#### Managing the SAF Inspection

Judith Timmins

Nov 24

'Compliance Coach .. Great Strategies to Compliance'

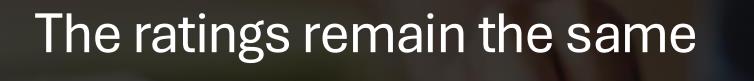
## Read all about it! Nov 24 ...

Evaluation findings on assessor and inspector roles - Care Quality

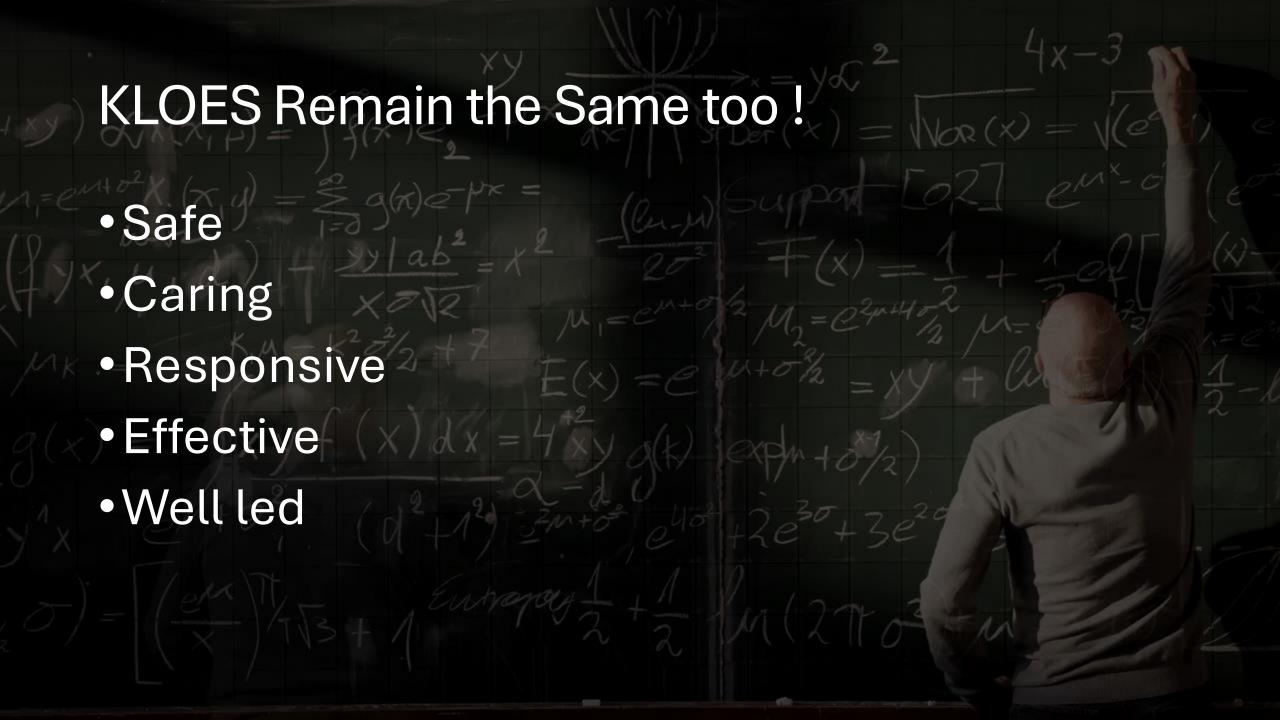
Commission

Kate Terroni to leave CQC - Care Quality Commission - Oct 24

CQC responds to reviews by Dr Penny Dash and Professor Sir Mike Richards - Care Quality Commission - Oct 24



