

FAIRDALE FIRE DEPARTMENT

DATE: May 12, 2025 COMMITTEE: Board of Trustee

PLACE: Station 1

CHAIR: Ron Weston

TIME: 7:00 pm

RECORDER: Melanie Coomer

PRESENT: Scott Clark, Mindy Stoess, Josh McIntosh, Carrie Blevins, Josh Mouser, Rick Johnstone, Luke Rhode, Greg Longacre, Chad Gardner

ABSENT: Troy Newkirk

Topic/Agenda Item	Significant Findings/Discussion/Conclusion	Recommendation	Action/Follow-up
CALL TO ORDER	Secretary Scott Clark called the Fairdale Fire Department Board of Trustees Meeting to order at 7:08 p.m.		
GENERAL BUSINESS			
APPROVAL OF MINUTES	A motion was made to accept the minutes from the April board meeting.	Mot.- Luke Rhode 2nd.- Mindy Stoess	Motion passed with no objections
FINANCIAL REPORT	Republic Bank General Checking \$83,599.85, General ICS account (3.20%) (April Interest \$3,458.75) \$1,040,485.63, Payroll Account \$69,679.38, Reserve account \$1,512.98, Excess from operating ICS (Reserve) (3.20%) (April Interest \$6,731.00) \$2,547,522.87, Peak Performance \$1.00, Current year tax ICS (3.20%) (April Interest \$9,405.75) \$3,652,172.72, Total monies \$7,652,172.72. A motion was made to accept the financial report.	Mot.- Rick Johnstone 2nd.- Luke Rhode	Motion passed with no objections
INVOICES TO BE PAID	Luke presented the Invoices to be Paid for approval for \$281,052.01 The reason for the large amount this month is the Quint refurb.	Mot. – Mindy Stoess 2nd – Rick Johnstone	Motion passed with no objections
OLD BUSINESS			
SAFE HAVEN BABY BOX	We do have insurance coverage. Council's interpretation is that we have coverage to be compliant with the contract. We will circle back for more discussion. The insurance underwriter has some of the same concerns as Council. Motion to table unless Council is comfortable with the language and then the Chief will have the authority to execute it.	Mot. Rick Johnstone 2nd.: Greg Longacre	Motion passed with no objections

<p>SICK TIME BUY BACK POLICY</p>	<p>The policy has been re-written. There is a chart showing amounts paid to command staff if the policy is approved. It showed how long it would take for other people to be eligible for the buy back if they did not use any sick time.</p> <p>The department does not have to pay into retirement on sick time, if the department was to buy back sick time instead of the employee using sick time the cost would be about 55% less than paying overtime to cover someone using sick time.</p> <p>This is a budgeted item but the board can cancel the option at their discretion. The numbers are based on a 2% raise per year and the notion that a person doesn't take any time off.</p> <p>Presented was a lump sum option that would bring the salary employees to a level playing field with other personnel. The next person promoted to command staff will be at their current rate of their position.</p> <p>To be eligible for quarterly sick leave accrual a full-time employee must work at least one shift, one shift is considered a 24 hour shift. Sick leave can be approved by the chief if a person has not worked a shift, however this is not common.</p> <p>Council has asked the Board to consider adding to the disclaimer at the end of the policy, <i>Notwithstanding all of the above: all sick leave buy back benefits, including rates and eligible buy back hours are granted solely at the discretion of the Fairdale Fire Protection District Board of Trustees .</i></p> <p>The reason for this wording is that it eliminates an argument over someone saying well, it said I could buy back 100 hours.</p> <p>Motion made to adopt the sick leave policy with Council's recommended changes.</p> <p>Motion made Board approves a sick time buy back of all salaried employees over 240 at their current salaried rate for this budget cycle</p>	<p>Mot.: Rick Johnstone 2nd: Mindy Stoess</p> <p>Mot: Rick Johnstone 2nd: Mindy Stoess</p>	<p>Motion passed with no objection</p> <p>Motion passed with no objection</p>
<p>NEW BUSSINESS</p>			
<p>UTV/SKID DONATION</p>	<p>Shirley's Way contacted us and paid for a 2025 Can Am, at \$23,858. They also purchased the QTAC-70EMS-L firefighting/EMS skid that will go on the back of it for \$11,325.</p> <p>They are on order and should be here in the next 6 weeks.</p>	<p>Informational</p>	<p>Informational</p>

