

FAIRDALE FIRE DEPARTMENT

DATE: February 12,2024

COMMITTEE: Board of Trustee

PLACE: Station 1

CHAIR: Larry (Butch) Hicks

TIME: 7:00pm

RECORDER: Scott Clark

PRESENT: Butch Hicks, Scott Clark, Luke Rhode, Troy Newkirk, Mindy Stoes, Ron Weston, Chad Gardner, Josh Underwood, Carrie Blevins, Josh McIntosh

ABSENT: Rick Johnstone

Topic/Agenda Item	Significant Findings/Discussion/Conclusion	Recommendation	Action/Follow-up
CALLED TO ORDER	Chairman Butch Hicks called the Fairdale Fire Department Board of Trustees Meeting to order at 7:00 p.m.		
<b>Approval of minutes</b>	Motion was made to accept the minutes from the January board meeting.	<b>Mot.- Ron Weston 2<sup>nd</sup>.- Troy Newkirk</b>	Motion passed with no objections
<b>GENERAL BUSINESS</b>			
<b>FORCHT BANK GENERAL ACCOUNT</b>	Luke Rhode presented the Republic Bank general checking account with a balance of \$49,984.48. Republic Bank General ICS (4.25%) \$2,052,290.75. Republic Bank Payroll account \$40,099.31. Republic Bank Reserve \$1.00, Republic Reserve. Account ICS (4.25%) \$,1,723,135.25. Republic Peak Performance \$1.00, Republic Peak Performance ICS (4.25%) \$3,173,301.93. A motion was made to accept the Treasurer’s report.	Mot. – <b>Troy Newkirk</b> 2 <sup>nd</sup> – <b>Mindy Stoes</b>	Motion passed with no objections
<b>INVOICES TO BE PAID</b>	Luke Rhode presented invoices to be paid for the month with a total of \$154,923.68. A motion was made to pay the invoices.	<b>Mot.- Scott Clark 2<sup>nd</sup>.- Mindy Stoes</b>	Motion passed with no objections
<b>UNFINISHED BUSINESS</b>			
<b>UPS</b>	Chief Josh Underwood advised the board nothing has been heard from UPS on the property tax.	<b>Informational</b>	Informational
<b>NEW BUSINESS</b>			
<b>Transfer of Funds</b>	Luke Rhode advised the board to transfer \$200,000.00 into payroll account.	<b>Mot.- Luke Rhode 2<sup>nd</sup>.- Troy Newkirk</b>	Motion passed with no objections
<b>PROPERTY DONATION</b>	Property at 400 Mt. Holly is being donated to the department. Petroleum Co. in Wisconsin is sending proper paperwork.	<b>Informational</b>	Informational

<b>2024/2025 BUDGET</b>	Chief Josh Underwood advised the board that we would table the 2024/2025 Budget for the March Board meeting.	<b>Informational</b>	Informational
<b>PROMOTIONS/ HIRING</b>	Chief Josh Underwood advised the board that Major Josh Moser is promoted to Assistant Chief, Captain Oren Long is promoted to Major, John Maas is promoted to Captain, and Department hired Jared Carter for firefighter position	<b>Informational</b>	Informational
<b>HSA</b>	Motion was made to get an HAS account for newly hired firefighter Jared Carter in the amount of \$8,300.	<b>Mot.- Scott Clark 2<sup>nd</sup>.- Luke Rhode</b>	Motion passed with no objections
<b>CREDIT CARD</b>	Motion was made to get a credit card for Assistant Chief Josh Mouser.	<b>Mot.- Scott Clark 2<sup>nd</sup>.- Luke Rhode</b>	Motion passed with no objections.
<b>Fire Marshal</b>	No report from Fire Marshall	<b>Informational</b>	Informational
<b>SOG- MISSION STATEMENT</b>	Deputy Chief Blevins advised the board that the mission statement has been approved. Employee handbook is out for all the employees to look over.	<b>Informational</b>	Informational
<b>TRUCK</b>	Chief Josh Underwood advised the board that truck committee would be turned over to Major Clark.	<b>Informational</b>	Informational
<b>BUILDING/GROUNDS</b>	Assistant Chief Josh McIntosh advised the board that the concrete and electrical work is completed. Painting has started. Assistant Chief Josh McIntosh also advised he is possibly getting 4 refrigerators donated from GE.	<b>Informational</b>	Informational
<b>STOVE/OVEN</b>	A motion was made to purchase a new stove/oven for the kitchen. Stove/oven will be purchased thru the Dyne Co. for \$13,415.55	<b>Mot.-Scott Clark 2<sup>nd</sup>.- Luke Rhode</b>	Motion passed with no objections.
<b>UPSTAIRS OFFICE</b>	Assistant Chief Josh McIntosh advised the board he had 2 quotes to frame up walls for the new office upstairs. Jeff Martin bid was \$9,568.98 and Total Cap Construction was \$4,500. \$5,000 to paint. Motion was made to go with Total Cap Construction.	<b>Mot.-Ron Weston 2<sup>nd</sup>.-Troy Newkirk</b>	Motion passed with no objections.
<b>ADJOURNMENT</b>	Motion was made to adjourn meeting.	<b>Mot.- Troy Newkirk 2<sup>nd</sup>.- Luke Rhode</b>	Motion passed with no objections.

Respectfully submitted,

SCOTT CLARK

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Secretary of the Board