

PLEASE READ ALL PAGES AND COMPLETE ALL INFORMATION

Annual Service Tags usage period is May 15th, 2026, through May 15th, 2027.

UNIT OWNER NAME & UNIT#

- | | | | |
|--------------------------|----------------------|--------------|-------------------------|
| • INDOOR PARKING | <input type="text"/> | @ \$650 each | \$ <input type="text"/> |
| • OUTDOOR PARKING | <input type="text"/> | @ \$460 each | \$ <input type="text"/> |
| • BEACH CHAIRS | <input type="text"/> | @ \$50 each | \$ <input type="text"/> |
| • UMBRELLAS | <input type="text"/> | @ \$50 each | \$ <input type="text"/> |
| • BIKE STORAGE | <input type="text"/> | @ \$60 each | \$ <input type="text"/> |
| • 3 WHEELERS | <input type="text"/> | @ \$70 each | \$ <input type="text"/> |
| • LOCKERS | <input type="text"/> | @ \$35 each | \$ <input type="text"/> |

TOTAL TAG FEES: \$

Vassar Square Condominium 2026 Annual Service Tag Instructions:

1. The Annual Service Tag form may be obtained and completed through the CAMCO Owner Portal at www.portal.camcomanagement.com. Go to **Documents/ Forms/ Annual Service Tags**
2. After logging into your portal dashboard, select Documents from the left column, then click Forms, and choose the Annual Service Tag Form – 2026.
3. After completing the form, you may either:
 - Drop off the completed form **ONLY** at the Vassar Square Management Office, or Email the completed form to mlorenz@camcomgmt.com or admin@vassarsquare4800.com
 - **Do not mail the form to the CAMCO office.**
 - All forms must be signed by the unit owner.

***Note:** The owner's signature confirms that the owner understands and agrees to all responsibilities, releases, and acknowledgements stated on the form. If the owner's signature is not included, the form will not be submitted, and service tags will not be issued.*

Billing and Payment Information

1. Fees for all service tags selected will be billed to the owner's account on June 1, 2026.
2. Payments may be made through the owner portal once the charges are applied on June 1, 2026.
3. If you are currently enrolled in ACH Auto-Draft with CAMCO, the annual service tag fees will be deducted automatically with your June assessment on June 5, 2026.
4. If you are not enrolled in ACH, you may submit a payable check to Vassar Square Condominium Association for the total amount due **after June 1, 2026 and mail to:**

**Vassar Square Condominium Association
c/o CAMCO
P.O. Box 11995
Newark, NJ 07101-4986**

Service tags will be ready for pickup by May 15, 2026.

The Management Office will notify all owners and residents when envelopes are ready for pickup. Service tag fees are non-refundable once applied.

Liability Disclaimer

Vassar Square Condominium Association, its employees, agents, and contractors shall not be liable for any loss or damage to any property, or contents thereof, caused by fire, theft, storm, water, or any other cause.

The Association shall not be responsible for any personal property stored on Association property. Owners assume full responsibility for the safety of any vehicle or personal property, including but not limited to bicycles, beach chairs, umbrellas, and similar items.

Lost or missing items will not be refunded.

Beach Storage Rules

Due to limited space, only tagged beach chairs and umbrellas may be stored on the beach.

Items will be secured on the split-rail storage system.

The following items are NOT permitted:

- Large furniture
- Cabanas
- Tents
- Oversized equipment

If a tag falls off a beach chair or umbrella, notify the Management Office immediately.

Beach tags are non-refundable. The Association is not responsible for lost or stolen items.

Bicycle Storage

1. Annual bicycle stickers issued by Vassar Square must be displayed on each bicycle no later than June 1st of each year.
2. Bicycles without a current sticker will be removed after inventory of Bikes in late June.
3. No more than two (2) bicycle storage spaces per one- or two-bedroom units are permitted. **Example:** 3-bedroom unit = maximum is 4 bicycles. Any unit under a two- bedroom maximum is two bikes only.

Parking and Valet Requirements

1. Parking tags must be clearly visible at all times for valet verification.
2. Unauthorized vehicles parked on Vassar Square property are subject to towing.
3. Parking for residents who pay for assigned parking will be priority.
4. Guest parking is not guaranteed.

Please list the following information on the form:

Vehicle make Vehicle model License plate #

Tenant / occupant information (if applicable)

Unit Owner Name & Unit #

Unit Owner Signature: Date: