



ADMISSIONS POLICY

At The Little Lane Nursery in Easton on the Hill we are able to provide care for up to 44 children between the ages of 6 weeks and 5 years of age.

At The Little Lane Nursery in Stamford, we are able to provide care for up to 46 children between the ages of 6 weeks and 5 years of age.

The numbers and ages of children admitted to the nursery comply with the legal space requirements set out in the Early Years Foundation Stage (EYFS). When considering admissions, we are mindful of staff: child ratios and the facilities available at the nursery.

The nursery will use the following admission criteria which is applied in the following order of priority:

1. Looked after children
2. A child known by the local authority to have special educational needs and/or a disability (SEND) and whose needs can be best met at the preferred nursery
3. A vulnerable child with either a Child Protection or a Child in Need Plan, or in receipt of other local authority support
4. Children who have siblings who are already with us
5. Children whose parents live within the area.

A child requiring a full-time place may have preference over one requiring a part-time place. This is dependent upon work commitments, occupancy and room availability. We operate a waiting list and places are offered on an availability basis.

We operate an inclusion and equality policy and ensure that all children have access to nursery places and services irrespective of their gender, race, disability, religion or belief or sexual orientation of parents.

Prior to a child attending nursery, parents/carers must complete and sign a contract and registration form. These forms provide the nursery with personal details relating to the child. For example, name, date of birth, address, emergency contact details, parental responsibilities, dietary requirements, collection arrangements, fees and sessions, contact details for parents/carers, doctor's contact details, health visitor contact details, allergies, parental consent and vaccinations etc.

Providers eligible to provide government funded places for early education

The Little Lane Nursery is regulated by OFSTED and registered with the Local Authority to be able to deliver Government Funded places for eligible 9 month, 2,3 and 4 year olds (and in cases where school places have been deferred, 5 year olds) As an all year round nursery we offer the funding as a stretched offer so that funded hours are delivered every week (51 weeks of the year), rather than on a term time only basis.



These hours can be taken within a package of additional hours or as a standalone funded offer subject to our minimum attendance of 2 sessions per week. Any hours taken in addition to funded hours will be charged at our usual fee and a voluntary consumables charge is applied to funded hours to cover everything which the funding is not intended to cover but that we as a full day care provider provide, If this is not what families are looking for they can speak to us about their options.

As above, all sessions are subject to our statutory ratio and space requirements. Funding begins the term (September, January or April) after your child's birthday. Our Funding FAQ document provides more information on how we deliver funded hours.

We reserve the right to limit and/or have specific funded sessions, according to our business requirements.