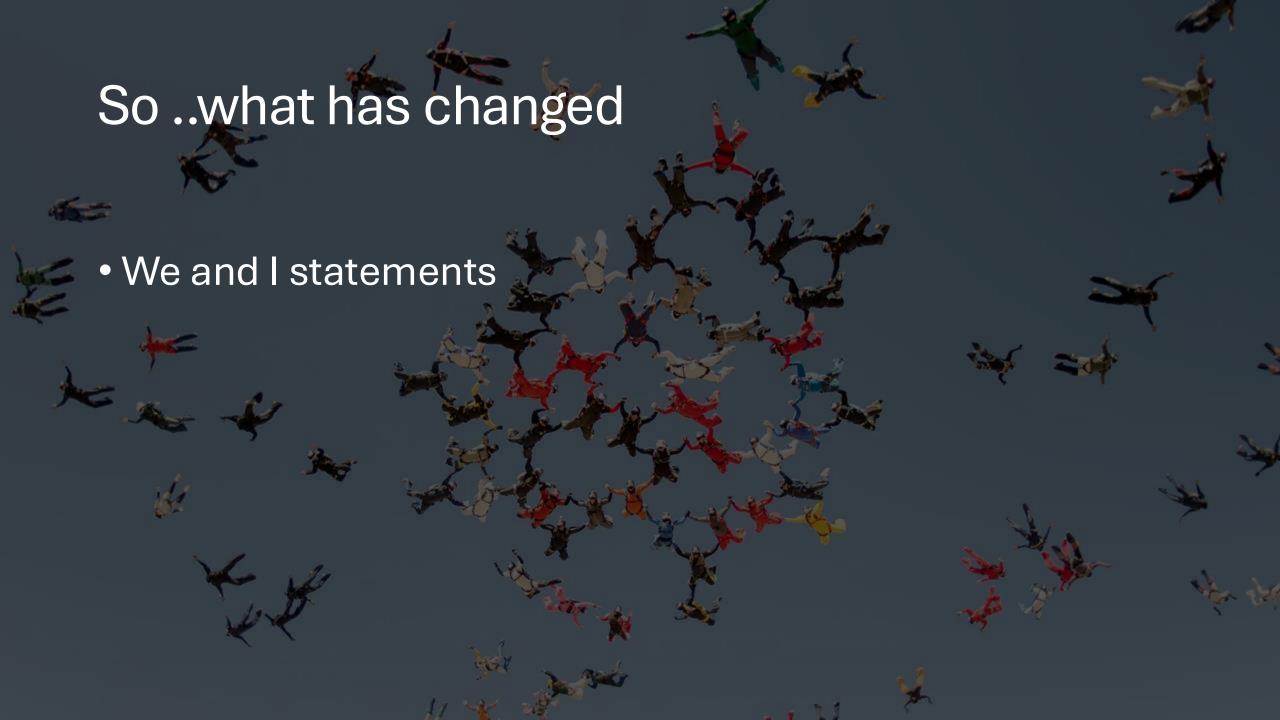
- Outstanding
- Good
- Requires Improvement
- Inadequate



Fundamental Standards/Regs

## Remain the same

New: the visitor regulation



#### Kloes

SAFE..ARE YOU MANAGING A SAFE SERVICE?

**RESPONSIVE ..ARE YOU MEETING SUS NEEDS** 

CARING .. ARE YOU CARING ORGANISATION TO STAFF AS WELL!

EFFECTIVE ...ARE YOU DELIVERING WHAT YOU SAY THAT YOU DO

WE LL LED – ARE YOU AS MANAGERS MANAGING ALL OF THE ABOVE AND IS A WELL LED ORGANISATION WITH 'TIGHT' GOVERNANCE PROCESSES AND QA

#### **I** statements



THE 'I STATEMENTS' SAY:



WHAT THINGS ARE IMPORTANT TO PEOPLE ABOUT THE CARE AND SUPPORT THEY GET FROM SERVICES



WHAT PEOPLE SHOULD EXPECT FROM THEM.



QUALITY OR WE STATEMENTS



THE 'QUALITY STATEMENTS'
SAY WHAT SERVICES
SHOULD BE DOING TO GIVE
GOOD CARE AND SUPPORT
TO PEOPLE.

# How CQC will inspect ...on and off site

- On-site activity
- We will spend our time on site:
- Observing care and how staff interact with people
- Observing the care environment, including equipment and premises
- Talking with people using the service
- Talking with staff and service leaders.

