

FAIRDALE FIRE DEPARTMENT

DATE: January 8,2024

90COMMITTEE: Board of Trustee

PLACE: Station 1

CHAIR: Larry (Butch) Hicks

TIME: 7:00pm

RECORDER: Scott Clark

PRESENT: Butch Hicks, Scott Clark, Luke Rhode, Troy Newkirk, Rick Johnstone, Jerry Byerly, Mindy Stoes, Chad Gardner, Josh Underwood, Carrie Blevins, Josh McIntosh

ABSENT:

Topic/Agenda Item	Significant Findings/Discussion/Conclusion	Recommendation	Action/Follow-up
CALLED TO ORDER	Chairman Butch Hicks called the Fairdale Fire Department Board of Trustees Meeting to order at 7:00 p.m.		
Approval of minutes	Motion was made to accept the minutes from the December board meeting.	Mot.- Rick Johnstone 2nd.- Ron Weston	Motion passed with no objections
GENERAL BUSINESS			
FORCHT BANK GENERAL ACCOUNT	Luke Rhode presented the Republic Bank general checking account with a balance of \$60,993.59. Republic Bank General ICS (4.25%) \$2,294,640.72. Republic Bank Payroll account \$56,772.18. Republic Bank Reserve \$1.00, Republic Reserve. Account ICS (4.25%) \$,1,716,927.12. Republic Peak Performance \$1.00, Republic Peak Performance ICS (4.25%) \$1,397,681.02. Motion was made to accept the Treasurer’s report.	Mot. – Scott Clark 2nd – Troy Newkirk	Motion passed with no objections
INVOICES TO BE PAID	Luke Rhode presented invoices to be paid for the month with a total of \$54,077.82. A motion was made to pay the invoices.	Mot.- Scott Clark 2nd.- Mindy Stoes	Motion passed with no objections
UNFINISHED BUSINESS			
AUDIT	Chief Josh Underwood advised the Board that the audit is complete	Informational	Informational
NEW BUSINESS			
Transfer of Funds	Luke Rhode advised the board to transfer \$150,000.00 into payroll account.	Mot.- Luke Rhode 2nd.- Troy Newkirk	Motion passed with no objections
PROPERTY DONATION	Chief Josh Underwood advised the board that the property at 400 Mt. Holly Road is going to be donated to the Fire Department by	Mot.-Rick Johnstone 2nd.- Ron Weston	Motion passed with no objections.

	the Petroleum Co. Motion was made to accept the donation.		
UPS	Chief Josh Underwood advised the board that UPS buildings at 7330 and 6420 New Cut Road would like to abate their property tax. Rick, Ron, and Butch will be on a committee to meet with the UPS representative if needed.	Informational	Informational
BANK SIGNATURES	Board advised we will wait til June to do Bank Signature Cards	Informational	Informational
Training Report	Deputy Chief Carrie Blevins advised the board that 5 members of department are in Fire Officer 1 class.	Informational	Informational
Fire Marshal	No report FROM Fire Marshall	Informational	Informational
SOG- MISSION STATEMENT	Deputy Chief Blevins advised the board that the mission statement has been updated. Motion was made to approve mission statement.	Mot.- Ron Weston 2nd.- Mindy Stoes	Motion passed with no objections
TRUCK	No report was given.	Informational	Informational
BUILDING/GROUNDS	Assistant Chief Josh McIntosh advised the board that the department will be remodeling the kitchen. Masonry cost is \$7,400-\$15,000, Floors \$9,765-\$13,000, Tile removal \$2,306, Countertops \$6,500, Cabinets and Pantry's \$13,300. Motion was made to approve up to \$52,000.	Mot.- Rick Johnstone 2nd.- Troy Newkirk	Motion passed with no objections
2023 CALLS	Chief Josh Underwood advised the board that the department had over 2,200 calls for service.	Informational	Informational
EXECUTIVE SESSION	Motion was made to go into executive session to discuss personnel matter.	Mot.- Ron Weston 2nd.- Luke Rhode	Motion passed with no objections.
EXECUTIVE SESSION	Motion was made to exit executive session.	Mot.-Scott Clark 2nd.- Ron Weston	Motion passed with no objections
CHIEF JOSH UNDERWOOD PROMOTION	Chief josh Underwood announced that he will be retiring effective Jan. 1, 2025.	Informational	Informational
	Chief Josh Underwood announced that effective immediately, Josh Mouser will be promoted to Assistant Chief and will be over training and maintenance. Motion was made to accept promotion	Mot.-Luke Rhode 2nd.- Scott Clark	Motion passed with no objections.
ADJOURNMENT	Motion was made to adjourn meeting.	Mot.- Rick Johnstone 2nd.-Troy Newkirk	Motion passed with no objections.

Respectfully submitted,

SCOTT CLARK

Secretary of the Board