizations and does not involve the exchange of funds. The Infrastructure Funding Agreement (IFA) is being developed separately.

MOTION was made by David Lambert to approve the Memorandum of Understanding.

MOTION was seconded by Andrew Taylor. Motion carried 5-0.

Action Item 7 – Memorandum of Understanding – Youth and Family Alternatives

The Consortium members reviewed the Memorandum of Understanding (MOU) between Pasco-Hernando Workforce Board, Inc. and Youth and Family Alternatives, Inc. The MOU provides for coordination between the organizations and does not involve the exchange of funds. The Infrastructure Funding Agreement (IFA) is being developed separately.

MOTION was made by Nicole Hughes to approve the Memorandum of Understanding.

MOTION was seconded by Andrew Taylor. Motion carried 5-0.

Action Item 8 – Meeting and Operations Schedule FY2026-27

The Consortium members reviewed the proposed Meeting and Operations Schedule for FY2026-27. The schedule includes Board, Consortium, and committee meetings, as well as office closures and operating hours. The schedule also authorizes the CEO, or designee, to implement temporary operational adjustments as necessary.

MOTION was made by Commissioner Kathryn Starkey to approve the Meeting and Operations Schedule for FY2026-27.

MOTION was seconded by Nicole Hughes. Motion carried 5-0.

Information Item 1 – Pasco-Hernando Workforce Board of Directors – Elected Officers

Jerome Salatino provided an update on the Workforce Board's elected officers: Joelle Neri, Board Chair; Paul Micklow, Vice Chair; and Mark Earl, Treasurer/Secretary.

Information Item 2 – Performance Chart 25-26 YTD

The Consortium members reviewed the Performance Chart for 25-26 YTD, which provided an overview of Pasco-Hernando's performance compared to other regions.

Information Item 3 – Letter Grade Report

Jerome Salatino reviewed the Letter Grade Report for the time period of July 1, 2025, through December 31, 2025.

Information Item 4 – Local Workforce Development Area Designation Update

The Consortium members reviewed an action item presented at the CareerSource Florida Board of Directors meeting on June 3, 2026, regarding the subsequent designation and certification of Local Workforce Development Areas. It was noted that CareerSource Pasco Hernando met all required standards and received full certification.

Information Item 5 – HCA IWT

Jerome Salatino provided an update on the HCA Incumbent Worker Training (IWT) initiative previously presented to the PHWB Executive Committee. The initiative provides funding to support HCA's Cath Lab Tech training program and address workforce needs in the Pasco-Hernando region.

Discussion Item 1 – September Consortium Meeting

Jerome Salatino discussed the need to schedule an additional Consortium meeting prior to the September 28 meeting currently on the calendar to allow sufficient time for review and approval of the FY2026-27 budget before the October 1 state submission deadline.

With no further business to discuss, the meeting adjourned.