

FAIRDALE FIRE DEPARTMENT

DATE: August 11, 2025 COMMITTEE: Board of Trustees

PLACE: Station 1

CHAIR: Rick Johnstone

TIME: 7:00 pm

RECORDER: Melanie Coomer

PRESENT: Scott Clark (phone call), Mindy Stoess, Luke Rhode, Carrie Blevins, Rick Johnstone, Greg Longacre, Danny Bale, Chad Gardner

ABSENT: Melanie Coomer

Topic/Agenda Item	Significant Findings/Discussion/Conclusion	Recommendation	Action/Follow-up
CALL TO ORDER	Rick called the meeting to order		
GENERAL BUSINESS			
BOARD OF TRUSTEES ELECTION COMMITTEE	Trustee swearing in: Danny Bale was officially sworn in as a member of the Board of Trustees.	Mot.: Luke Rhode 2nd:	Motion passed with no objections
APPROVAL OF PREVIOUS MINUTES	Minutes were approved as written	Mot: 2nd:	Motion passed with no objections
FINANCIAL REPORT	Republic Bank General Checking \$138,000, General ICS account (3.59%), \$3,222,762.83, Payroll Account \$101,252.83, Reserve account \$655.90, Excess from operating ICS (Reserve) (3.59%) \$3,099,074.25, Peak Performance \$1.00, Current year tax ICS (3.59%) \$0, Total monies \$6,562,420.86. A motion was made to accept the financial report.	Mot.- Newkirk 2nd.- Mindy Stoess	Motion passed with no objections
INVOICES TO BE PAID	Total invoices for the month of August \$128,192.96 The big purchase was the Tahoe for \$55,452.00. Our monthly bills were only \$44,000 total.	Mot. – Mindy Stoess 2nd – Luke Rhode	Motion passed with no objections
OLD BUSINESS			
RESIGN/NOMINATE/REVOTE	Luke and Scott voted for the incorrect roles and want to switch back. A motion was made to have Luke and Scott resign their current positions. They then opened each position back so that Luke could be nominated as Treasurer and Scott could be nominated as Secretary. Both were voted into their old positions with no opposition.		Motion passed with no objections
SURPLUS RED TRAILER – SEALED BIDS	The bids for the trailer were sealed and only known to Melanie before the meeting. Aaron Scrogam - \$425	Mot: Danny Bale 2nd: Greg Longacre	Informational

OPEN	<p>Corey Thompson - \$300 Carrie Blevins - \$505</p> <p>Carrie asked if the money could be put into the firemen's fund for the purchase of a new grill. Chad said that the money should be put in the General Account.</p>		
DONATION OF BALLISTIC GEAR	Nichols Fire Department took all the sets and signed a Hold Harmless Agreement that we are not responsible for any issues with the gear.	Informational	Informational
NEW BUSSINESS			
AUDIT	<p>We are due for the 2024/2025 Fiscal Year audit. We usually ask for an amount they charge which is usually \$15,000. This year they did not put in an amount because we have EMS starting and he did not know how to charge for that.</p> <p>Chad thinks we need to have the EMS attorney involved.</p>	Table until next meeting.	Motion passed with no objections
TAX RATES	We have the paperwork to do the tax rates. Carrie passed them out for the board to look at. They can be approved next month as long as we do it by October 1 st . We did have a question about the taxes with EMS coming up because we have to wait a year to raise the taxes for with EMS.	Table until next meeting.	Motion passed with no objections
PAY SCALE	<p>All the departments around us were giving raises so we decided to do some research and see what other departments were making in the Suburban Fire Department District.</p> <p>Carrie put it all together in a spreadsheet and did an average to compare. Fairdale firefighters currently make \$48,986 and that is before the state incentive. The average pay is \$58,087. We have lost 3 firefighters in the last year to departments who pay more.</p> <p>\$291,738 can be moved in the budget</p> <p>Carrie highlighted the packet and spreadsheet she prepared to show where money can be moved in the budget to make the raises possible.</p> <p>No money will be coming from the current year budget for EMS.</p>	Mot: 2nd: Luke Rhode	Motion passed with no objections
PATERNAL LEAVE/PREGNANCY SOG	The paternal leave is an add in to the employee handbook. As it stands right now, if one of the guy's wife has a baby they do not get any paid time off. The Chief wants to implement for the full-time employees, regardless of their gender, they are entitled to 48 hours of free time off do they don't have to use their sick/vacation time for the birth or adoption of a child.	Mot: Troy Newkirk 2nd: Mindy Stoess	Motion passed with no objections

	<p>In addition to that there is some verbiage there they can take up to 12 weeks off FMLA unpaid time.</p> <p>Currently, we do not have that listed in our handbook.</p> <p>We need approval to add this to the handbook.</p> <p>Pregnancy SOG - Female Firefighters have the option to work up to any certain point in their pregnancy. They can go to 40 hour work week from their first part of pregnancy. This SOG follows NFPA 1582. That's where these standards come from.</p> <p>Add in <i>member may go to a 40-hour per week assignment, subject to the following:</i></p> <ul style="list-style-type: none"> • assignments must align with the duty officer • stay within the physical medical limitations • be flexible; may change • Are subject to the approval of the chief <p>Motion to approve with the changes that have been discussed that assignments must be approved by the Chief</p>	Mot: Troy Newkirk 2nd:	
COMMITTEE & OTHER REPORTS			
BUILDING/GROUNDS	<p>New gutters and drip edge were installed on the garage</p> <p>The painters are supposed to come by and look at the building on the 16th. Painting should start by the end of the month.</p> <p>The high school students are going to finish up some projects and start some new ones.</p>	Informational	Informational
FIRE MARSHAL'S OFFICE	<p>Normal inspection. No new buildings</p> <p>New buildings being put in across from the car wash on New Cut</p>		
TRAINING OFFICE/SOG COMMITTEE	<p>All 3 chiefs have been off at different times since the last meeting so there hasn't been any progress on the SOGs.</p> <p>Training office: just got a quote in on a means of egress on the training tower for the second floor and that means building a second set of steps. We have reached out to Schardine and they referred us to their subcontractor which is Padgett and they have provided a quote of \$15,975.</p> <p>This can come out of building and grounds in order to save money in training for the upcoming fire fighting classes.</p> <p>This has to pass state inspection which is why we have reached</p>	Mot: Greg Longacre 2nd: Mindy Stoess	Motion passed with no objections

	<p>out to a professional for the welding. We have all the metal for the job. Chad recommended Schuler Manufacturing as another person to reach out for a bid. There should also be verbiage in the bid that he will give back the material or not charge for unused.</p> <p>A motion was made to erect an access-only catwalk to the training facility not to exceed \$16,000.</p>		
TRUCK COMMITTEE	<p>Scott Akins – no new pictures Expected in November for the engine and inspection We have a new truck committee ready</p>	Informational	Informational
MOTION TO ADJOURN		Motion: Greg Longacre 2nd:	

Respectfully submitted,

SCOTT CLARK
Secretary of the Board