

Homewood Parks and Recreation Board

The Homewood Parks and Recreation Board met in regular session on Thursday, November 6, 2025, in the Conference Room at the Homewood Community Center. The meeting was called to order at 6:00 p.m.

Board Members present:

Ms. Jennifer Chadha – Chairman
Ms. Aracely Favre
Ms. Jennifer Hardin
Mr. Joe Leavens
Dr. Allison Litton
Mr. Vernell McDonald
Mr. Todd Miner
Dr. Robert Sellers

Board Members absent:

Mr. Jeremy Bernstein

Staff members present:

Mr. Berkley Squires – City Services Director
Mr. Rusty Holley – Superintendent, Administration & Parks
Mr. Jakob Stephens – Superintendent, Athletics & Aquatics
Ms. Nakeia Sims – Administrative Supervisor

INVOCATION

The invocation was given by Mr. Squires.

MINUTES

October Park Board Meeting Minutes – A motion to approve the October 2025, Park Board meeting minutes as written was made by Mr. Leavens and seconded by Ms. Chadha. The motion was approved by all members present.

CHAIRMAN'S COMMENTS

No comments

DIRECTOR'S COMMENTS

Mr. Squires stated that a copy of the updated bylaws will be emailed to the board members before the December board meeting. He advised all members to bring questions and/or comments regarding the bylaws to the park board meeting in December.

REPORTS FROM STANDING COMMITTEES

PROGRAMS COMMITTEE

PR32 – Homewood Parks – Day Camp Program Report

A motion to approve the Homewood Parks Day Camp program report was made by Mr. Miner and seconded by Dr. Litton. The motion was approved by all members present.

PR33 – Homewood Parks – Day Camp Employee Registration Policy

A motion to approve the Homewood Parks Day Camp Employee Registration Policy was made by Dr. Litton and seconded by Ms. Chadha. The motion was approved by all members present.

FACILITIES COMMITTEE

F475 – Exceptional Foundation December 2025 Calendar

Dr. Sellers presented the Exceptional Foundation's December 2025 Calendar from the Facilities Committee with a recommendation to approve. The committee's recommendation was approved by all members present.

F476 – Facility Design Planning – Overton Park and Woodland Park

Mr. Squires stated this facility design planning agenda item is for Overton and Woodland Parks. Funding has been allocated \$7,500 for design work for Overton Park and \$6,500 for design work at Woodland Park. The design plans will focus on improvements to sidewalks, pavilions, and drainage infrastructure within these passive parks. Dr. Sellers stated that this item comes from the facilities committee with a recommendation to approve. The committee's recommendation was approved by all members present.

OLD BUSINESS

None

NEW BUSINESS

2026 Park Board Leadership Appointments

Ms. Chadha presented the following nominations for 2026 Park Board Leadership Positions:

- Park Board Chairman – Ms. Jennifer Chadha
- Park Board Vice Chairman – Dr. Robert Sellers

- Facilities Committee Chair – Mr. Vernell McDonald
- Committee Members: Ms. Aracely Favre, Mr. Todd Miner and Dr. Robert Sellers

- Programs Committee Chair – Mr. Jeremy Bernstein
- Committee Members: Ms. Jennifer Hardin, Mr. Joe Leavens and Dr. Allison Litton

Mr. Squires requested a motion to approve the 2026 Park Board Leadership Position Assignments. A motion was made by Mr. Miner and seconded by Dr. Sellers. The motion was approved by all members present.

UPCOMING PARK BOARD MEETINGS

December Committee Meetings:

Tuesday, December 2, 2025
Homewood Community Center – Conference Room
Facilities Committee – 5:30 p.m.
Programs Committee – to immediately follow facilities meeting.

December Park Board Meeting:

Thursday, December 4, 2025
Homewood Community Center – Conference Room
6:00 p.m.

ADJOURNMENT

A motion to adjourn the November meeting was made by Dr. Sellers and seconded by Mr. Miner. The motion was approved by all members present.

The meeting was adjourned @ 6:42 p.m.