

**Pasco-Hernando Workforce Board, Inc.**  
**Board Meeting Minutes**  
**March 10, 2022**

**Meeting Location:** Hampton Inn  
11780 State Road 54  
Odessa, FL 33556

***Meeting Held Virtually via Microsoft Teams***

**Board Members Attending:** Stephanie Adams, Turner Arbour, Keven Barber, Mark Barry, Timothy Beard, Mark Earl, Charles Gibbons, John Howell, Hope Kennedy, David Lambert, Nils Lenz, Kathryn Starkey

**Board Members Absent:** Dana Cutlip, Joelle Neri, Lex Smith, Bill Woodard

**Staff Attending:** Brenda Gause, Dave Hamilton, Heather Harter, Theresa Miner, Kenneth Russ, Jerome Salatino

**Others Attending:** Department of Economic Opportunity - Daniel Harper and Charles Williams, Goodwill – Kris Rawson

**Quorum Present?** Yes

**Call to Order:** The meeting was called to order at 3.01 p.m. by Chair, David Lambert.

**Public Comments**

No public comments were received.

**Consent Agenda**

There were no items on the Consent Agenda.

Before addressing any agenda items, an announcement was made regarding board member Mr. Todd Vega. Todd passed away on Feb. 28, 2022. Keven Barber, board member, fellow union representative, and friend, shared the sad news.

**Action Item 1 – Approval of Minutes from December 9, 2021 Board Meeting**

The Board reviewed the minutes from the December 9, 2021, Board meeting. All Board members were in agreement that the minutes correctly reflected the actions from that meeting.

MOTION was made by John Howell to approve the Dec. 9, 2021 Board meeting minutes.

MOTION was seconded by Mark Barry. Motion carried 12-0.



**Action Item 2 – Board Candidate**

The Board reviewed the application for Board membership for Ms. Sophia Watson to fill the vacancy under the education sector representing adult education and literacy activities.

MOTION was made by Keven Barber to approve the Board candidate recommendation.

MOTION was seconded by Mark Barry. Motion carried 12-0.

**Action Item 3 – WT Youth Services**

The Board reviewed the recommendation to select Eckerd as the youth services provider. Brenda Gause discussed the solicited services, the received proposals, and the selection process.

MOTION made by Charles Gibbons to approve Eckerd as the youth services provider.

MOTION seconded by Turner Arbour. Motion carried 12-0.

**Action Item 4 – Transfer of WIOA DW Funding to WIOA AD Funds**

The Board reviewed the request for transfer of the WIOA Dislocated Workers fund to the WIOA Adult fund. This transfer will help to utilize the 2020 WIOA DW fund that will be expiring June 30, 2022.

MOTION made by Kathryn Starkey to approve the transfer of WIOA Dislocated Workers funds.

MOTION seconded by Charles Gibbons. Motion carried 12-0.

**Action Item 5 – Negotiations for WIOA DW Placement Services**

The Board reviewed the request to begin negotiations for WIOA DW Placement Services with Goodwill Industries. Brenda Gause discussed the request for proposal, the response, and the scope of work.

MOTION made by Kathryn Starkey to approve the request to begin negotiations with Goodwill Industries.

MOTION seconded by Mark Barry. Motion carried 12-0.

**Action Item 6 – Articles of Incorporation**

The Board reviewed the changes to the Articles of Incorporation where a 2/3 vote was required. A notice of the proposed amendments has been furnished to the Board at the December 9, 2021 meeting.

MOTION made by Mark Barry to approve the amendments to the Articles of Incorporation.

MOTION seconded by Kathryn Starkey. Motion carried 12-0.

**Action Item 7 – Contract Amendment**

This item has been stricken from the agenda.



**Information Item 1 – DEO Annual Performance Presentation**

Daniel Harper and Charles Williams from the Department of Economic Opportunity, presented the CareerSource Pasco Hernando Annual Performance Presentation which included an overview of the workforce system, metrics, and monitoring report.

**Information Item 2 – Executive Committee Minutes**

Jerome Salatino reviewed the Executive Committee Minutes from January 13, 2022.

**Information Item 3 – Financial Reports**

Theresa Miner reviewed the Financial Reports.

**Information Item 4 – Letter from CareerSource Pinellas**

Jerome Salatino spoke about the letter from CareerSource Pinellas and the ongoing discussion regarding potential alignment of the local regions.

With no further business to discuss, the meeting adjourned.

