

DEPARTMENT REPORT

INSERT TEAM LEADER'S ROLE

Position	Month	Prepared By

Last month's department goals (minimum of 3):

- 1. *Goal*
- 2. *Goal*
- 3. *Goal*

I have made PROGRESS in the following areas:

*Progress from your next-in-line leader under you:
Your progress:*

I am having a PROBLEM with the following in reaching my goals:

I am PLANNING to:

*Develop & Deploy these potential leaders:
Events:
Additional Plans:*

I need a **DECISION** from you on the following items to proceed toward my goals:

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Current Department Bench

New Leaders	New Volunteers	Leaders/Volunteers In Process

Ministry Metrics

<i>Insert Metric Title Your Department is responsible for measuring</i>	Ministry Metric
<i>i.e. Number of PWTP Check-Ins</i>	23

I am **PERSONALLY** developing spiritually and in leadership by:

<i>Spiritually:</i> <i>Leadership:</i>

I am aware that for the past few weeks EMOTIONALLY I have been or currently:

Overwhelmed:

Exhausted:

Hurt:

Offended:

Discouraged:

Frustrated:

Doubtful:

Joyful:

Confident:

Peaceful:

Insensitive to others:

Isolating myself:

Hopeful: