

Burnet County ESD #3 Meeting Minutes as amended
Thursday, Starting at 2:00 p.m.
February 12, 2026
Granite Shoals Fire Department

1. *Call to Order:* President Steve Tatom called the meeting to order at 2:04 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."* The pledges to the flags were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Mr. Tatom stated that the presence of four commissioners constituted a quorum to conduct ESD #3 business as laid out in the posted agenda for February 12, 2026. Present were Mr. Tatom, Mr. Bucky Brady, Ms. Pam McGregor, and Ms. Joanne Hanifan. Mr. Bob Childress was unable to attend.
5. *Recognition of Guests:* Mr. Tatom acknowledged the presence of Chief Tim Campbell and Assistant Chief Joushua Nugent of the Granite Shoals Fire and Rescue Department.
6. *Ask for Citizen comments and input. No Action, including discussion or deliberation, will be undertaken at this time.* No comments were made.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther was unable to attend. Mr. Tatom and Mr. Brady mentioned that they had talked with Comm. Luther at the recent ESD #11 meeting.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Tim Campbell, Granite Shoals Fire Department-* Chief Campbell reported that the department has changed the data processing software that they had been using. They found it did not meet their needs, and they are now looking for a program that will be more responsive to their needs. The monthly reports will be less detailed during this transition period. There were 101 calls last month, evenly split between fire and EMS calls. Burn permit calls raised the number of fire calls. The new Engine 31 is in full service. Chief Campbell went over the training undertaken in the last month which included external officer and firefighter development training, and in-house training. Ms. McGregor asked how much EMS training is required and the response was 80 hours over a four-year period. Chief Campbell noted that with the humidity was in the teens and that the area is very susceptible to fire. A burn ban is currently in effect.
9. *Discussion/Update on activities in other ESDs adjacent to ESD#3*
 - a. *Discussion and/or action regarding the temporary financial support for Burnet County ESD 11 to help cover start up and administrative costs until BCESD 11 can receive ad valorem tax revenue.* Mr. Tatom presented the above suggestion. He had met the ESD11 commissioners at the conference. Gene Broadway, a primary mover in the ESD 11 formation, is currently president of the Board. Discussions raised the common issue of the need of the new district for funds during this initial year to meet their needs while the funding from ad valorem taxes will not be received until the county collects property taxes late in the year. Mr. Tatom moved that we propose an administrative loan from our general operating account to assist ESD 11 during their inaugural year. The loan would not exceed one year, with a sum not to exceed \$50,000 with an interest rate of 2% and with all legal and bank fees paid by ESD 11. The contract would be kept simple and the details and legal questions to be worked out with the respective legal advisors. Ms. Hanifan seconded the motion. Motion carried 4-0. Mr. Tatom will proceed with the proposal.

10. *Reading and Acceptance of the Minutes of the January 15, 2026 meeting:* Ms. McGregor moved that the minutes be accepted as amended and Mr. Brady seconded the motion. Minutes were accepted.
11. *Reading and Acceptance of the Treasurer's Report:*
- a. *See Monthly Reports for Account Status:* See report for details. Mr. Bardy went over the report. He noted that Cadence Bank is changing to Huntington Bank by June or July. Mr. Tatom asked about interest rates on our various accounts, and can we look for higher interest rates? Mr. Brady noted that our accounts are all interest earning and he will investigate interest rates. Mr. Tatom also asked why we were separating sales tax funds from ad valorem funds. Ms. McGregor asked why we have 6 different CDs and Mr. Brady responded that they are laddered so that should we unexpectedly need funds during any quarter we would have a CD maturing during that period that we would call upon without losing interest earnings. With our additional funds from sale taxes, we have been able to add several more CDs. Mr. Brady will reassess this process.
 - b. *Pending Bills:* The credit cards statements from conference expenses have been paid. Mr. Brady expects some additional credit card costs from ESD business needs such as mileage, etc. No other bills were received this month.
 - c. *Banking Matters*
 - i. Interactions with Banks
 - ii. Reimbursements/Credit Card Use
 - iii. Other Money Related Items:
 - d. Ms. Hanifan moved and Ms. McGregor seconded the motion to accept the treasurer's report. Motion accepted.
12. *Discussion and/or action on the Budget for Fiscal Year 2026:* Mr. Brady provided an estimate of what our fiscal year 2027 budget might look like for discussion next month.
13. *Discussion and/or action on the Existing/Pending Contracts:*
- a. City of Granite Shoals Contract for Fire and Related Services- FY 2026 to FY 2031- No change
 - b. ORW- Audit: Completed and documents filed
 - c. Clicktunity- Ms. McGregor reported that Clicktunity is working on correcting web site information. There was incorrect information regarding sales tax income.
 - d. HdL- Sales Tax Update and Services: Ms. McGregor distributed information for the last month.
 - e. Marble Falls Communications – Marble Falls will be providing service to the City of Bee Cave. The cost of dispatch service could be reduced. Additional consoles will be needed for the new service. Chief Campbell is on the Board for Marble Communications.
14. *Discussion and/or action of communications from Legal Counsel:* None to report.
15. *Discussion and/or action on training for Commissioners:*
- a. *SAFE-D 2026 Conference:* There was consensus that there is a need for future conferences to have more emphasis on smaller ESD units, and more discussion on the differences between contract and operating fire department ESDs. Impression that the Texas Municipal League is more informed than SAFE-D on fire related issues.
16. *Discussion and/or action of public interaction by Commissioners:* None to report.
17. *Discussion and/or action on incoming mail:* See List - Ms. Hanifan provided a list of mail received since the last meeting. The mail was passed on the Mr. Brady for his needs.
18. *Internal Items and Establish Tasks for the next meeting:*
- a. *Status on Appointment Renewals* Mr. Tatom's appointment was completed.
 - b. *Election of Officers:* Ms. McGregor moved and Mr. Brady seconded the motion to continue with the same officers as currently in place.
 - c. *Discussion on Future Planning Needs-* None
 - d. *Office Notification –* Ms. McGregor will post the proper listing.

- e. Mr. Bardy will investigate obtaining higher interest rates on our funds and if there is any reason to keep the sales and ad valorem taxes in separate accounts
- 19. Discussion and/or action on establishing time, date, and location of next meeting:
 - a. The next regular meeting will be on Thursday, March 12, 2026 starting at 2:00 p.m.
- 20. Close the Meeting: Mr. Tatom closed the meeting at 3:38 p.m.

Joanne Hanifan, Secretary, ESD #3

Mail Received from January 7 to February 12, 2026

BCAD:

Tax Collections Activity, December 29 to December 31	\$23,566.04 + \$.48
Tax Collections Activity, January 1 to January 15	\$54,455.93 + \$5.36
Tax Collections Activity, January 16 to January 31	\$45,484.12 + \$17.36
Annexation or De-annexation Request Letter, due March 1	

Texas Comptroller of Public Accounts

Sales Tax Summary, Ending January 9, 2026	\$21,232.59
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Bills

Banks/Financial Institutions

Cadence Bank

Monthly Statement XXXXX372, Dec	Balance	\$169,216.11
Monthly Statement XXXXX372, Jan	Balance	\$ 190487.97
CD Maturity Notice	Maturity Date 2/17/2026	Balance \$100,000
List of securities pledged to BCESD#3 as of December 31, 2025		
Tax Statement for Account -6983 Interest Income		\$ 799.63
Tax Statement for Account -7590 Interest Income		\$1,173.57

Security State Bank

December Monthly Statement	Balance	\$11,149.61
January Monthly Statement	Balance	\$11,149.61
Tax Statement for CD Accounts	Interest Income	\$ 2,914.78

Credit Card Statement for Joanne Hanifan Zero Balance, \$25 for answering service

Credit Card Account Notice: Account will be transferred to new platform TIB, with a new account number