

**Audit Finance Committee Meeting Minutes**

January 13, 2022 – 9.00 a.m.

**Committee Members**

**Present:** Turner Arbour, Mark Barry, Mark Earl, Joelle Neri, Lex Smith

**Absent:** None

**Quorum Present:** Yes

**Others Present:**

PHWB Staff – Heather Harter, Theresa Miner, Kenneth Russ, Jerome Salatino

**Proceedings:**

Meeting called to order at 9:00 a.m. by Mark Barry

**Public Comments**

No public comments were received.

**Action Item 1 – Approval of August 12, 2021 Audit Finance Committee Meeting Minutes**

Mark Barry asked the committee members to review the minutes from the August 12, 2021 Audit Finance Committee meeting for any corrections or comments. Hearing none, a motion was made to accept the minutes of the meeting.

MOTION was made by Mark Earl and seconded by Joelle Neri to approve the minutes. MOTION carried 5-0.

**Action Item 2 – Procurement Thresholds**

Committee members reviewed the changes of the procurement thresholds. The changes included an increase from \$50,000 to \$150,000 for Small Purchase Procedures, and an increase from \$100,000 to \$150,000 for Sealed Bids and Competitive Proposals.

MOTION was made by Mark Earl and seconded by Lex Smith to approve the threshold increases contingent upon attorney approval. MOTION carried 5-0.

**Information Item 1 – Financial Reports**

Theresa Miner reviewed the Financial Reports.

**Information Item 2 – RFP for Auditing Services**

Theresa Miner reviewed the RFP for Auditing Services.

**Discussion Item 1 – Board Member Recruitment**

Jerome Salatino spoke about the board vacancies under the education and labor categories.

With no further business to discuss, the meeting adjourned.

