

At Need Checklist

Just as every life lived is unique, so too is the celebration of your loved one's life. You may not yet know the type of ceremony you'll choose for your loved one.

Here are some things to consider when planning together as a family:

- Look through photo albums to create photo-memory boards or display photos in frames.
- Bring in items for display to share your loved one's favorite hobbies, activities, work, etc.
- Consider choosing special music to play during the visitation or during the service.
- Discuss any tributes, unique processional vehicles, or other special requests the family may require.

Meaningful services require careful planning and thoughtful decisions. We are here to help and guide you honor your loved one.

To help you be prepared for meeting with a director, please bring the following items:

- **Social Security Number** – We will notify the Social Security office for you. Also the Social Security Number is needed for the Death Certificate.
- **Photos** – We will need a photo to use for the obituary. We will also display photographs throughout your loved ones life at the time of service. All photos will be returned to you prior to the ceremony.
- **Clothing** – Please bring with you a full set of clothing including all undergarments for your loved one to wear. You may also wish to provide footwear, eye glasses, dentures, jewelry, and other items you would like to use prior to the service.
- **Veterans** – Please bring a copy of the DD214 Discharge Papers (Honorable Discharge). We will need these documents in order to obtain a burial flag (if requested) or to assist in interment in a national/veterans cemetery. These may also be used in the application for any other veterans benefits.
- **Insurance Policies** – Please bring any insurance policies and/or information with you. We will assist you in the filing of claims.
- **Pre-arrangement** – Please bring any prior pre-arrangement paperwork, if applicable.
- **Cemetery Information** – Please bring any cemetery information if applicable.

Items to bring to an arrangement conference:

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| • clothing and underclothing (something with collar/long sleeves) | • social security number | • cemetery information |
| • nail polish | • recent photo (for hair and makeup) | • anatomical donation paperwork |
| • lipstick | • glasses | • obituary information |
| • jewelry | • dentures | • survivor's names |
| | • military discharge papers | • insurance paperwork |

