

Burnet County ESD #3 Meeting Minutes as amended
Thursday, Starting at 2:00 p.m. - January 8, 2026
Granite Shoals Fire Department

Note: ESD #3 Commissioners will be attending the SAFE-D Conference January 28 to 31, 2026

1. *Call to Order:* Assistant Treasurer Bob Childress called the meeting to order at 2:04 p.m.
2. *Pledge of Allegiance to the flag of the United States of America*
3. *Pledge of Allegiance to the Texas State Flag:* “Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.” The pledges were recited.
4. *Statement regarding the presence of a Quorum of Commissioners:* Three commissioners were present and thus a quorum existed to conduct business according to the posted agenda. Present were Mr. Bucky Brady, Ms. Joanne Hanifan and Mr. Bob Childress.
5. *Recognition of Guests:* Mr. Childress recognized that Mr. Tatom was sitting as an observer as he was awaiting his re-appointment at the next County Court meeting. Also present was Chief Tim Campbell of the Granite Shoals Fire Department.
6. *Ask for Citizen comments and input. No Action, including discussion or deliberation, will be undertaken at this time.* It was mentioned that Mrs. Boatright, wife of one of the founding ESD commissioners, Jerry Boatright, had passed away.
7. *Discussion with Pct. 1 County Commissioner Jim Luther:* Commissioner Luther was unable to attend.
8. *Discussion and/or action on the Monthly Contract Report:*
 - a. *Chief Tim Campbell, Granite Shoals Fire Department* – Chief Campbell went over the monthly report. There were 4 brush fire calls associated with the New Years celebrations. Chief Campbell noted that a burn ban was upcoming as it is very dry. All the needed equipment for the new truck has been ordered. The push-in ceremony will occur soon. At the end of January there will be a new search for the remains of Chief Phillips, one of two persons still missing from the July floods. They will focus the search on the Lake Travis area. The brush trucks are being repaired and should be back Monday or Tuesday. There were 17 applicants for the open position and most had college degrees. The new firefighter, Chad Stauss is also a certified Paramedic. Chief Campbell said they are looking to add another certified Paramedic/Firefighter so that there will be one on each shift. The Forest Service has moved equipment and personnel into the area. The wildland equipment contractor will come out and take measurements for fitted items. Hand tools and backpacks have been ordered.
9. *Discussion/Update on activities in other ESDs adjacent to ESD#3* -ESD 11 has set their first Board meeting for January 20. Mr. Gene Broadway has been appointed to the Board.
10. *Reading and Acceptance of the Minutes of the December 11, 2025, meeting:* Mr. Bob Childress moved that the minutes be accepted as amended. Mr. Brady seconded the motion. Motion carried 3-0.
11. *Reading and Acceptance of the Treasurer’s Report:*
 - a. See Monthly Reports for Account Status: Mr. Brady went over the monthly report.
 - b. Pending Bills: We received a bill for \$226 from USPS for box rental.
 - c. Banking Matters
 - i. Interactions with Banks CD: Mr. Brady created two new CDs one by moving funds from Security State to Cadance and one using funds, \$300,000, from sales tax collection.
 - ii. Reimbursements/Credit Card Use: A payment was missed and a \$19 late fee was paid.

- iii. Other Money Related Items:
 - iv. Mr. Childress moved and Ms. Hanifan seconded the motion to pay the USPS bill. Motion carried 3-0. Ms. Hanifan moved and Mr. Childress seconded the motion to accept the treasurer's report. Motion carried 3-0.
12. *Discussion and/or action on the Budget for Fiscal Year 2026-* Nothing to report.
13. *Discussion and/or action on the Existing/Pending Contracts:*
- a. City of Granite Shoals Contract for Fire and Related Services- FY 2026 to FY 203- Nothing to report.
 - b. ORW- Audit: Mr. Brady submitted copies to the County and to the City.
 - c. Clicktunity- The contract for the next year has been paid for \$2,435.28
 - d. HdL- Sales Tax Update and Services: The sales tax report of January 8 totaled \$21,320.58.
 - e. Marble Falls Communications – The fees have been paid. Nothing else to report.
14. *Discussion and/or action of communications from Legal Counsel:* No one had any contact with Mr. Campbell in the last month.
15. *Discussion and/or action on training for Commissioners:*
- a. SAFE-D 2026 Conference.
 - i. January 29 to 31, 2026, San Antonio Henry B. Gonzales Convention Center
 - ii. Four of the commissioners are going this year. Chief Campbell is also planning on attending.
16. *Discussion and/or action of public interaction by Commissioners:* Nothing to report.
17. *Discussion and/or action on incoming mail:* See List Ms. Hanifan provided a list of the months mail. The mail given to Mr. Brady.
18. *Internal Items and Establish Tasks for the next meeting:*
- a. Status on Appointment Renewals- Ms. McGregor's reappointment was completed. Mr. Tatom's appointed will be addressed at the next County Court session.
 - b. Election of Officers- Was postponed until Mr. Tatom's appointment is finalized.
 - c. Review and Approval of Policies F-3, F-4, M-1- The revised policies were reviewed. Mr. Childress moved and Mr. Brady seconded to approve the policies as written. Motion carried 4-0.
 - d. Ms. Hanifan reported that she filed the ESD Reporting Form to the Department of Emergency Management via SAFE-D on 12/28/2025.
 - e. Discussion on Future Planning Needs
19. *Discussion and/or action on establishing time, date, and location of next meeting:*
- a. The next regular meeting will be on Thursday, February 12, 2026, starting at 2:00 p.m.
20. *Close the Meeting:* The meeting was adjourned at 3:00 p.m.

Joanne Hanifan, Secretary, ESD #3

Mail Received from December 11, 2025 to January 7, 2026

BCAD:

Tax Collections Activity, December 1 to December 15	\$22,245.96 + \$31.79
Tax Collections Activity, December 16 to December 31	\$62,361.94

A list of the elected BOD for BCAD for the 2026-2027 term

Texas Comptroller of Public Accounts

Sales Tax Summary, Ending December 9, 2025 \$24,173.95

Bills

USPS annual box rental \$226.00

Banks/Financial Institutions

Cadence Bank

List of securities pledged to BCESD#3 as of November 30, 2025

Security State Bank

November Monthly Statement Balance of \$11,149.61

Credit Card Statement for Steve Tatom Zero Balance, SAFE-D Conference paid \$295.00

Credit Card Statement for Bucky Brady Zero Balance, paid \$ 409.24 for Office Deposits

Credit Card Statement for Joanne Hanifan Zero Balance, \$25 for answering service

Renewal Notice for CD XXXX0432 Renewed on December 18, 2025, Current value of \$44532.44, Interest rate of 3.14% APY

Request for Payment for Acct ending in 5357 Amount of \$68.96

Ad for increasing use of credit card Sent to each

Other Items

Hastings Humans Christmas Card