

Burnet County ESD #3 Meeting Minutes
Thursday, Starting at 2:00 p.m.
August 14, 2025
Granite Shoals Fire Department

1. *Call to Order:* President Steve Tatom called the meeting to order at 2:02 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* “Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.” The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom stated that all fire commissioners were present and thus a quorum existed to conduct District business as listed in the posted agenda. Present were Mr. Tatom. Mr. Bob Childress, Ms. Pam McGregor, Mr. Bucky Brady, and Ms. Joanne Hanifan.
5. *Recognition of Guests:* Mr. Tatom recognized Chief Tom Campbell and Lt. Joshua Nugent of the Granite Shoals Fire Department and Chief Deputy Alan Trevino of the Burnet County Sheriff Department.
6. *Ask for Citizen comments and input. No Action, including discussion or deliberation, will be undertaken at this time.* No comments were offered.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther was unable to attend.
8. *Discussion and/or action on the Monthly Contract Report:*
9. *Chief Tim Campbell, Granite Shoals Fire Department:* Chief Campbell provided a 3-month report using the new ESO system. Future reports will be able to send via email They were still on a learning curve of the new system and what it can do. The Chief noted that some Fire Department members would be participating the annual Tower Climb in remembrance of the lives lost on 9/11. Additionally, there would be other activities in the station on that date. He suggested we may want to consider changing our next meeting date.
 - a. Update on activities in the Hoover Valley VFD service area: No new information on the effort to establish a new ESD. The election will be held in November.
 - b. Discussion and or action on ESD support of Wildland Gear: Mr. Tatom expressed his concern about the ESD having ownership of many small items and the need to maintain the records for them. He suggested a onetime amendment to the new contract for a onetime payment of \$50,000 to cover the Wildland fire gear. Ms. McGregor made the motion to amend the new contract to include the onetime payment of \$50,000 for wildland fire equipment. Mr. Childress seconded the motion. Motion passed 5-0.
 - c. Warning lights. The Department is working with TxDOT regarding the type of lights that would be best for the location.
10. *Reading and Acceptance of the Minutes of the July 10 meeting:* The minutes from the July 10 meeting were read. Mr. Brady moved to accept the minutes as written with Ms. McGregor seconding the motion. Motion carried 5-0.
11. *Reading and Acceptance of the Treasurer’s Report:*
 - a. See Monthly Reports for Account Status: Mr. Brady reported that the July sales tax income is \$35,148.39. He then went over the account balances. Mr. Brady noted that we had almost received the projected value of ad valorem taxes.
 - b. Pending Bills: WE received a bill from Mr. Ken Campbell for \$101.10; Mr. Brady needs to renew the subscription for Quickbooks for \$1081.42.
 - c. Banking Matters
 - i. Interactions with Banks

- ii. Reimbursements/Credit Card Use- The bill for \$25.00 for the answering service on Ms. Hanifan's credit bill was paid.
 - iii. Other Money Related Items:
- d. Ms. Hanifan moved and Mr. Childress seconded the motion to pay the bills from Mr. Campbell and the Quickbooks subscription.
- 12. *Discussion and/or action on the Budget for Fiscal Year 2025* Nothing to report.
- 13. *Discussion and/or action on the Budget for Fiscal Year 2026* Nothing to report on the budget.
- 14. *Discussion and/or action on setting a proposed tax rate for 2026*
 - a. Property Value for 2026- \$764,227,077
 - b. Ms. McGregor reported that Mr. Campbell advised us not to go below a rate of 2.5% as that would lose our ability to utilize the de minimis option. Mr. Tatom noted that we have \$70,000 aside but not designated, we have \$900,000 in bank and have received to date \$282,000 vote. Ms. Hanifan moved that the rate be set at 4.0 % with a second by Ms. McGregor. Motion passed 5-0. Mr. Tatom will have the meeting and rate notice posted in the local newspaper prior to September 1. He noted that since we are not raising the rate it might not be needed but we will do it anyway. Mr. Brady will send a copy of the FY2026 budget to Clicktunity for posting.
- 15. *Discussion and/or action on the Existing/Pending Contracts:*
 - a. City of Granite Shoals Contract for Fire and Related Services
 - i. Current contract- No action on current contract.
 - ii. New Contract starting FY 2026 and ending in FY 2031- Mr. Tatom will work Mr. Campbell on the amendment to the new contract regarding the \$50,000 for wildland fire equipment.
 - b. ORW- Mr. Brady received a letter of what Ms. Tabor will need for the FY 2025 audit.
 - c. Clicktunity- Ms. McGregor will work with Clicktunity to get the bill prior to February 2026.
 - d. HdL- Sales Tax Update and Services- still questions as to the benefit we are getting from the service or can we acquire most of the information ourselves. Mr. Tatom will investigate.
 - e. Marble Falls Communications – The new contract amount should be available soon.
- 16. *Discussion and/or action of communications from Legal Counsel:* Mr. Tatom and Ms. McGregor are still investigating out options.
- 17. *Discussion and/or action on training for Commissioners:*
 - a. SAFE-D 2026 Conference;
 - i. January 29 to 31, 2026, San Antonio Henry B. Gonzales Convention Center;
 - ii. Registration and Hotel Reservations begin in November 2025
- 18. *Discussion and/or action of public interaction by Commissioners:* None to report.
- 19. *Discussion and/or action on incoming mail:* Ms. Hanifan provided a list of mail received since the last meeting. Mail was given to Mr. Brady for his use.
- 20. *Internal Items and Establish Tasks for the next meeting:*
 - a. Discussion on Future Planning Needs
 - b. Due to the Tower Climb and other activities at the Fire Station the meeting was moved to Tuesday, September 9.
- 21. *Discussion and/or action on establishing time, date, and location of next meeting: (Tatom)*
 - a. Due to the activities scheduled for September 11 it was agreed that the next regular meeting will be on September 9, 2025 starting at 2:00 p.m.
- 22. *Close the Meeting:* Mr. Tatom adjourned the meeting at 3.04 p.m.

Joanne Hanifan, Secretary, ESD #3

Mail Received from July 9 to August 13, 2025

BCAD:

Tax Collections Activity, July 1 to July 15	\$603.92
Tax Collections Activity, July to July 31	\$1,195.52

Certification of the 2025 Appraisal Roll and Tax Information Request
Adjusted Taxable Value \$764,227,077

BCAD Approved Budget for 2026

Texas Comptroller of Public Accounts

Sales Tax Summary, Ending July 11, 2025	\$26,378.52
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Bills Burns Anderson Jury & Brenner, L.L.P. bill for \$101.10

Banks/Financial Institutions

Cadence Bank

Monthly Statement, July 31, X XXX737-2	\$322,705.96
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CD Rollover Notice, current balance \$44,002.38, Matures 3/4/2026

CD Rollover Notice, current balance \$65,060.00, Matures 3/4/2026

List of securities pledged to BCESD#3 as of June 30, 2025

Security State Bank

Acct No XXXXXX9758	Balance as of 7/31/2025	\$11,149.61
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Credit Card Statement for Joanne Hanifan Zero Balance, paid \$ 25.00 for Ans Service

First Horizon

Safe Keeping Pledge Verification