

Executive Committee Meeting Minutes

May 22, 2026 – 2:00 p.m.

Committee Members**Present:** Mark Earl, Charles Gibbons, Aaron Deberry, Joelle Neri, Paul Micklow**Absent:****Quorum Present:** Yes**Others Present:**

PHWB Staff – Nicole Beverley, Brenda Gause, Kenneth Russ, Jerome Salatino, Jessica Weightman, Ania Williams

Hogan Law Firm: Jarrod Prater

Proceedings:

Meeting called to order at 2:00 p.m. by Chair, Charles Gibbons

Public Comments

No public comments were received.

Action Item 1 – Minutes from January 15, 2026, Executive Committee Meeting

Charles Gibbons asked the Committee members to review the minutes from January 15, 2026, Executive Committee meeting for any corrections or comments. It was noted that the Committee members present needed to be altered to reflect the attendance of Joelle Neri. A motion was made to accept the minutes of the meeting with the condition the edit would be made.

MOTION was made by Mark Earl to approve the minutes.

MOTION was seconded by Joelle Neri. MOTION carried 5-0.

Action Item 2 – HCA West Florida Division IWT Funding Increase for Training

Committee members reviewed the request to authorize an allocation increase to the regional Employer Training funding limit for HCA West Florida Division's Cath Lab Tech training program in partnership with Ultimate Medical Academy. The funding will support ten incumbent workers at \$8,000 per participant to obtain RCIS certification as Cardiovascular Technologists. This will address a critical healthcare workforce need within the Pasco-Hernando region.

MOTION was made by Mark Earl to approve the allocation of up to \$80,000 for the IWT with HCA West Florida Division.

MOTION was seconded by Aaron Deberry. MOTION carried 5-0.

Action Item 3 – Approval of In-Kind MOU/IFA Agreements

Committee members reviewed the negotiated three-year WIOA MOU/IFA agreements between Pasco-Hernando Workforce Board and Gulf Coast Jewish Family and Community Services, Youth and Family Alternatives, and Step Up Suncoast. All three presented individual agreements are for the period of July 1, 2026, through June 30, 2029.

MOTION was made by Joelle Neri to approve the presented in-kind MOU/IFA agreements for the period of July 1, 2026, through June 30, 2029.

MOTION was seconded by Mark Earl. MOTION carried 5-0.

Action Item 4 – 90-Day Extension for Eligible Training Provider Renewals

Committee members reviewed the request to approve a ninety-day extension through September 30, 2026, for program year 2026-2027. The presented training providers included in request for the extension and to be brought back before the Executive Committee for final approval consideration for continued inclusion on the ETPL for PY 2026-2027.

It was also noted for the record that Withlacoochee Technical College is included in the ninety-day extension request through September 30, 2026, despite being inadvertently omitted from the listed action item materials.

MOTION was made by Aaron Deberry to approve the ninety-day extension through September 30, 2026, for the presented training providers, including Withlacoochee Technical College.

MOTION was seconded by Mark Earl. MOTION carried 5-0.

Information Item 1 – Financial Reports

Jerome Salatino reviewed the Financial Reports for the period 07/01/2025 through 4/30/2026.

Information Item 2 – OSO Contract Renewal

Jerome Salatino reviewed the year three of four contract renewals for the One Stop Operator. It was noted that the contract value for the renewal is \$40,000.

Information Item 3 – AmSkills, Inc. Contract Renewal

Jerome Salatino reviewed the year two of three contract renewals for WIOA Youth training services.

Information Item 4 – Hope Services Contract Renewal

Jerome Salatino reviewed the year two of three contract renewals for WIOA Youth training services.

Discussion Item 1 – 2026-2027 Meeting Schedule

The Committee reviewed the draft meeting schedule for the upcoming program year.

Discussion Item 2 – Performance Chart 25-26 YTD with Comparative

The Committee reviewed CSPH's performance compared to other regions for the period of July 2025, March 2026. The data covered the negotiated performance goals in comparison and ROI impact.

With no further business to discuss, the meeting adjourned.