BOARD OF TRUSTEES-ELECTION COMMITTEE	<p>Scott Clark's time is up on the board and he has put in for Firefighter Rep. There is a Mayor Appointee so the board will have to establish a Board of Trustees election committee; someone to come to the station and set up for voting.</p> <p>Voting is the 4th Saturday in June from 11am – 2pm Mindy and Troy volunteered to be the election committee, Rick is the backup.</p>	Informational	Informational
Firefighter Rep			
Mayor Appointee	There has been one letter submitted for the Mayor Appointee, Danny Bell		
HEALTH INSURANCE RENEWAL (7%)	<p>Health insurance is increasing 7%</p> <p>A request for a quote from Hyland Insurance has been sent out but we have not received a response yet.</p> <p>Accept the renewal with the increase unless Hyland comes in with comparable coverage and a better price.</p>	Mot: Rick Johnstone 2nd: Luke Rhode	Motion passed with no objections
REMAINING EXPENDITURES	If we didn't spend anything else we would roll over \$643,983 into Reserve for next year. There are a few things that we would like to get before the end of the fiscal year.		
Paint Exterior Station 1	Getting some paint quotes for Station 1		
Portable Radio Quote	<p>We have 13 portable radios left to give all the apparatus portable radios at a cost of \$85,899.29. The current radios are 18 years old and were purchased from a grant from Metro Louisville. The Chief has put in for 4 grants and has been denied.</p> <p>The radio shop has not been able to fix any of the current radios because they can no longer get parts.</p> <p>The costs for the radios are going up July 1 due to tariffs so we are trying to purchase them now.</p>	Mot.: Rick Johnstone 2nd.: Mindy Stoess	Motion passed with no objections
Thermal Imaging Camera (TIC)	When the new Quint came in, it does not have a TIC on it and they no longer make what we run on everything else. Chief has asked 3 companies to come in to do demonstrations of their products. She has 3 quotes of \$3,500 up \$8,550. She would like to entertain a motion of up to \$8550 so we can purchase the one that we like best.	Mot.: Greg Longacre 2nd.: Luke Rhode	Motion passed with no objections
Light Package 25 Tahoe	DC Communications – light packages on Expedition The other company we paid \$15,000 for light packages installed. Asking for approval for \$10,000 to put a light package on the 2025 Tahoe that will be delivered in July.	Mot.: Greg Longacre 2nd.: Rick Johnstone	

Lift (Herc Rentals)	<p>26ft Lift \$5700 The company will inspect the lift and install new batteries. This lift will be safer than the ladders currently used to reach the ceiling of the fire house and the outside.</p> <p>Usually we are charged for a lift when we have painting, we can use it when decorating for holidays</p>	Mot.: Mindy Stoess 2nd: Rick Johnstone	Motion passed with no objections
COMMITTEE & OTHER REPORTS			
TRAINING OFFICE	<p>We have 2 Captains signing up for Fire Officer 1 class so all the Captains will have that certification by the end of next month.</p> <p>Most of the guys have finished their training on the Quint and we are still shooting for the end of May, early June to go online.</p>	Informational	Informational
FIRE MARSHAL'S OFFICE	Nothing new to report	Informational	Informational
S.O.G. COMMITTEE	<p>Want to move the county policy into our department guide. The Personal Accountability System that we are using we want to put our SOG number on the Jefferson County Policy because we have already adopted it.</p> <p>The next one is Radio Communications. We are going to take the Jefferson County Policy and put our SOG number on it.</p> <p>Our Bylaws have not been viewed for a long time and we would like to bring it up in July for review and revision.</p> <p>Motion to remove old verbiage and insert the County Policy to SOGs 300 & 901</p>	Mot.: Rick Johnstone 2nd.: Luke Rhode	Motion passed with no objection
TRUCK COMMITTEE	Talked to Josh Underwood last week, he mentioned that Scott Atkins was going to Seagrave and is going to check on the progress of the engine.	Informational	Informational
MOTION TO ADJOURN		Motion: Luke Rhode 2nd: Mindy Stoess	

Respectfully submitted,

MELANIE COOMER
Secretary of the Board