

E.J CONNELLAN AWARD

APPLICATION GUIDELINES



1. **AIM:** The aim of the E.J. Connellan Award is to give opportunity to people living in Outback Australia to undertake further studies or research of a kind not otherwise readily available to them.
2. **WHO CAN APPLY (ELIGIBILITY):**
 1. Awards are available to people who reside in Outback Australia.
 2. Australian Citizens and permanent residents of Australia.
 3. Benefit (through skills or services) to broader Outback Australia is highly regarded.
 4. There are no further pre-requisites for applicants. Merit is the primary criterion, based on either past or demonstrated ability for future achievement in any endeavour acceptable to the Connellan Airways Trust.

Please confirm your residential address fits the location criteria by referring to the Trust map of remoteness. **Locations categorised as very remote or remote are eligible.** Outer regional locations may be considered in some circumstances, relative to access of services.

3. HOW TO APPLY:

Application forms are to be submitted via the Connellan Airways Trust website or via email to info@connellanairwaystrust.org.au. The Trust will always acknowledge receipt of applications.

Applications for this award are considered once a year. Applications **open on December 1 and close on January 31 each year**. The Trust will notify applicants by March 31 each year.

4. ASSESSMENT OF APPLICATIONS:

- Two awards may be granted: Junior 16 – 25 years of age and Senior 26 years of age and over. There is no upper age limit, but awards will usually be made to persons who have the potential to make a major contribution in the area of their endeavour
- A recipient will be expected to make a financial contribution to the program of 30% of the total estimated expenses. The board, in special circumstances only, may consider a variation to the recipient's contribution
- Service to the outback is highly regarded. Applicants should satisfy the Trust that they intend to return to Outback Australia or show how they intend to assist residents of isolated, rural and remote places
- Applicants must use the attached application form and observe the preferred length for responses. Additional information can be provided (and is encouraged) as attachments to the forms
- A recipient is expected to work in collaboration with the Trust to take every opportunity to publicise and acknowledge the work of the Trust. Any written article describing the work of the Trust must be approved by the Executive Officer prior to publication

- All awards must be acquitted within 4 weeks of the project completion. Documentation will be provided for completion. Any award funds that cannot be utilised within the terms of the original application and award agreement must be refunded to the Trust

5. TERMINATION OF AN AWARD:

The Trust may suspend or terminate an award:

- a. on request from the recipient
- b. following unsatisfactory performance reports
- c. on failure to observe grant conditions
- d. if the recipient brings the Trust into disrepute through misconduct or illegal behaviour.

6. AGREEMENT:

The recipient of any grant from the Trust is subject to formal acceptance of the Standard Grant Conditions prior to payment of any grant funds. Grant conditions may be subject to changes, deletions or additional conditions as agreed by both parties.

7. ACKNOWLEDGEMENT

On completion of the application form applicants must sign it to formally indicate having read these *Award Guidelines* and that s/he understands if the application is successful s/he will be required to enter into an agreement (*Award Contract*) prior to any payment of funds.

The conditions include:

- That all grants must be acquitted within 4 weeks of project completion or termination.
- That a recipient is expected to work in collaboration with the Trust to take every opportunity to publicise and acknowledge the work of the Trust.
- And to acknowledge that an applicant gives permission to the Connellan Airways Trust to contact any persons or organisation's in the processing of this application.

For further information visit the Trust's website at www.connellanairwaystrust.org.au

Or phone 1800 733 810

BEFORE YOU START:

All correspondence and contracts will be generated from the information submitted. So please use proper spelling, capitalisation and punctuation. Ensure your application and attachments include all the relevant information.

Have ready: A budget breakdown and two written references to attach to your application.

For further information phone the Trust on 1800 733 810 or visit our website at www.connellanairwaystrust.org.au