

The Pumpkin Patch Child Care Center

Policy on the Release of Children

Each child may be released only to the child's parent(s) or person(s) authorized by the parent(s) to take the child from the center and to assume responsibility for the child in an emergency if the parent(s) cannot be reached.

If a non-custodial parent has been denied access, or granted limited access, to a child by a court order, the center must be provided with documentation to that effect, maintain a copy on file, and comply with the terms of the court order.

If the parent(s) or person(s) authorized by the parent(s) fails to pick up a child at the time of the center's daily closing (7 p.m.), the center shall ensure that:

1. The child is supervised at all times.
2. Staff members attempt to contact the parent(s) or person(s) authorized by the parent(s); and
3. An hour or more after closing time, and provided that other arrangements for releasing the child to his/her parent(s) or person(s) authorized by the parent(s) have failed and the staff member(s) cannot continue to supervise the child at the center, the staff member shall call the 24-hour Child Abuse Hotline at 1-877-NJ-ABUSE (1-877-652-2873) to seek assistance in caring for the child until the parent(s) or person(s) authorized by the parent(s) is able to pick-up the child.

If the parent(s) or person(s) authorized by the parent(s) appears to be physically and/or emotionally impaired to the extent that, in the judgment of the director and/or staff member, the child would be placed at risk of harm if released to such an individual, the center shall ensure that:

1. The child is not released to such an impaired individual;
2. Staff members attempt to contact the child's other parent or an alternative person(s) authorized by the parent(s); and
3. If the center is unable to make alternative arrangements, a staff member shall call the 24-hour Child Abuse Hotline at 1-877-NJ-ABUSE (1-877-652-2873) to seek assistance in caring for the child.

Anyone picking up a child from the center must be prepared to show valid state-issued photo identification, regardless of how many times they have been to the center. Please understand that this is only for the safety of the children. No child will be released to any individual without the proper identification.

By signing below I have read, understand and agree to the Policy on the Release of Children. I understand that anyone picking up my child must be able to present a valid state-issued photo I.D., including myself.

Child's Name _____ Date of Birth ____/____/____

Parent/Guardian's Name _____ Date ____/____/____

Parent/Guardian's Signature _____