

# GENERAL GRANTS

## APPLICATION GUIDELINES



1. **AIM:** General grants are designed to assist, support and enable improved social and economic outcomes for people of Outback Australia.

2. **WHO CAN APPLY (ELIGIBILITY):**

**Individuals:**

1. Grants are available to people who reside in Outback Australia  
i.e. people living and working in rural and remote places
2. Residents of the outer remote and regional centers of Australia who provide assistance to those described above
3. Australian Citizens and permanent residents of Australia.

Please confirm your residential address fits the location criteria by referring to the Trust map of remoteness.

**Locations categorised as very remote or remote are eligible.** Outer regional locations may be considered in some circumstances, relative to access of services.

**Organisations:**

1. Grants are available to organisations supporting people who reside in Outback Australia.  
i.e. people living and working in rural and remote places.
2. Small to medium organisations as defined by the Australian Bureau Statistics.

Organisations please confirm your project supports residents that fit the location criteria by referring to the Trust map of remoteness. Locations categorised as very remote or remote are eligible. Outer regional locations may be considered in some circumstances, relative to access of services.

3. **HOW TO APPLY:**

Application forms are to be submitted via the Connellan Airways Trust website. The Trust will always acknowledge receipt of applications.

Applications for general grants are considered four times a year. Applications are to be received by the Executive Officer by the 15<sup>th</sup> February, May, August and November each year. The Trust will notify applicants by the end of March, June, September and December each year.

4. **WHAT YOU CAN APPLY FOR:**

General grants can be used to fund a diverse range of activities that **align with the vision of the Trust**. The Trust aims to enable the advancement of outback people.

Along with eligibility, consideration is given to the following for prospective recipients:

- Advancement of education, health and wellbeing for an individual or those supported through an organisation
- Extension of skills and services in Outback Australia with the intention to remain, return, or assist residents of such places
- Innovation and passion projects that will directly impact people in communities of Outback Australia
- Other outcomes which may not be covered by the above.

Please note that typically, general living expenses, university fees and operational program costs like wages are not funded by general grants.

## 5. ASSESSMENT OF APPLICATIONS:

- Although there is no means test applied to applications, preference will be given to those exhibiting the greatest need. Ensure sufficient information is provided to enable proper assessment of the application
- The Trust may consider supplementing other sources of funding, the Trust generally will not duplicate the activities of other bodies. Collaboration or partnership with other organisations for a specific project is considered
- The Trust values direct support to, or for the benefit of, individuals. It is unable to contribute to professional fundraisers
- Projects cannot be started before notification of grant approval has been received
- Applications must be submitted in advance; the Trust is unable to make retrospective grants
- A recipient is expected to work in collaboration with the Trust to take every opportunity to publicise and acknowledge the work of the Trust. Any written article describing the work of the Trust must be approved by the Executive Officer prior to publication
- All grants must be acquitted within 4 weeks of project completion. Documentation will be provided for completion. Any grant funding that cannot be utilised within the terms of the original application and grant agreement must be refunded to the Trust.

## 6. TERMINATION OF A GRANT:

The Trust may suspend or terminate a grant:

- a. on request from the recipient
- b. following unsatisfactory performance reports
- c. on failure to observe grant conditions
- d. if the recipient brings the Trust into disrepute through misconduct or illegal actions/activity.

## 7. CONTRACT

The recipient of any grant from the Trust is subject to formal acceptance of the Standard Grant Contract prior to payment of any grant funds. Grant conditions may be subject to changes, deletions or additional conditions as agreed by both parties.

## 8. ACKNOWLEDGEMENT

On completion of the application form applicants must sign it to formally indicate having read these *Application Guidelines* and that s/he understands if the application is successful s/he will be required to enter into a grant contract prior to any payment of funds.

The conditions include:

- That all grants must be acquitted within 4 weeks of project completion or termination.
- That a recipient is expected to work in collaboration with the Trust to take every opportunity to publicise and acknowledge the work of the Trust.
- And to acknowledge that an applicant gives permission to the Connellan Airways Trust to contact any persons or organisation's in the processing of this application.

## BEFORE YOU START:

All correspondence and contracts will be generated from the information submitted. So please use correct spelling, capitalisation and punctuation. Ensure your application and attachments include all the relevant information. **For further information phone the Trust on 1800 733 810 or visit our website at [www.connellanairwaystrust.org.au](http://www.connellanairwaystrust.org.au)**