

FAIRDALE FIRE DEPARTMENT

DATE: March 10, 2025 COMMITTEE: Board of Trustee

PLACE: Station 1

CHAIR: Ron Weston

TIME: 7:00 pm

RECORDER: Melanie Coomer

PRESENT: Scott Clark, Mindy Stoess, Josh McIntosh, Carrie Blevins, Josh Mouser, Rick Johnstone, Luke Rhode, Greg Longacre, Chad Gardner (phone)

ABSENT: Troy Newkirk

| Topic/Agenda Item                          | Significant Findings/Discussion/Conclusion  | Recommendation   | Action/Follow-up                 |
|--|---|--|----------------------------------|
| <b>CALL TO ORDER</b>                       | Chairman Ron Weston called the Fairdale Fire Department Board of Trustees Meeting to order at 7:00 p.m.   |  |                                  |
| <b>GENERAL BUSINESS</b>                    |   |  |                                  |
| <b>APPROVAL OF MINUTES</b>                 | A motion was made to accept the minutes from the February board meeting.  | <b>Mot.- Luke Rhode<br/>2<sup>nd</sup>.- Rick Johnstone</b>  | Motion passed with no objections |
| <b>FINANCIAL REPORT</b>                    | Republic Bank General Checking \$137,223.90, General ICS account (3.20%) \$1,709,460.41, Payroll Account \$88,970.24, Reserve account \$1.00, Excess from operating ICS (reserve) (3.20%) \$2,553,240.50, Peak Performance \$1.00, Current year tax ICS (3.20%); February Interest \$7,631.26; \$3,145,782.93, Total monies \$7,634,679.98. A motion was made to accept the financial report. | <b>Mot.- Scott Clark<br/>2<sup>nd</sup>.- Rick Johnstone</b> | Motion passed with no objections |
| <b>INVOICES TO BE PAID</b>                 | Luke presented the Invoices to be Paid for approval in the amount of \$65,851.07. Credit card bill was larger this month due to fire school and hotel charges.  | <b>Mot. - Scott Clark<br/>2<sup>nd</sup> - Mindy Stoess</b>  | Motion passed with no objections |
| <b>OLD BUSINESS</b>                        |   |  |                                  |
| <b>STATION 2 BATHROOM REMODEL (Update)</b> | The floors and tile work have been completed. The new ceilings have been hung, the electrician has put in new lights. The showers have been redone. The plumbing has been a challenge due to the pipes being installed with concrete and one pipe was broken but will be fixed properly. The bathrooms are operational and the whole project should be completed in a few weeks.              | <b>Informational</b>   | Informational                    |
| <b>SAFE HAVEN BABY BOX</b>                 | The project has been tabled due to some issues with the contract and how it has been written out. Carrie and Chad are working together to work out the wording before signing. The wiring has been installed and the location of the box has been decided.  | <b>Informational</b>   | Informational                    |
| <b>2025/2026 BUDGET</b>                    | In the budget presented last month the \$80,000 in debt services that could go towards EMS loan cannot be done. She proposes that the money can go instead to another policy that she would like to   | <b>Informational</b>   | Informational                    |

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|   | discuss at this meeting. It is still tabled but this is an update to where this money will be going.   |  |                                 |
|   | A motion was made to go into Executive Session to discuss Attorney/Client matters  | <b>Mot: - Mindy Stoess</b><br><b>2<sup>nd</sup>. – Greg Longacre</b>   | Motion passed with no objection |
|   | A motion was made to come out of Executive Session.<br><br>As far as issues discussed in Executive Session, there was a conference call with the attorney on EMS provision and as a result of that, there were no motions made; there will not be any. At the Chairman's request financial committee will examine the feasibility of moving forward with the project.                                | <b>Mot: - Greg Longacre</b><br><b>2<sup>nd</sup> – Scott Clark</b>     | Motion passed with no objection |
|   |  |  |                                 |
|   | <b>NEW BUSSINESS</b>   |  |                                 |
| <b>TRANSFER FROM RESERVE TO PAYROLL</b> | Carrie asked the Board for permission to transfer money from Reserve to Payroll once a month (up to \$5,000) to pay Mary without having to request approval from the board before each transfer.   | <b>Motion: Scott Clark</b><br><b>2<sup>nd</sup>: Luke Rhode</b>        | Motion passed with no objection |
| <b>HOLDING COMPANY BOARD</b>            | Carrie paid the fees to put the Holding Company into compliance. The fees were \$455. Carrie asked for a motion to approve the officers<br>Secretary: Scott<br>Treasurer: Luke<br>Office/Chair: Ron Weston   | <b>Motion: Rick Johnstone</b><br><b>2<sup>nd</sup>: Mindy Stoess</b>   | Motion passed with no objection |
|   | <b>COMMITTEE REPORTS</b>   |  |                                 |
| <b>TRAINING</b>                         | Added 3 more firefighters who have their instructors<br><br>Weather has hampered work on the training building.<br><br>6 firefighters attended Fire Officers in February   | <b>Informational</b>   | Informational                   |
| <b>FIRE MARSHAL</b>                     | No new information<br><br>Completed 14 inspections last week   | <b>Informational</b>   | Informational                   |
| <b>SOG</b>                              | Table Baby Box policy<br><br>SOG800 – Departmental Vehicles – changes Sergeant's changed to Apparatus Operator (we do not have any Sergeant's on staff)<br>Removed by <i>radio and digital pager</i> from 800.07<br>800.10 and 800.11 updated information regarding inspection of apparatus and equipment.<br>800.19 included the updated SOG for backing apparatus<br>Motion made to approve SOG800 | <b>Mot. – Rick Johnstone</b><br><b>2<sup>nd</sup>: - Greg Longacre</b> |                                 |

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|                        | Some policies need updated signatures only. If there are no changes made, Carrie can sign without having to take it to the Board.   |   |               |
| <b>TRUCK COMMITTEE</b> | The Quint has been through the body shop. The striping guy has been out and has worked on striping while it was there. It had some issues with communication from the top of the ladder to the bottom. The company doesn't make the intercom system any longer so a whole new system had to be purchased and installed. Hoping to get back in a week or so and start driver training. | <b>Informational</b>                                | Informational |
| <b>DISMISS</b>         |   | <b>Motion: Rick Johnstone<br/>2nd: Mindy Stoess</b> |               |

Respectfully submitted,

MELANIE COOMER  
Secretary of the Board