

Burnet County ESD #3 Meeting Minutes, amended
Tuesday, Starting at 2:00 p.m.
September 9, 2025
Granite Shoals Fire Department

1. *Call to Order:* President Steve Tatom Called the meeting or order at 2:02 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* “Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.” The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom stated that there were 5 commissioners present and thus a quorum existed to conduct District business as identified on the posted agenda. In attendance were Mr. Tatom, Mr. Bob Childress, Ms. Pam McGregor, Mr. Bucky Brady, and Ms. Joanne Hanifan.
5. *Recognition of Guests:* Mr. Tatom welcomed the guests. They were Chief Tim Campbell and Lieutenant Joshua Nugent of the Granite Shoals Fire Department, Chief Deputy Alan Trevino of the Burnet County Sheriffs Office, and Mr. Michael Berg, member Granite Shoals City Council.
6. *Ask for Citizen comments and input. No Action, including discussion or deliberation, will be undertaken at this time.* No comments were offered.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther was unable to attend. Chief Deputy Trevino said that the County was still working on next year’s budget. Budget adoption is scheduled for next Tuesday’s meeting.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Tim Campbell, Granite Shoals Fire Department* Chief Campbell reported that 3 firefighters were certified on rope rescue and he hopes to get more certified. The new truck will arrive next month and there will be a push in ceremony. Starting October 1 Lieutenant Nugent will be promoted to Assistant Fire Chief. Several staff are working on their driver engineer or driver operator Certification. Others are also interested in this certification. The department is working with other LBJ response organizations to improve response times and better coordinate rescue and recovery efforts. Ms. McGregor asked how many water-related calls they got each year. Chief Campbell responded there were about 4 to 5. The Chief stated that they are working in increasing the number of firefighters that are diver certified. They are working with other local jurisdictions to have a local group that can handle recovery issues. Current equipment allows them to rapidly locate a victim but regulations can delay recovery by hours. The monthly report represents their current efforts on getting the information presented in the manner they want, still working on the “widgets” or options on the new program. There are several roadside fires on RR 1431 recently, several were caused by loose chains sparking fires. Several drivers on the road reported burning objects being tossed out of a car. The Department is looking to work with the local landowners to prepare for next summers fire risk with preventative grading and protective burns.
 - b. *Update on activities in the Hoover Valley VFD service area-* Hoover Valley received a new to them tender, a 1989, 2000-gal tender. Granite Shoals FD assisted on a structure fire.

9. *Reading and Acceptance of the Minutes of the August 14 meeting:* The minutes from the August meeting were read. Ms. McGregor moved and Mr. Childress seconded the motion to accept the minutes as read. Motion carried 5-0.
10. *Reading and Acceptance of the Treasurer's Report:*
 - a. See Monthly Reports for Account Status: Mr. Brady went over the accounts. There is a discrepancy due to a fee that has been refunded. Mr. Brady noted that the funds received from ad valorem taxes is more than the amount projected at the beginning of the year. The remaining obligations for FY2025 include dues for SAFE-D or \$250, the first payment to the City for FY 2026 is due and needs to be approved.
 - b. Pending Bills: We had not received any bills in the mail.
 - c. Banking Matters
 - i. Interactions with Banks- Mr. Brady worked with the bank on a charge that was reversed.
 - ii. Reimbursements/Credit Card Use- Credit card charges for Quickbooks (Mr. Brady) and the ESD answering service (Ms. Hanifan) were paid.
 - iii. Other Money Related Items: Mr. Tatom moved that the four quarterly payments to the City be approved for FY 2026, Ms. McGregor seconded the motion. Motion was approved 5-0. Mr. Tatom moved that the one-time payment of \$50,000 for wild land fire gear be paid in October. Ms. McGregor seconded the motion. Motion carried 5-0.
 - iv. The dispatch contract with the City of Marble Falls will be dealt with next month. Mr. Tatom requested information on the call history for the District. Ms. Hanifan moved and Ms. McGregor seconded the motion to accepted the treasurer's report. Motion carried 5-0.
11. *Discussion and/or action on the Budget for Fiscal Year 2026* Mr. Brady reported that there were no issues with the approved budget for FY 2026.
12. *Discussion and/or action on setting a proposed tax rate for 2026*
 - a. *Property Value for 2026- \$764,227,077*
 - i. *Proposed Tax Rate of \$0.040 per \$100.00 of value*
 - ii. *There was a brief discussion on the proposed tax rate for 2026 of \$0.040. Ms. Hanifan moved that we set the rate at \$0.040 and Mr. Brady seconded the motion. The motion carried 5-0. Mr. Tatom will formally contact BCAD regarding the rate. Mr. Brady will informally contact Mr. Hemphill.*
13. *Discussion and/or action on the Existing/Pending Contracts:*
 - a. City of Granite Shoals Contract for Fire and Related Services
 - i. New Contract starting FY 2026 and ending in FY 2031, Chief Campbell provided us with a signed copy of the contract
 - b. ORW- Ms. Hanifan will send the past minutes to Clicktunity for posting on the website.
 - c. Clicktunity- Ms. McGregor will contact Clicktunity regarding the bill for next year.
 - d. HdL- Sales Tax Update and Services – Ms. McGregor stated that the service provides with good data that we find useful. She recommends that we renew the contract for another year and will contact HdL for a bill for services.
 - e. Marble Falls Communications – see note under Banking
14. *Discussion and/or action of communications from Legal Counsel:* Mr. Tatom contacted Mr. Campbell regarding the posting of the rate meeting notice.
15. *Discussion and/or action on training for Commissioners:*
 - a. SAFE-D 2026 Conference;
 - i. January 29 to 31, 2026, San Antonio Henry B. Gonzales Convention Center;
 - ii. Registration and Hotel Reservations begin in November 2025

- 16. *Discussion and/or action of public interaction by Commissioners:* None to report.
- 17. *Discussion and/or action on incoming mail:* Ms. Hanifan provided a list of mail received since the last meeting. The material was given to Mr. Brady for his use. See List.
- 18. *Internal Items and Establish Tasks for the next meeting:*
 - a. Discussion on Future Planning Needs
 - b. Mr. Tatom dealt with two phone calls regarding who provides first responder/fire service to an area on Lookout Mountain.
 - c. There are two ESD elections in the November election. One for Hoover Valley and one for an overlay ESD for NE Burnet County.
- 19. *Discussion and/or action on establishing time, date, and location of next meeting:*
 - a. The next regular meeting will be on Thursday, October 9, 2025 starting at 2:00 p.m.
- 20. *Close the Meeting:* Mr. Tatom closed the meeting at 2:41 p.m.

Joanne Hanifan, Secretary, ESD #3

Mail Received from August 13 to September 8, 2025

BCAD:

Tax Collections Activity, August 1 to August 15	\$2,805.83
Tax Collections Activity, August 16 to August 31	\$4008.481,195.52

4th Quarter reminder of payment due October 1, 2025 of \$1,719.23

BCAD Amendment to 2025 budget of \$876,865 for building remodeling at Sept. 18 meeting

Texas Comptroller of Public Accounts

Sales Tax Summary, Ending August 8, 2025	\$235,148.39
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Banks/Financial Institutions

Cadence Bank

List of securities pledged to BCESD#3 as of July 31, 2025

Security State Bank

Acct No XXXXXX9758	Balance as of 8/29/2025	\$11,149.61
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Credit Card Statement for Joanne Hanifan	Zero Balance, paid \$ 25.00 for Ans Service
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Credit Card Statement for Carlton Brady	Zero Balance, paid \$ 1081.42 for QuickBooks
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First Horizon

Safe Keeping Pledge Verification