Inforum President & CEO — Job Description 2026

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URL: https://www.myinforum.org/careers

The Opportunity

The president and CEO is responsible for the overall leadership, strategic direction, financial health, and administration of Inforum to execute its mission. This position reports to the board of directors.

The successful candidate will provide thoughtful and visionary executive leadership that is inclusive, transparent, and empowering and be able to move seamlessly between the role's many facets with professional dexterity. A positive mindset and dedication to the organization's mission, vision, and values are essential.

Key Responsibilities

Advocacy and awareness

- Be aware of and knowledgeable about trends and conditions that bear on Inforum's mission, funders, and members/constituents, and create strategies to address as needed.
- Serve as Inforum's primary spokesperson, representing its mission and interests to the public, media, and other stakeholders.
- Engage and inspire individuals, corporate investors, nonprofit donors/grantors, and new constituencies.

Community engagement

- Display personability and enthusiasm for being the public face of Inforum.
- Create/maintain a consistent, visible, and respected public presence.
- Foster strong, strategic relationships in Southeast Michigan, West Michigan, and virtual communities to enhance Inforum's visibility, reputation, and impact.

Fundraising and development

- Oversee strategic fundraising efforts, including corporate investor relations, current and prospective grantors, donor relations, and partnership development to secure financial support for Inforum's programs, educational offerings, and initiatives.
- Identify possible additional sources of funding and lead strategies to secure them.
- Ensure financial stability and sustainability by maintaining healthy cash flow and adequate reserves.

Leadership and strategy

- Implement, adapt, and develop as needed Inforum's strategic vision, aligned with the organization's mission, vision, values, and guiding principles.

Operational management

- Ensure effective management of Inforum's $2 million+ budget.
- Identify possible additional sources of funding and lead strategies to secure them.

Program development

- Oversee the creation and execution of innovative and meaningful programs, events, and educational opportunities that support its mission and theory of change.

Team building

- Continually foster a culture that encourages collaboration and recognizes positive contributions.

Qualifications

- Minimum of 10 years of experience in leadership roles, preferably within a nonprofit organization.
- Proven success in developing and designing programming for nonprofit membership and/or business, or women's organizations, or leading such efforts.
- Proven record of successful fundraising and development efforts. Experience in building corporate relationships for funding/support is a strong plus.
- Strong strategic planning and organizational skills.
- Excellent communication and interpersonal skills.
- Passion for the mission.
- Bachelor's degree required; advanced degree preferred.

Timing and Benefits

- Inforum welcomes applicants for the CEO position and anticipates the successful candidate to commence their tenure in early 2027.
- Competitive compensation and benefits include medical, dental, life insurance, long-term and short-term disability, and retirement programs with employer contribution.
- Generous paid time off including 11 paid holidays.

Application

Interested candidates should submit a curriculum vitae or resumé and a cover letter detailing interest in the position and relevant experience no later than **Friday, Nov. 13, 2026**, to Maureen D'Agostino at: maureen@mbdconsulting.org

About Inforum

Founded in 1962, Inforum, a 501(c)(3) nonprofit, is the only professional organization in Michigan – and one of a few in the country – that combines strategic connections, proven professional development programs, a respected forum for new ideas, and original research to accelerate careers for women and boost talent initiatives for companies.

Inforum classes, meetings, and events serve a broad range of women in different stages and types of careers – from professionals in for-profit and nonprofit settings to emerging and rising corporate leaders, senior and C-suite leaders, entrepreneurs, veterans, and corporate board members. Inforum also conducts and publishes original research on women's leadership influence.

Inforum works closely with women and companies to help them achieve their goals and collaborates with other nonprofits and educational institutions to broaden reach, stay abreast of current research, and contribute original research. Partners include Wayne State University, the University of Michigan, Michigan State University, the Center for Automotive Research, and SAE International, among others.

Programs and activities are offered to more than 5000 members across Michigan and virtually across a wide national and international geography. The work is supported by more than 100 companies, corporations, and foundations.

Reference URL

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