

Commercial Quote Worksheet

Business Name: _____

Mailing Address: _____

Physical Address: _____

Phone: _____ Cell: _____

Website: _____ E-mail: _____

What is your Entity? _____
(Corporation, LLC, Partnership, ect.)

What is your EIN# _____

What do you do? _____

What year was your business established? _____

LOCATION COVERAGE QUESTIONS

How many locations do you have in total? _____ (fill out below for each)

BUILDING#

Location#

Is this location an office in your home? Y or N If Yes, answer the following below:

Total Sqft you occupy? _____ How many stories? _____

What year was it built? _____

Construction type: _____
(Frame, Jointed masonry, Non-combustible, Masonry Non-combustible, Fire Resistive, Veneer, or Masonry Non-combustible with Wind Resistant roof)

If you are in a commercial Space: Are you renting this space? Y or N

If No, and building coverage is needed- Enter Building Value \$ _____

Construction type: _____
(Frame, Jointed masonry, Non-combustible, Masonry Non-combustible, Fire Resistive, Veneer, or Masonry Non-combustible with Wind Resistant roof)

Total Sqft? _____ How many stories? _____ What year was it built? _____

Updates by Year: Roofing _____ Wiring _____ Heat & Air _____ Plumbing _____

Do you have: Sprinklers? _____ Burglar Alarm? _____ Central Station? _____

<u>LOCATION COVERAGE QUESTIONS - Contents Coverage -</u>

Building #_____ Location #_____

1. If you were to turn the office upside down and shake everything out, how much would it cost to replace the property that fell out? _____ [Business Personal Property Limit]

(Examples: Computers/ Furniture/ Copiers/ Phones/ business equipment)

<u>General Liability Coverage</u>

What are your current Gross sales? _____ *Annual Total*