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Contactless Kiosk guide for Parents

This article explains how a parent can use a combination of the Kiosk and the Family app to sign their child in/out of school and also to sign themselves in as a visitor.

[Click here](#) to jump to some screenshots showing how to use the Contactless Kiosk.

TIP: If the Contactless PIN is not displayed on the Kiosk, please speak to the friendly school office staff and ask them to update the XUNO Kiosk app. If the Contactless Kiosk button does not appear in your XUNO Family App, please update to the latest version.

Sign in/out students

1. Open the XUNO Family app.
2. Click on the **Menu** icon (the three lines).
3. Click on the photo for the student you wish to sign in/out. If the school has not imported photos of students, the student icons are

displayed in alphabetical order.

4. Select **Contactless Kiosk** at the bottom of the screen.
5. Choose:
 - a. Sign in or Sign Out.
 - b. The reasons for arriving late, leaving early.
 - c. Any comments.
6. Look at the school kiosk to find the Contactless PIN (this will be in the bottom left corner).
7. Type the PIN into the XUNO Family App.
8. Click **Generate QR Code**.
9. Scan the QR code which subsequently generates via the camera on the Kiosk (you will be able to see what you are scanning in the bottom right corner of the app).
10. Once the scan is complete, you do not need to do anything further, the Kiosk will automatically go back to the main window without you touching it.

Sign in as a Visitor

1. Open the XUNO Family app.
2. Click on the **Menu** icon (the three lines).
3. Click on the QR code icon in the top right of the pop out menu (Note, this is not the QR code to sign into the kiosk with - see below screenshots if you are unsure).
4. Choose:

- a. Sign in or Sign Out. Note that if you have already signed in that day, either option will automatically sign you out.
 - b. Mobile.
 - c. Who you are visiting.
 - d. Working With Children's Number or VIT Number as requested by the school.
5. Scroll down to tick the **I agree to the above conditions of entry** checkbox - note not all schools will have a Conditions of Entry page.
 6. Look at the school kiosk to find the Contactless PIN (this will be in the bottom left corner).
 7. Type the PIN into the XUNO Family App.
 8. Click **Generate QR Code**.
 9. Scan the QR code which subsequently generates via the camera on the Kiosk (you will be able to see what you are scanning in the bottom right corner of the app).
 10. Once the scan is complete you do not need to do anything further, the Kiosk will automatically go back to the main window without you touching it.

Screenshots for signing a Student in or out:

Or [click here](#) if you're signing in or out as a Parent Visitor.



Notifications

Second Hand Book Sale

16 Jun >

On September 28, the uniform shop will begin selling second hand text books for 2021.

If you have any second hand text books that are on the attached list that you wish to sell, please see Mr Jennings at the Uniform Shop in C Block.

Please check the list before you come with your books to sell.

New markbook item

28 May >

New markbook item
English assignment

New markbook item

28 May >

New markbook item
Essay Final Draft

Farewell to Mr Schaefer

27 May >

Today at general Assembly we say Farewell to Mr Schaefer who is retiring after 45 years of dedicated service at South Melbourne College.

For those who wish to sign the Year Book, it can be found on the desk at the front office.

Calendar: Parent Volunteer...

20 May >

Wednesday, 20 May 2020, 10:01am to Wednesday,
20 May 2020, 11:01am





Ben Abbott
South Melbourne College



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Contactless Kiosk



Chase Abbott



Sign in



Sign out

Reason :

Comments :

Enter the pin code displayed on the kiosk
and tap Generate QR Code:

4

0

5

8

Generate QR Code





Chase Abbott

Scan the QR code on the kiosk to
finish signing in/out



Screenshots for signing in or out as a Parent Visitor:



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Contactless Kiosk





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Sign in



Sign out

Mobile:

0401000000

Who are
you visiting :

ARTHUR, Nina

Family Name :

ABBOTT

WWCCV Number :

99999999

VIT Number :

Conditions of Entry

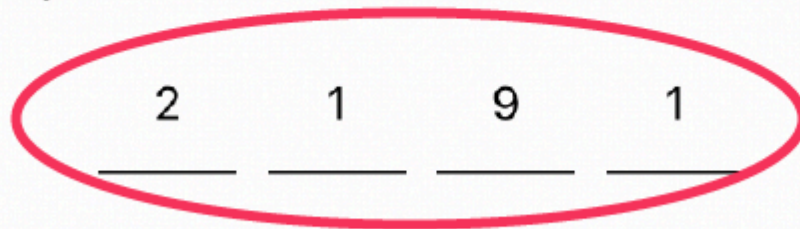
All visitors must carry a Working with Children's Check, or be supervised by a staff member employed by the school.

I agree to the above conditions of entry



Enter the pin code displayed on the kiosk

and tap Generate QR Code:



2 1 9 1

Generate QR Code



Ben Abbott

Scan the QR code on the kiosk to
finish signing in/out



Was this article helpful?

Yes

No

Related articles

[Accessing student academic reports from the XUNO Family app](#)

[Using XUNO events and fees - For parents and carers](#)

[Contactless Kiosk guide for Staff](#)

[Contactless Kiosk guide for Students](#)

[How to use the Kiosk](#)