

FAIRDALE FIRE DEPARTMENT

DATE: May 11, 2026

COMMITTEE: Board of Trustees

PLACE: Station 1

CHAIR: Rick Johnstone

TIME: 7:00 pm

RECORDER: Melanie Coomer

PRESENT: Rick Johnstone, Luke Rhode, Greg Longacre, Jacob Turner, Ben Klein, Mark Leach, Carrie Blevins, Danny Bale, Josh Muser, Scott Clark, Josh McIntosh, Mary Taylor, Brennan Dale, Troy Newkirk, Mindy Stoess, Stephen Cahill, Dale Carrico

ABSENT:

Topic/Agenda Item	Significant Findings/Discussion/Conclusion	Recommendation	Action/Follow-up
<b>CALL TO ORDER</b>	Chairman Johnson called the meeting to order		
<b>GENERAL BUSINESS</b>			
<b>APPROVAL OF PREVIOUS MINUTES</b>	The minutes from the last meeting were approved as written	<b>Mot: Greg Longacre 2<sup>nd</sup>: Luke Rhode</b>	<b>Motion passed with no objections</b>
<b>FINANCIAL REPORT</b>	Republic Bank General Checking \$78,944.62, General ICS account (2.86%), \$599,126.11, Payroll Account \$43,836.83, Reserve account \$22,312.56, Excess from operating ICS (Reserve) (2.86%) \$1,617,521.25, Peak Performance \$1.00, Current year tax ICS (2.86%) \$4,019,725.76, Total monies \$6,435,468.13. A motion was made to accept the financial report.	<b>Mot.- Scott Clark 2<sup>nd</sup>.- Troy Newkirk</b>	<b>Motion passed with no objections</b>
<b>INVOICES TO BE PAID</b>	Invoices for May: \$ 175,554.54 is the total for May. The bigger bills for the month are retirement. We cut a check for \$75,000 for the fire department side. Then, for those attending FDIC, we have the hotel rooms, which were \$6,000, and the KEMI audit came back; we owed \$16,000. A motion was made to accept the invoices to be paid.	<b>Mot. – Troy Newkirk 2<sup>nd</sup> – Greg Longacre</b>	<b>Motion passed with no objections</b>
<b>OLD BUSINESS</b>			
<b>BOARD OF TRUSTEES - ELECTION COMMITTEE</b>	Do not have any information on the Mayor-appointed; Troy’s last board meeting is next month.  Property Owner – there has been only one person to submit their form, and that is Rick, for reelection  The committee that was decided on has to be here Saturday, June 27 <sup>th</sup> 11am – 2pm  That name has been turned into the newspaper to be published in the next few weeks.	<b>Informational Only</b>	<b>Informational only</b>

<p><b>26-27 BUDGET APPROVAL</b></p>	<p>Added \$50,000 to the fuel bill and maintenance.</p> <p>Budgeted for a 10.99% increase in insurance</p> <p>3% personnel increase</p> <p>8 EMTs and Paramedics</p> <p>A new admin asst PT</p> <p>HSA is going up next year</p>	<p><b>Mot: - Danny Bale</b> <b>2<sup>nd</sup>: Mindy Stoess</b></p>	<p><b>Motion passed with no objections</b></p>
<p><b>NEW BUSINESS</b></p>			
<p><b>SOGS</b></p> <ul style="list-style-type: none"> <li>• <b>Employee Handbook-Grooming</b></li> <li>• <b>101.06 Personnel Investigations</b></li> <li>• <b>203.01 Vehicle Accident Investigations</b></li> <li>• <b>106.01 Promotional Pathway</b></li> <li>• <b>106.18 Bi-Annual Performance Evaluations</b></li> </ul>	<p>Add to the handbook under grooming hair, facial hair, piercings, and tattoos. Facial piercings have to be clear tone. Chiefs will make final decisions on what is acceptable and what is not.</p> <p>Anytime anyone has any complaints, this will be the policy to reference on how to handle the situation in most cases. It has a section that will allow it to go straight to HR.</p> <p>Gives step-by-step instructions, making sure the scene is safe, taking care of who is involved, getting the police report, taking pictures, documenting everything, getting the drug and alcohol test, reporting, and remedial driver training (if necessary)</p> <p>Requirements for advancement – AHJ Authority Having Jurisdiction – starts with Junior Firefighter – Recruit – Probationary Firefighter – all the way through Major, Assistant Chief, and Deputy Chief</p> <ul style="list-style-type: none"> <li>• A paragraph will be added at the bottom on Captain – Major and Major to Asst. Chief to Deputy Chief, unless an exception is granted by the Chief</li> </ul> <p>Removed Command Staff on the last 2 pages and changed Administrative to Disciplinary</p> <p>Evals once every June and December – highlights strengths and gives them goals to reach for the next evaluation</p> <p>Firefighters have signed expectation forms that will be placed in their files.</p>	<p><b>Mot: - Troy Newkirk</b> <b>2<sup>nd</sup> – Danny Bale</b></p> <p><b>Mot.: Danny Bale</b> <b>2<sup>nd</sup>: Greg Longacre</b></p> <p><b>Mot: Scott Clark</b> <b>2<sup>nd</sup>: Troy Newkirk</b></p> <p><b>Mot: Danny Bale</b> <b>2<sup>nd</sup>: Troy Newkirk</b></p> <p><b>Mot: Danny Bale</b> <b>2<sup>nd</sup>: Mindy Stoess</b></p>	<p><b>Motion passed with no objection</b></p> <p><b>Motion passed with no objection</b></p> <p><b>Motion passed with no objection</b></p> <p><b>Motion passed with no objection</b></p> <p><b>Motion passed with no objection</b></p>
<p><b>INFORMATION ONLY</b></p>	<p>Crusade Kickoff May 31<sup>st</sup> 2pm; Food will be at 3pm</p> <ul style="list-style-type: none"> <li>• Bounce Houses will be available for the kids</li> <li>• Collections begin June 1<sup>st</sup> – 7<sup>th</sup></li> <li>• T-shirts have been ordered , if you want one, let Chief know</li> </ul>		

<b>COMMITTEE &amp; OTHER REPORTS</b>			
<b>BUILDING/GROUNDS</b>	Building and Grounds has been turned over to Josh Mouser.	<b>Informational</b>	<b>Informational</b>
<b>FIRE MARSHAL'S OFFICE</b>	Inspection on the new senior living tomorrow	<b>Informational</b>	<b>Informational</b>
<b>TRAINING OFFICE/SOG COMMITTEE</b>	Live burns completed last week.	<b>Informational</b>	<b>Informational</b>
<b>TRUCK COMMITTEE</b>	Scott Atkins will be coming out after Crusade to talk to the truck committee to start pricing what a Quint is going to be. He's looking at 5 – 6 years if we order it right now.	<b>Informational</b>	<b>Informational</b>
	<p>A motion was made to go into Executive Committee</p> <ul style="list-style-type: none"> <li>No action was taken</li> </ul> <p>A motion was made to exit Executive Committee</p>	<p><b>Motion: Troy Newkirk</b>  <b>2<sup>nd</sup>: Danny Bale</b></p> <p><b>Motion: Scott Clark</b>  <b>2<sup>nd</sup>: Greg Longacre</b></p>	
<b>MOTION TO ADJOURN</b>		<b>Motion: Danny Bale</b> <b>2<sup>nd</sup>: Troy Newkirk</b>	

Respectfully submitted,

SCOTT CLARK  
Secretary of the Board