



Southampton United Church Executive Board Minutes
February 25th, 2026

Present: Rev. Heather Davies, Shalayna Trelford-Ladd, Ridley Gillmore, Ann-Marie Collins, Karen Plaskett, Dennis Connell, Anne Marriott, Dave Armchuk

Regrets: Christina Edwards, Laurel Silenzi, Brian Frook

Shalayna Trelford-Ladd took minutes

Welcome/Opening Prayer: Rev. Heather Davies

Approval of Agenda

Motion: To accept the agenda as presented **by** Dennis Connell, **2nd** Ridley Gillmore. **Carried.**

Approval of Minutes

Motion: To approve the minutes from January 28th, 2026 **by** Karen Plaskett, **2nd** Anne Marriott. **Carried.**

Motion: To approve the minutes from January 8th, 2026 **by** Dennis Connell, **2nd** Ridley Gillmore. **Carried.**

Business Arising:

1. Regional Worksheets

The worksheets have been approved.

Motion: To approve the changes to the Living Faith Story **by** Dave Amrchuk, **2nd** Dennis Connell. **Carried.**

The Living Faith Story now needs to be sent to Western Ontario Regional Waterways via John Knef.

2. Collaborative Agreement with Sauble Beach-Hepworth

Has been approved.

3. Joint Search Committee

We have three people on the committee, Laurel Silenzi, Ridley Gillmore and Anne Roberts (potentially).

We are looking for one more to join the committee. An announcement will be made after service, including what being on the Joint Search Committee means. In the meantime, Ann-Marie Collins will reach out to specific people to ask if they will join.

4. Meeting with St. Andrews Presbyterian

Karen Plaskett received an email from Linda Doll indicating they were leaning positively to connecting further. Their annual meeting is on March 15th, where they will discuss their options. Linda Doll will be in contact with us following their annual general meeting.

New Business:

1. Annual Report and Annual General Meeting

The Annual General Meeting will be held on April 19th, 2026.

The Annual Report deadline for reports was on February 11th.

Annual Report set to go out by March 29th, if not earlier.

Minister's Moment: Rev. Heather Davies

On Holiday's:

- Rev. Heather Davies has three weeks of holidays and one week of continuing education.
- Rev. Heather Davies will be attending a course offered in Montreal from May 19th-23rd. It is a joint retreat with the Anglican Church.
- Sunday the 24th is Pentecost. Rev. Heather Davies will be there to lead service.
- Rev. Heather Davies will not be in attendance for the Regional Meeting (CAW 23rd, 24th, 25th)
- Rev. Heather Davies last Sunday with us will be June 21st.
- On May 3rd Silverlake camp will be doing the service.

M&P Committees for both Southampton United and Sauble Beach-Hepworth will be meeting on March 17th to discuss how the minister's role becomes half.

Office Administrator: Shalayna Trelford-Ladd

1. Update pricing list for bookings

Motion: To approve the new pricing list as amended **by** Dave Armchuk, **2nd** Karen Plaskett. **Carried.**

2. HUB Process and Pricing

A meeting with Greg Smith Young, John Knef, and other United Church of Canada persons is to be held to discuss the changes to the HUB.

All of the technology is now ours, but the VPN is still being paid by us.

Right now the current pricing is \$240 if the church needs data and \$190 if the church does not need data.

A sub-committee consisting of Ann-Marie Collins, Meryl Gillmore, and Heather Davies has been created to come to an agreement on the process and pricing for the HUB going forward.

3. Garbage, Recycle, and Cleaners

A sit down meeting will need to be had with the Green Boutique to discuss the excessive amount of garbage and what process to follow to ensure it is taken away properly.

Dave Armchuk and Ridley Gillmore will meet to discuss garbage and recycling further.

Dave Armchuk will provide Shalayna Trelford-Ladd with the contact information for the cleaners for further communications.

Music Director: Christina Edwards

No Report.

Team Reports

Trustees: Dave Armchuk

Currently do not have sufficient information financially or a projection for funds.

Next meeting is on April 13th, and Brian Froom will need to be in attendance.

Finance: Brian Froom

Finance reports and approval of 2026 budget to be approved at next board meeting when Brian Froom is in attendance.

Property: Dave Armchuk

Annual Report has been submitted.

No work is planned for 2026 so far, but would like to see some outside work, including painting flag posts, outside areas, and concrete.

A sign will be created by Shalayna Trelford-Ladd to remind people to leave bathroom doors open so the pipes do not freeze.

Some lights are needing changed as well as the toilets.

Worship: Karen Plaskett

We are the host for Lenten Lunches this year.

A potluck will be hosted on March 29th for the Living Hope Food Bank.

Outreach: Karen Plaskett

We are the hosts for this year's World Day of Prayer on March 6th.

M & P:

The M&P team will be meeting with Rev. Heather Davies on Friday, February 27th.

For World Day of Prayer, it has been decided that Christina Edwards will be paid the extra fee of \$225 for playing.

Action Items:

Shalayna Trelford-Ladd: Create signage for bathroom doors

Dave Armchuk: Provide contact information for cleaners to Shalayna Trelford-Ladd, meet with Ridley Gillmore to discuss garbage and recycling

Ann-Marie Collins: Contact discussed persons about joining the Joint Search Committee.

Thank you cards: None.

Closing Prayer: Rev. Heather Davies

Meeting Adjourned

Date of Next Meeting: March 18th, 2026 at 2:00 pm, Southampton United Church