

Pasco-Hernando Workforce Board, Inc.

Board Meeting Minutes

March 16, 2023

Meeting Location: Hampton Inn
11780 State Road 54
Odessa, FL 33556

Meeting Held Virtually via Microsoft Teams

Board Members Attending: Turner Arbour, Keven Barber, Mark Barry, Tate Foster, John Howell, Nils Lenz, Lee Middleton, Lex Smith, Kathryn Starkey

Board Members Absent: Timothy Beard, Dana Cutlip, Mark Earl, Charles Gibbons, Hope Kennedy, Joelle Neri, Lori Romano, Sophia Watson

Staff Attending: Brenda Gause, Theresa Miner, Jerome Salatino, Ken Russ, Ania Williams

Others Attending: Tracie Entler – Gulf Coast, Jennifer Rey – Hogan Law Firm, Steven Smith – Pasco County

Quorum Present? Yes

Call to Order: The meeting was called to order at 3.14 p.m. by Mark Barry in Chuck Gibbons' absence.

Public Comments

No public comments were received.

Consent Agenda

There were no items on the Consent Agenda.

Information Item 1 – Minutes from February 16, 2023, Executive Committee Meeting

Jerome Salatino reviewed the Executive Committee Minutes from February 16, 2023.

Information Item 2 – Financial Reports

Theresa Miner reviewed the Financial Reports for period 7/1/2022 through 1/31/2023.

Information Item 3 – CSPH Consortium Agreement

Jennifer Rey reviewed the changes and requirements to the proposed Consortium Agreement intended to replace the existing Interlocal Agreement between Pasco and Hernando counties.



Information Item 4 – Realignment Information

Jerome Salatino provided an update on the realignment initiative and discussed the three-pillar transformation plan for Florida's workforce system.

Information Item 5 – One Stop Operator

Jerome Salatino reviewed the One Stop Operator Report for the 2022-2023 program year.

Action Item 1 – Approval of Minutes from December 8, 2022, Board Meeting

The Board reviewed the minutes from the December 8, 2022, Board meeting. All Board members were in agreement that the minutes correctly reflected the actions from that meeting.

MOTION was made by Keven Barber to approve the December 8, 2022, Board meeting minutes.

MOTION was seconded by Tate Foster. Motion carried 9-0.

Action Item 2 – Local Workforce Development Area Certification

The Board reviewed the application for Subsequent Local Workforce Development Area Designation and the request for submission to the Chief Local Elected Officials and the Department of Economic Opportunity.

MOTION was made by Keven Barber to approve the request to submit the application for Subsequent Local Workforce Development Area Designation to Chief Local Elected Officials and DEO.

MOTION was seconded by Turner Arbour. Motion carried 9-0.

Action Item 3 – Extension to Remain a Direct Services Provider

The Board reviewed the request to submit an extension to remain a Direct Services Provider beginning 07/01/2023 through 06/30/2026. PHWB is required to submit a formal request for extension every three years in order to maintain the status of a Direct Services Provider of workforce services.

MOTION was made by Tate Foster to approve the request to submit an extension to remain a Direct Services Provider.

MOTION was seconded by Keven Barber. Motion carried 9-0.

Action Item 4 – Leased Space in Hernando County

The Board reviewed the request to contract with and sign five-year lease agreement for new office space in Brooksville upon review by PHWB attorney. With the current lease ending in July, the board reviewed a cost comparison and the price per square footage for three potential office space locations.



MOTION was made by Kathryn Starkey to approve the request to contract with and sign a five-year lease agreement for office space located at 16228 Spring Hill Drive in Brooksville, contingent upon review by PHWB attorney.

MOTION seconded by Turner Arbour. Motion carried 9-0.

With no further business to discuss, the meeting adjourned.

