

## **Policy Amending SPOA Policy 2023-1 relating to documents to be submitted by applicants in connection with formal review of applications by the ACC**

WHEREAS, the SPOA Directors have previously adopted Policy 2023-1 Section I. which deals with the documents that an applicant must submit to the ACC in connection with a formal review; and

WHEREAS, Section I. 1. h. currently provides that the applicant must submit:

“h. Written proof, such as a paper receipt from Routt County, or a screen shot of the Routt County Building Department online records, showing that the [architectural] plans delivered to the managing agent have already been submitted to Routt County for approval;” and

WHEREAS, a submission of architectural plans to the Routt County Building Department, without the contemporaneous submission of structural plans, does not constitute a submission sufficient to trigger the 30 day review window specified in Article V of the Covenants;

NOW, THEREFORE, the Directors hereby amend Section I.1.h. to read as follows;

“h. Written proof, such as a paper receipt from Routt County, or a screen shot of the Routt County Building Department online records, showing that the plans delivered to the managing agent, and structural plans consistent with delivered plans, have already been submitted to Routt County for approval.”