

Information For Shippers

ESTIMATE: Lausch's must give you a written estimate 48 hours prior to the move, unless the shipper agrees, in writing, to a shorter period. The estimate provided is a GOOD-FAITH NON BINDING estimate based on the information you provide to the estimator at the time of the estimate. If you find you will be moving more or less than estimated, it is your responsibility to notify Lausch's – as it will most definitely affect the cost of your move.

RATES: If the destination is less than 40 miles from the origin, the charges are based on an hourly rate. If your move is by the hour, you are charged from the time the movers leave our facility in Mohnton, until they return to our facility in Mohnton, minus any breaks. If the destination is more than 40 (straight line) miles from the origin, the charges are based on weight and mileage per Lausch's intrastate published tariff. You will be required to pay any increase in charges resulting from changes to the carrier's rates between the time of the estimate and the actual move.

INVENTORY: Lausch's must complete a detailed inventory listing all the items to be moved and their condition. You may waive this requirement, by signing below, for moves 40 miles or less. **NOTE: If you waive the inventory you forfeit the ability to verify, in writing, the pre-existing condition of your items; therefore, forfeiting the ability to prove that any change in condition/damage to your items was a result of the move.** All items will be given an identification number. The inventory must be completed before loading the truck. It is your responsibility to observe and verify the inventory, noting the condition of all items. Lausch's must provide you with a copy of the completed inventory before unloading and it must be signed by you and a Lausch's representative. Upon delivery, you must verify all items on the inventory were delivered and their condition. You must note on the inventory any missing or damaged items. Retain your copy of the inventory until all disputes are settled.

BILL/RECEIPT: Lausch's will give you a copy of the bill/receipt for the move on the day of your move. The bill/receipt must detail all charges for the move. It must also contain copies of the inventory until all disputes are settled. This is called the Bill of Lading and it is the moving contract. This is a legally binding contract in which you are agreeing to pay for services provided by Lausch's.

PAYMENT: YOU WILL BE REQUIRED TO PAY LAUSCH'S TARIFF CHARGES UPON COMPLETION OF THE MOVE. If Lausch's has not provided written approval prior to your move that we will extend credit, we expect you to make payment of the charges at the time of delivery in cash, check, or debit/credit card. A service fee of \$35.00 will be imposed for all returned checks. A 3% processing fee will be applied for all card

transactions. Actual and reasonable collection charges and legal fees will be added if delinquent. If the actual charges do not exceed the estimate by more than 10%, you must pay all of the actual charges prior to Lausch's unloading your goods. If the total actual charges exceed the estimate by more than 10%, Lausch's is required to deliver the full and complete shipment only upon payment of the estimated charges plus an additional \$25.00 or 10% of the estimate, whichever is greater. You may defer payment of the remaining balance no more than 15 days after the moving date.

LOSS AND DAMAGE COVERAGE: If you sustain a loss or damage to your goods, you are protected only up to but not exceeding 60 cents per pound, per article. This minimum coverage may not be adequate protection. If you desire protection greater than 60 cents per pound, per article, you may secure increased coverage by purchasing **FULL REPLACEMENT VALUATION PROTECTION** from Lausch's or by taking out a separate policy of transit insurance with an insurance agent.

PROOF OF DAMAGE/RECEIPT: Upon completion of delivery, the driver will ask you to sign the delivery receipt. Do not sign any delivery papers until delivery is completed. Before signing, be sure all damage and any lost articles are noted on the receipt or inventory. If the driver will not make such notations, make them yourself before signing. Remember, telling the driver about these things is not enough. Do not sign the delivery receipt if it contains language purporting to release or discharge the carrier from liability otherwise required by agreement or law. Strike this language out before signing or refuse delivery if the mover refuses to provide a proper delivery receipt.

COMPLAINTS: Contact the PA Public Utility Commission at 1-800-782-1110 or at www.state.pa.us. Include the company name and A-# for all complaints.

I hereby certify that a copy of above Information for Shippers was furnished on

DATE _____ TIME _____ (THIS FORM, AND THE ESTIMATE, MUST BE PROVIDED TO THE SHIPPER, IN WRITING, AT LEAST 48 HOURS BEFORE THE MOVE, UNLESS THE SHIPPER AGREES, IN WRITING, TO A SHORTER NOTICE PERIOD.)

Name of Shipper _____

SIGNATURE of Shipper

Signature of Carrier Representative

(b) The carrier shall retain an executed copy of this certificate with shipping order for 2 years from the date of the move.

(c) The carrier shall provide the form to the shipper at least 48 hours prior to the move, unless the shipper agrees, in writing, to a shorter notice period.