

## COVID-19 New Policy & Procedures:

**Drop off and Pick up** will be limited to the sidewalk only. 6-foot markings will be placed outside of the facility to encourage social distancing. Parents/Guardians must wear mask. **We are currently following the CDC guidelines; we are recommending that parents and visitors do not enter the building.** This will help eliminate the spread of germs into our main childcare providing areas. This also allows us to focus our detailed sanitizing on main traffic areas.

**Daily Drop off Screening:** We are required to screen individuals, including children and staff. The screening will include steps listed by CDC:

Temperature will be taken of students upon arrival, and a secondary temperature will taken if needed. Temperature must be below 100.4 degrees. Our temperature taking is non-contact with an immediate response. Parents will have to pick children up immediately if the temperature is above 100.4 degrees.

Parent/guardian will confirm that their child does not have fever, shortness of breath or cough.

Staff will make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness.

**Drop-off-** please help us with social distancing and expediting drop off by calling ahead of time. A designated staff member will greet you and your child at the front door. After conducting the daily screening, the staff member will take your child to the classroom.

**Tuition Collection-** Tuition payments will resume on the first day of the week that your child returns to FTA. Please place tuition inside of a labeled envelop and hand it to the assigned staff member who is doing drop up or pick up. To FTA families that have prior credit, please email us and we will respond with you balance.

**Pick-up-** Please call us and let us know when you are outside. A designated staff member will bring your child and his/her belongings to you.

- **Staff will participate in a CDC COVID-19 Health and Safety protocols.**
- **Report to the supervisor if they feel symptoms or if a child has symptoms.**
- **Staff are required to wear face masks, face shields, scrubs with long sleeves, and indoor shoes while providing care to your children.** We will do our best to transition children comfortably to this new experience. We are hopeful that children will respond to our voices as well as the nurturing, loving environment that they have come to know.

**Lessons for the children:**

We will Encourage hand washing with soap and water for a minimum of 20 seconds. (we will sing the ABC's).

We will read books, sing songs, and watch child friendly videos to educate the children on Social Distancing and mask wearing.

We will continue to encourage children to avoid touching eyes, nose, and mouth with unwashed hands.

**Protocols we follow for children/staff who are sick:**

- Children with a fever of 100.4 or higher or symptoms of COVID-19 will be asked to be picked up from the program ASAP and to not return until the fever and symptoms have subsided for 72 hours with no additional symptoms. A doctor's note will be required before returning.
- Children with COVID-19 symptoms will be isolated with supervision until a parent arrives to sign them out of the program. The child must be evaluated by a pediatrician and a note from the doctor will be required.
- Staff with COVID-19 symptoms will be sent home. Staff will not be able to return without a Doctor's note. We will have additional coverage at school.

**If a child or staff member is diagnosed with COVID-19, or comes in contact with someone with a Positive case of COVID-19, they must immediately quarantine themselves as advised by their doctor, notify FTA and we are required to notify Chester County Department of Health and the Parents. We will then follow required guidance according CDC and PA Department of Health.**

**Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19 will have to be signed before returning to the facility.**

**If you or your child is sick, please stay home.**

# COVID-19 Policy and Procedures Acknowledgement

Please sign this acknowledgement and return it to the center prior to your child returning after COVID-19 closure.

These procedures may be updated from time-to-time, and notice will be provided as updates are completed.

Thank you for your cooperation, and we look forward to seeing you soon.

I have received the COVID-19 Policy and Procedures. It is my responsibility to understand and familiarize myself the COVID-19 Policy and Procedures and to ask center management any questions I may have regarding the COVID-19 Policy and Procedures.

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Recipient Signature

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Date

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Center Staff Signature

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Date

**Assumption of the Risk and Waiver of Liability Relating to Coronavirus/COVID-19**

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

Bees Learning Tree has put in place preventative measures to reduce the spread of COVID-19; however, Bees Learning Tree cannot guarantee that you or your child(ren) will not become infected with COVID-19. Further, attending the facility could increase your risk and your child(ren)'s risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending Bees Learning Tree and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at Bees Learning Tree may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Bees Learning Tree employees, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance at Bees Learning Tree or participation in Bees Learning Tree programming ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless Bees Learning Tree, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of Bees Learning Tree, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any Bees Learning Tree program.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Print Name of Parent/Guardian Name \_\_\_\_\_

Bees Learning Tree Participant(s) \_\_\_\_\_