

# Senior Accountant

TreowGroup Recruitment, on behalf of a non-profit long-term care organization, is hiring a **Senior Accountant** for a private, faith-based organization committed to delivering exceptional care to seniors.

## About the Organization:

The organization offers long-term care, supportive housing, and wellness suites designed to meet residents' physical, social, spiritual, and emotional needs.

## Job Overview:

Reporting to the Assistant Director of Finance, the Senior Accountant plays a key role in the organization's financial operations, supporting strategic decisions and ensuring compliance with financial standards and procedures.

## Key Responsibilities:

- Oversee accounts payable, accounts receivable, and payroll general ledger imports; ensure monthly reconciliation of all financial functions
- Perform month-end adjusting entries and reconciliations
- Generate accurate and timely monthly financial statements, including consolidated Ministry of Health reconciliations and envelope balancing
- Lead month-end and year-end closings
- Prepare audit working papers and schedules; participate in coordination and planning of the annual audit
- Prepare and manage organizational cash flows and monitor cash positions
- Assist in preparing annual budgets, collaborating with department leaders
- Support policy development and participate in financial system implementations
- Maintain and enhance internal financial controls
- Indirectly supervise and mentor team members, leading by example
- Perform other duties as assigned

## Qualifications:

- University degree in Accounting, Business, Finance, or a related discipline
- CPA designation required
- Minimum 3 years of progressive experience in accounting

- Ontario healthcare financial reporting and business performance analysis experience is an asset
- Advanced Excel proficiency and strong experience with financial software, including reconciliation and data analysis
- Familiarity with Great Plains, Point Click Care, and payroll systems is an asset
- Experience with business automation tools and implementation is an asset

**Apply Now:**

Qualified candidates are encouraged to apply with their resume. We thank all applicants for their interest; however, only those under consideration will be contacted.

<https://treowgroup.catsone.com/careers/94286-TreowGroup-Recruitment/jobs/16743524-Senior-Accountant/>

*Treowgroup Recruitment, as well as our client, is an equal-opportunity employer committed to building a diverse workforce. We believe in fostering an inclusive, equitable, and accessible environment that brings people together to realize their full potential. We are committed to compliance with all applicable legislation, including providing accommodation for applicants with disabilities. Please advise us at any point during the recruitment and selection process if you require accommodation.*