

You Should Be Dancin'



NUTMEG'S

dance + theatre co.

WELCOME PACK &
DANCER HANDBOOK

2026 - 2027

WELCOME!

We're thrilled to have you join our dance family! This welcome pack will help you get started and ensure you make the most of your dance experience with us. Here's to a year of growth, connection, and finding the joy. I'm so glad you're here.

Meg Fenton Funk, Artistic Director

STUDIO INFO & CLASS SCHEDULE



CLASS SCHEDULE:

Check out our latest class schedule, including beginner, intermediate, and advanced classes, along with specialty classes like world dance, musical theatre, partnering, boys classes, and more. If there's a class you're interested in trying - you can schedule a free trial online, as long as space is available!



OUR INSTRUCTORS

Our passionate and professional instructors bring care and enthusiasm to every class. All of our instructors are dedicated to helping your dancer grow in confidence and technique—whether you're dancing for fun or training pre-professionally.



THE ESSENTIALS

- When you arrive, pick a cubby for your personal belongings.
- Please - no outside street shoes allowed on the dance floors.
- Bring a water bottle and stay hydrated. Please - no gum in the studio.
- Respect fellow dancers and instructors at all times. Kindness, always!
- Water and snacks available in the lobby. We operate with the honor system - please leave payment in the "snack attack" box, or pay be Venmo. Thanks!



NUTMEGSDANCE@GMAIL.COM



WWW.NUTMEGSDANCE.COM

STUDIO DRESS CODE & ETIQUETTE

Ballet A, B, C, D, & Pointe

Assigned leotard color/style, and pink tights. Pink split sole ballet slippers. A ballet skirt, ballet wrap sweater and leg warmers are o.k. No other cover ups, please.

For gents; fitted white top and black joggers or leggings, black ballet slippers.

Corps Dancewear is the supplier for our required ballet leotards. They are incredibly well made, and will last! Don't forget to use our studio code for discounted pricing.

Ballet A Color: Aquamarine **Ballet B Color:** Hibiscus

Ballet C Color: Royal **Ballet D Color:** Lilac

As you outgrow your leotards, please feel free to donate them to the Leo swap rack - thanks!

Please see our ballet dress code page for links to purchase.

Broadway Jazz

Any color leotard with black tights. Dancers will need either black character shoes or jazz shoes for the show. Please wait until we decide on the dance for the show to purchase new shoes. If you already own character & jazz shoes, please bring both to class.

World Dance (all levels)

Leotard or fitted regular or cropped top. Leggings, sweats, joggers, shorts, or tights are o.k. Bare feet.

Boys Hip Hop & Boys Tumble

Joggers or sweats and a comfortable tee or long sleeved shirt. Bare feet for Tumbling, sneakers for Hip Hop.

Adult Classes:

Comfortable movement clothing; leggings, joggers, tanks, tee, leotard, etc. Ballet slippers for ballet, tap shoes for tap, bare feet for Modern and World Dance, Sneakers for Hip Hop.

Beginning Dance, Elementary Ballet, Mommy & Me

Any color leotard or dance dress, and pink tights. Pink ballet shoes. Leg warmers and sweaters are o.k, too! For gents; clothing you can move easily in, bare feet or socks.

Hip Hop A, B, C, D, Adv. Street Jazz, Elementary Hip Hop, Dance Team, Commercial Hip Hop

Comfy clothing you can move easily in. Leggings, sweats, shorts, tank top, leotard, t-shirt, are all ok. No jeans. Bring any sneakers you already own to class. Please do not purchase shoes for these classes until we decide what we are doing for the show. Thank you!

Musical Theatre & all Tap classes

Clothing you can move easily in. Leggings, sweats, shorts, tank top, leotard, t-shirt, are all ok. No jeans. Black tap shoes for tap. **Please purchase slip-on tap shoes, with no laces.**

These will make costume changes so much easier!

Musical Theatre - please do not purchase shoes for class until we decide what we are doing for the show.

Acro & Tumbling Tots:

Unibike, leotard and shorts, or cropped tights/leggings. Bare feet. No additional cover ups, please.

For gents; clothing you can move easily in, not too oversized, bare feet.

Ballet/Tap Combo:

Any color leotard or skirted dress, and pink tights. Pink ballet slippers & black tap shoes. Leg warmers and ballet sweaters are o.k. in the colder months!

