



Grants for Individuals Application Guidelines

Purpose

Connellan Airways Trust (CAT) General Grants support people and organisations in Remote and Very Remote Australia to overcome challenges caused by distance, isolation, and limited access to opportunities.

Grants of up to \$10,000 are available to help individuals in Remote and Very Remote Australia access the study, training, health services, innovation and opportunities that distance puts out of reach.

CAT welcomes applications from individuals across Remote and Very Remote Australia that overcome isolation and access opportunity. However, CAT prioritises applications that show a meaningful benefit to your community, whether through the skills you develop, the knowledge you share, the services you go on to provide, or the example you set for others around you.

CAT gives additional weight to applications from individuals in Very Remote Communities.

Who Can Apply

You are eligible to apply if you:

- Live, work, or study in a Remote or Very Remote area of Australia for a minimum of two years.
- Are an Australian citizen or permanent resident.
- Are seeking support for something that your remoteness makes difficult or impossible to access without financial assistance.
- Can demonstrate a meaningful benefit to you or your community.

Talk to Us Before You Apply

We strongly encourage all individual applicants to contact us before submitting an application. A short conversation with our Executive Officer will help you understand whether your request is likely to be eligible, how to frame your application effectively, and whether we are the right source of funding for your situation.

Many of our successful individual applicants have spoken with us first. A 15-minute call can save you time and significantly improve your chances.

Call us on 1800 733 810 or book in a time [online](#)

What Grants for Individuals Can Fund

CAT funds reasonable, evidence-based costs directly linked to your participation in an approved activity, including:

- Travel: Flights, ground transport, or fuel costs to access your opportunity.
- Accommodation: Reasonable short-term accommodation during attendance.
- Course or program fees: Accredited training, workshops, or enrolment costs (not university tuition fees or boarding school fees).
- Equipment or materials: Items directly needed to participate in your opportunity.
- Costs for testing or developing new innovative approaches, products, or solutions.
- Other reasonable costs: Directly linked to your stated activity and supported by evidence.



What We Don't Fund

CAT does not fund:

- Retrospective funding (activities you have already completed or activities that will be complete before the grant outcomes are announced).
- Personal living costs such as rent, food, groceries, clothing, utilities, or personal vehicles.
- University course tuition fees or boarding school fees.
- Sport, including competitions, team travel, training camps, or equipment for activities.
- Arts, cultural events, or creative activities.
- Fundraising events, prizes, or donations.
- Activities where the budget does not clearly show what the funding will specifically be used for.
- Requests that do not demonstrate a clear link between your remoteness and the barrier you are facing.

How to Apply

Applications are submitted via the Connellan Airways Trust online portal at www.connellanairwaystrust.org.au.

CAT runs three grant rounds each year:

- **Round 1:** Applications open 1-30 March, outcomes notified in May
- **Round 2:** Applications open 1-30 June, outcomes notified in August
- **Round 3:** Applications open 1-30 September, outcomes notified in November

Before applying, use the "Before You Apply" checklist on our website to confirm your eligibility. Make sure your application includes supporting documents such as enrolment confirmations, appointment letters, or cost quotes. And please contact us first if you have any questions about whether your situation is eligible.

Assessment Process

CAT uses a transparent, three-stage assessment process:

1. **Eligibility Check:** Applications are screened against eligibility, remoteness criteria, allowable costs, and evidence requirements.
2. **Scoring:** Each eligible application is independently scored using CAT's weighted evaluation rubric. Additional weight is given to applications from individuals living in Very Remote areas.
3. **Ranking & Allocation:** Applications are ranked by score and funded in order of merit. The board retains discretion to make final funding decisions.

Evaluation Rubric

Criteria	What We Look For
1. What do you want to do?	A clear description of the opportunity or activity you want to access, and why it matters to you.
2. Why is distance or isolation making this hard, and how will your community benefit?	A genuine explanation of how your remoteness creates a specific barrier, and how your participation will benefit you, and your community beyond yourself.
3. When, where, and what's involved?	A realistic and specific plan: when it will happen, what is involved, and how you are prepared to make it work.
4. How much funding do you need and what for?	A clear, itemised budget with cost evidence. Tell us specifically what the funding will cover, not general living costs, but the direct costs of participating in your activity.
5. How will you know it's made a difference for you and your community?	A simple explanation of what success looks like, what will you have achieved, and what will be better for the people around you as a result?
6. How will you share what you've learned?	How you plan to share your experience, skills, or outcomes with others in your community.

Grant Conditions and Reporting

If your application is successful, you will be asked to:

- Sign a Standard Grant Contract outlining key conditions.
- Complete a financial acquittal showing how the funds were spent.
- Provide data about your activity including the number of people involved or benefited.
- Submit a reflection on what you did and what it meant for you.
- Consent to CAT sharing your story through our communications, if relevant.

Grant Termination

CAT may terminate a grant if:

- You request cancellation.
- Grant conditions are breached.
- The activity does not proceed or outcomes are not met.
- Evidence of misconduct or misrepresentation is identified.

Applicant Support

CAT wants to make this process as straightforward as possible, especially if it's your first time applying for a grant. We provide:

- FAQs, budget templates, and application guides on our website.
- 15-minute phone calls to talk through your eligibility and application before you submit.

Contact

Connellan Airways Trust

☎ 1800 733 810

🌐 www.connellanairwaystrust.org.au

✉ info@connellanairwaystrust.org.au

