

Memorandum of Agreement

This Memorandum of Agreement (the "Agreement") is entered into by and between the Thomaston Board of Education (hereinafter the "Board") and Attallah Reynolds-Roundtree, which are sometimes hereinafter collectively referred to as "the parties." The parties hereby agree to the following:

1. Attallah Reynolds-Roundtree is employed by the Board as its Business Manager.
2. From the period of July 1, 2026, through August 31, 2026, Attallah Reynolds-Roundtree will be performing the duties of the payroll clerk in addition to her current duties as the Business Manager.
3. The parties agree that Attallah Reynolds-Roundtree's performance of these additional duties warrants additional compensation.
4. In addition to her regular wages, Attallah Reynolds-Roundtree shall receive supplemental compensation of five hundred dollars (\$500.00) per week for the period of July 1, 2026, through August 31, 2026, payable through her regular paycheck.
5. The parties agree that as of September 1, 2026, Attallah Reynolds-Roundtree shall be relieved of the duties of the payroll clerk.
6. The parties agree that except as otherwise set forth in this Agreement, all other terms and conditions (including but not limited to all benefits) in effect for Attallah Reynolds-Roundtree based on her employment as the Business Manager shall remain in effect as set forth in her contract of employment.
7. The parties agree that this Agreement and the terms set forth herein shall neither establish a past practice nor a precedent.
8. The terms of this Agreement are recognized as a joint agreement by the parties, and the terms shall not be subject to any administrative, judicial, or other challenge, except where necessary to enforce the specific terms of the Agreement.

For the Board:



Francine Coss, Superintendent

Date: July 15, 2026

For the Employee:

Attallah Roundtree

Attallah Reynolds-Roundtree

Date: 7/15/2026