
Pasco Hernando Workforce Development Consortium

Consortium Meeting Minutes

April 03, 2025 – 9:30 a.m.

Meeting Location: *Meeting Held Virtually via Microsoft Teams*

Consortium Members Attending: Commissioner Kathryn Starkey, Andrew Taylor, David Lambert, Nicole Hughes

Consortium Members Absent: Commissioner John Allocco

Staff Attending: Nicole Beverley, Brenda Gause, Theresa Miner, Jerome Salatino, Jessica Weightman, Kenneth Russ

Others Attending: The Hogan Law Firm – Jarrod Prater

Quorum Present? Yes

Call to Order: The meeting was called to order at 9.34 a.m. by Commissioner Starkey.

Public Comments

Commissioner acknowledged members of the Pasco-Hernando Workforce Development Board members attending the meeting in a joint forum. Everyone introduced themselves.

Consent Agenda

There were no items on the Consent Agenda.

Action Item 1 – Minutes from December 2, 2024, Consortium Meeting

The Consortium members reviewed the minutes from the December 2, 2024, Pasco Hernando Workforce Development Consortium meeting. All Consortium members were in agreement that the minutes correctly reflected the actions from that meeting.

MOTION was made by Andrew Taylor to approve December 2, 2024, Consortium meeting minutes.

MOTION was seconded by Nicole Hughes. Motion carried 3-0.

Action Item 2 – Modification to Addendum Umbrella MOU Pasco County School Board

The Consortium reviewed the request to approve the modified Addendum – Umbrella MOU between CSPH and Pasco County School Board that was initially approved on December 2, 2024. This modified addendum would establish clear financial terms and service contributions related to student referrals and parental consent agreements.

MOTION was made by Andrew Taylor to approve the Addendum to the Addendum - Umbrella MOU Addendums between Pasco-Hernando Workforce Board and Pasco County School Board, and clarifying financial and in-kind service requirements, with a total payment amount not to exceed \$75,000 annually.

MOTION was seconded by Nicole Hughes. Motion carried 3-0.

Action Item 3 – You Thrive Florida MOU Addendum

The Consortium reviewed for approval the MOU Addendum between You Thrive and Pasco-Hernando Workforce Board.

MOTION was made by Nicole Hughes to approve the You Thrive MOU Addendum.

MOTION was seconded by Andrew Taylor. Motion carried 3-0.

Action Item 4 – Pasco County Housing Authority MOU Addendum

The Consortium reviewed for approval the MOU Addendum between Pasco County Housing Authority and Pasco-Hernando Workforce Board.

David Lambert declared a conflict and abstained from the vote as he is the Chairman of the Pasco County Housing Authority.

MOTION was made by Andrew Taylor to approve the Pasco County Housing Authority MOU Addendum.

MOTION was seconded by Nicole Hughes. Motion carried 3-0.

David Lambert, Executive Vice-President and General Manager of Withlacoochee River Electric Cooperative and member of Pasco Hernando Workforce Development Consortium, entered the meeting at 10:03 a.m. and abstained from voting on the Pasco County Housing Authority MOU Addendum.

Action Item 5 – AARP Foundation MOU Addendum

The Consortium reviewed for approval the MOU Addendum between AARP Foundation and Pasco-Hernando Workforce Board.

MOTION was made by Andrew Taylor to approve the AARP Foundation MOU Addendum

MOTION was seconded by David Lambert. Motion carried 4-0.

Action Item 6 – Division of Blind Services MOU Addendum

The Consortium reviewed for approval the MOU Addendum between Division of Blind Services and Pasco-Hernando Workforce Board.

MOTION was made by David Lambert to approve the Division of Blind Services MOU Addendum.

MOTION was seconded by Andrew Taylor. Motion carried 4-0.

Action Item 7 – Board Candidate

The Consortium reviewed for approval the appointment of Cindy Bray to the Pasco-Hernando Workforce Board of Directors. Ms. Bray represents a local business that provides education, social, and vocational services in the Pasco and Hernando region(s). It is recommended adding Ms. Bray to class 1 of staggered terms with the proposed term ending, being June 30, 2029.

MOTION was made by Nicole Hughes to approve the Cindy Bray as a Pasco-Hernando Workforce Board of Director under the Labor/Apprenticeships sector as a Class 1 of staggered terms and a end date of June 30, 2029.

MOTION was seconded by Andrew Taylor. Motion carried 4-0.

Action Item 8 – Non-Board Candidate

Staff presented the nomination of Aaron Deberry for appointment as a Non-Board Member to the Pasco-Hernando Workforce Board's Standing Committees, with a proposed term ending June 30, 2033. The nomination, previously approved by the PHWB's Nominating Committee on February 20, 2025, and by the Pasco-Hernando Workforce Board on March 6, 2025, was brought forward for consortium consideration.

Key considerations regarding quorum and voting, financial disclosure requirements, and compliance with CareerSource Florida Policy Number 91 were reviewed.

Following discussion, the consortium determined to table the action item. The consortium requested Workforce Board staff to conduct additional research and gather further information on the candidate, and to bring the item back for consideration at the next consortium meeting.

Information Item 1 – Letter Grades

Jerome Salatino reviewed the Letter Grade report for the time period of July 1 2023, through September 30, 2024.

With no further business to discuss, the meeting adjourned.