



## **APPLICATION FOR APPROVAL OF A PROPOSED BUILDING, FENCE, WALL, SWIMMING POOL, OR OTHER STRUCTURE PURSUANT TO ARTICLE V OF THE STAGECOACH COVENANTS**

Article V of the Stagecoach Covenants states that: "No building, fence, wall, swimming pool, or other structure shall be commenced... until the plans and specifications showing the nature, kind, shape, height, material and location of the same shall have been submitted to and approved in writing ... by the Board of Directors...or by [the Architectural Control Committee ("ACC")... appointed by the Board.

SPOA Policy 2023-1 states that, in the event the Lot Owners submitting this Application choose "formal" review of their Application, the thirty-day period for review of the Application does not begin until the Owners have provided to the Projects and Compliance Manager ("PCM") all of the documents listed in Section I of that Policy, except those documents that the PCM has waived, in writing. Please refer to the form labeled "Application Checklist" for the documents that must be provided. Once the PCM is in receipt of all the necessary documents, and payment of a review fee of \$250.00 if the Application is for a new residence, they will countersign this Application in the space provided below and return a copy of the signed document to you. The thirty-day period for review will begin on the date appearing next to the signature of the PCM.

SPOA Policy 2019-3 states that, in the event the Lot Owners submitting this Application choose an "informal" review of their Application, the review of the Application does not begin until the Owners have provided to the PCM all of the documents listed in Section IV of that Policy. Please refer to the Application Checklist for the documents that must be provided. Once the PCM is in receipt of all the necessary documents, and payment of a review fee of \$250.00 if the Application is for a new residence, they will countersign this Application in the space provided below and return a copy of the signed document to you. Review will begin on the date appearing next to the signature of the PCM.

If your Application is approved, you will receive a letter signed by the PCM stating the approval and the approval date. In the case of informal review, the letter you receive is temporary and will be replaced by a formal letter of approval when you submit the approved plans to the Routt County Building Department [Please notify the PCM when you submit your plans].

If you make changes to the plans and specifications, including the site plan, after you have received a letter of approval, then pursuant to Policy 2023-1, you must notify the PCM of the changes and provide them with a copy of the portion of the plans showing the changes. The ACC will then review the changes to see if they are “substantial.” If so, Applicants may be required to submit their new plans to the ACC for approval.

Policy 2023-1 also requires that this Application be signed by all of the Owners of the Lot(s) upon which the proposed construction will occur. By signing below Applicants certify that they are the Owners, and all of the Owners, of the following described Lot(s):

Subdivision: \_\_\_\_\_

Lot Number: \_\_\_\_\_

Street Address [if assigned]: \_\_\_\_\_

Applicants also verify that they may be contacted by the PCM and Chairman of the ACC at the following mailing address, phone number and email address:

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Applicants [All Lot Owners Must Sign]**

\_\_\_\_\_  
Name Printed: \_\_\_\_\_ Date: \_\_\_\_\_

Application Accepted for Review

**Stagecoach Property Owners Association**

By: \_\_\_\_\_  
David Park, its Projects and Compliance Manager

Date: \_\_\_\_\_