For pointe shoes, we recommend getting fitted in person:

<https://www.dancinglyyours.com>

<https://dancevillagect.net>

For your convenience, we've set up a store on Nimbley:

<https://www.shopnimbley.com/NutmegsDance>

SESSIONS AND IMPORTANT DATES

Classes will run in three 9-week sessions, however, we have tacked on an extra week in the 1st & 3rd session as a make-up for probable snow days (at no additional charge.)

- **Session 1: September 21-December 5**
- **Session 2: December 7-February 20**
- **Session 3: February 22-May 1**

The studio will be closed on the following dates:

- Saturday, October 31
- November 25-29
- December 21-January 3
- Monday, January 18
- February 15-20
- April 17-23

(There are no make-up classes for holiday closings, as we do not charge for these weeks.)

Snow Days:

We will generally follow Southwick School Systems. We will notify by 1 pm on weekdays, and 9 am on Saturdays. We have tacked on an extra week of dance classes to the 1st and 3rd sessions, free of charge, as a make-up for probable snow day cancellations.

STUDIO POLICIES

Refund Policy

Tuition fees are non-refundable.

We reserve the right to cancel a class, in which case you will be offered a refund or credit towards another class.

There are no credits or refunds for missed classes. We have scheduled an extra week of classes, free of charge, to the first and third sessions, for probable snow-days. If any class has more than 2 cancellations due to weather, we will offer additional make-up options.

Drop Off/Pick Up

You are welcome to drop dancers off for class, or, wait in the lobby. We offer comfy seating, and a TV that shows video of all classes in session.

We are not responsible for dancers left on the premises before or after classes. When dropping off young children, your teacher will meet you in the lobby and bring the dancers into the studio. If your dancer will be staying at the studio between classes, they are welcome to sit in the lobby during any break, we just ask that they please do not go into the yoga studio area or dressing room while other classes are in session, as it can be a distraction to those classes - thank you!

Dropping a Class

While we do not offer refunds or credits when students drop a class, if your dancer would like to discontinue for the 2nd or 3rd session - please email NutmegsDance@gmail.com so that we can turn off future auto-payments. Please be sure to email us before the session begins, as we are not able to offer refunds or credits once the session has begun. Session Start Dates: 12/7, 2/22. If your dancer finds that the class they're in does not feel like the right fit, please reach out and we'd be happy to work with you to find an alternative class that fits them better!

Illness/Injury: If a student needs to withdraw from a class due to illness or injury, please notify us immediately. A doctor's note is required to receive a credit for the remaining classes in the session. The credit balance begins from the date of notification that your child will not be returning. The credit must be used in the following season or it will expire.

Returned Checks:

Returned checks will incur a \$30 fee. If we receive 2 returned checks, we will require payment by cash for future payments.



Costumes:

Most classes will purchase costumes for the show. (Some may create home-made costumes, or borrow from the studio.) We will begin measuring the dancers in November, and order all costumes by the end of December. If your dancer will not be participating in the Spring show, we ask that you notify us in writing by December 1, so that we do not order them a costume. After that date - you will be responsible for the cost of your dancer's costume, regardless of their participation. Thank you for understanding! Costume costs typically range from \$35-\$70.

Late Payments:

Tuition received over 14 days late will incur a \$10 late fee.

Communication

We communicate most via e-mail. Please add

NutmegsDance@gmail.com to your address book so our messages don't get misdirected into your "junk mail" folder. We also have a private Facebook group where I will post any important information that has been emailed out:

<https://www.facebook.com/groups/2257458560>



STUDIO ETIQUETTE

- Be kind, respectful and supportive of your fellow dancers. This is a safe space.
- Littler dancers always watching, be the best role model you can be!
- Please keep cell phones on silent and stored away in cubbies during class.
- Pay attention to corrections—they help you improve!
- Please help us keep the studio clean—dispose of trash and store belongings properly.
- Most of all—HAVE FUN!

At Nutmeg's, our goal is to create more than great dancers—we strive to build a community where students feel confident, supported, and celebrated for who they are.

Kindness, respect, and compassion are at the heart of everything we do.

We maintain a zero-tolerance policy for bullying, harassment, discrimination, or any behavior that makes another member of our community feel unsafe or unwelcome. We ask all students and families to help us foster a positive environment where everyone can learn, grow, and shine.

If a concern arises, we encourage students and families to speak with a faculty member or administrator. All concerns will be handled with care, respect, and appropriate follow-up.

We are so happy you are joining our studio family, and can't wait to see your dancer shine in class! If you have any questions, please don't hesitate to ask your instructor or email Nutmeg anytime.

HAPPY DANCING!