- There will be a more iterative assessment of service and will use these new methods to form a picture over time.
- By moving away from the 'one-size-fits-all' methods that are currently in place, they're hoping to provide a more up-to-date view of quality and safety while increasing responsiveness towards signs of risk.

## On site...when its required

Where there are specific communication needs that require

a 121 approach

where there are concerns around transparency and confidentiality

to check the **validity** of evidence CQC have already gathered

in a setting e.g. from a stakeholder that requires follow up

Much more Cross referencing & stakeholder involvement

Capacity tracker

Skills for Care

MDT members – feedback

SUs and Rels – feedback and SU surveys

GP practices – feedback and surveys

DNs - feedback

TVN s – feedback

### Provider Information ...

#### CQC will:

request an <u>annual provider information request (PIR)</u> <u>from adult social care services</u>, using the existing collection method

online reviews of clinical records

Request email evidence directly from providers to support an assessment

Request evidence, using information that a provider already has available

## Choices of Evidence Depends On

the type of service e.g. dom care vs care /nursing homes

the quality statement and relevant evidence category

the information CQC already have about a service

NB You don't need to provide specific documents – CQC will ask for information you already have.

#### So .. Your plan

- Be Prepared ....Knowledge is key
- Planning
- Define sources of evidence
- Build portfolio of evidence against both 'we' and 'I' statements
- Know yr stakeholders.
- AND ...
- Have compliance as a constant thread



Knowledge is key ...Knowledge is an unending adventure at the edge of uncertainty.... Jacob Bronowski

- Read Read Read...CQC website, CQC reports, CQC State Of Care
- Read around the subject too...compliance websites, Skills for Care, legal websites
- Horizon scan ..know whats coming
- Chat to your colleagues as everyone has something to impart and a different skill
- Lead & teach your staff



Start to gather evidence around each quality statement....

Learning culture

 We have a proactive and positive culture of safety based on openness and honesty, in which concerns about safety are listened to, safety events are investigated and reported thoroughly, and lessons are learned to continually identify and embed good practices.

### **We Have** a Positive culture of safety...evidence

- Accidents and Incident review .. themes, lessons learned
- RCA and risk assessments and review post incident
- How have we changed practice as a result to stop this occurring again ...learning points and review
- Duty of Candour..emails, letters, care plans, discussions with relatives and SUs
- Where have we discussed and learned these things team mtgs, supervisions
- Whistleblowing policies/documentation/staff knowledge
- Complaint learning
- SIP

#### Istatements

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<u>I statements</u> reflect what people have said matters to them.

- I feel safe and am supported to understand and manage any risks.
- I can get information and advice about my health, care and support and how I can be as well as possible - physically, mentally and emotionally.
- Evidence ...SU feedback, SU surveys

#### We Statement ...

We work with people and our partners to establish and maintain safe systems of care, in which safety is managed, monitored and assured. We ensure continuity of care, including when people move between different services.

### Potential Evidence ...

- Assessment Documents
- Transfer Documents/policy
- Documentation with MDT and GPs
- Ward round documentation
- SW documentation
- Risk assessments
- Safeguarding policies

### I statement....

• I know what to do and who I can contact when I realise that

things might be at risk of going wrong or my health condition may be worsening.

• When I move between services, settings or areas, there is a

plan for what happens next and who will do what, and all the

practical arrangements are in place.

### I statement evidence

- SU feedback ...discussion with the SU re transfer, discharge, referral to NHS, care plans, care notes
- Discussion evidence with SW,s GPs, MDT , NHS staff
- Respect forms

## Build an Evidence Matrix ...

- Base these on your 'we 'and 'I' statements eg learning culture
- What do we have now
- What do we need
- Progress
- Review often

#### Resources

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- CQC website
- Legal websites ..those that specialise in compliance
- Compliance websites e.g. Citation
- Ask for help from others..pick others brains!
- Use your contacts!
- Ask me for my SAF matrix!



Thanks for listening .. questions?