



Ottawa's Heart of the Holiday

33rd Annual Christmas Parade

Thursday, December 3, 2026

2026 PARADE ENTRY FORM



Register your group for the 33rd Annual Christmas Parade! Complete this entry form to join the fun on December 3rd. We can't wait to see your Christmas spirit shine! **Fields marked * are required.**

Entry Information

Name of business, organization, group, or club *

Entry type (select all that apply) *

- | | | | |
|---|-----------------------------------|--|-------------------------------------|
| ☐ Vehicle with float/trailer | ☐ Car only | ☐ Walking group | ☐ Truck only |
| ☐ Musical group | ☐ Animals | ☐ Marching Band | ☐ Other |

If you selected 'Other', please specify your entry type

Contact Information

First Name *

Last Name *

Phone Number *

Email Address *

Entry Description for Parade Emcee *

Share a fun & festive description for our parade emcee. Include a highlight of your entry, a general overview of your business/organization/group, any special promotions or ways spectators can engage with your entry, and/or a holiday greeting or message.

Entry forms are due by Monday, November 23. Mail or drop off completed parade entry to:
Ottawa Area Chamber of Commerce, P.O. Box 68, Ottawa, OH 45875

Parade Details

- **Date & Time:** Thursday, December 3, 2026 at 6:15 p.m.
- **Staging:** Line-up begins at 5:15 p.m. in the parking lot of Ottawa Memorial Park Pool Parking Lot. Entries should be in assigned line-up spots no later than 6:00 p.m.
- **Route:** Parade entries will begin moving into position at 6:05 p.m. by heading south on Locust to arrive at the corner of Locust Street and Main Street by 6:15 p.m. Route then continues to proceed west on Main Street, north on Oak Street, east on 4th Street ending at corner of 4th Street & Locust.
- **Eligibility:** Businesses, organizations, churches, schools, teams, musical groups, public officials, cars, trucks, motorcycles, farm implements, horses, and other animals are welcome.
- **Parade Entries:** Lighting is highly recommended for all floats and entries to ensure visibility during the nighttime parade.
- **Safety Rules:** **No throwing candy or other items/materials along the route.** Items may be handed directly to spectators. Please do not include a live Santa in your entry as Santa will be last entry in parade.
- **Deadline:** Parade entry forms are due by **Monday, November 23.**
- **Line-Up Info:** Your parade line-up number will be emailed on Monday, November 30.
- **Changes for 2026:** Live performances in front of the courthouse will not be included in this year's parade activities.

Entry Judging

Parade entries will be judged on overall appearance, creativity, festive spirit, and presentation with cash prizes awarded for 1st, 2nd, & 3rd place. As this is a nighttime parade, we strongly encourage all entries to be fully lit to enhance the holiday celebration.

Post-Parade Activities

Photos with Santa by Kristen Schnipke (146 W. Main current location of The Hair Lounge), refreshments by local businesses/organizations/groups at Rex Park, Go Ottawa's Tree Lighting Ceremony at the corner of Taft St. & Main St., Once Upon A Main Street Storybook Trail kickoff, and shop at local businesses to complete your Small Business Passport for a chance to win a gift card to a participating passport business.

Questions

Call 419-523-3141

EM: Rosemary Buerger at directoroacc@ottawachamber.org

EM: Kelly Theisen at membershpoacc@ottawachamber.org

