



## WOODLAND PARK HOMEOWNERS' ASSOCIATION

### NOTICE TO ASSOCIATION MEMBERS OF ELECTION / ANNUAL MEETING

Notice is hereby given that the Election/Annual Meeting of the Members of Woodland Park Homeowners' Association, Inc. will be held at the following date, time and place and for the purpose of:

**Date and Time of Meeting:** March 27, 2025, 6:30 PM

**Place of Meeting:** Woodland Park Pool Cabana,  
12120 Weeping Beach Ave  
Orlando, FL 32824

**Purpose of Meeting:** **ELECTION / ANNUAL MEETING**

Members of Woodland Park Homeowners' Association, Inc. should take notice that the Election / Annual Meeting will take place at the **Woodland Park Pool Cabana, 12120 Weeping Beach Ave, Orlando, FL 32824** on Wednesday, March 27, 2025, at 6:30 p.m. The election of the Board of Directors will take place at this meeting. If you wish to run for the Board of Directors, you may submit an intent to be a candidate form in advance of the meeting, or in the alternative, you may nominate yourself from the floor on the day of the election. If there are more candidates than openings, there will be an election. Three (3) directors will be elected to serve one (1) year term, and if you are unable to attend, we would ask that you complete the attached proxy and have your proxy attend the meeting OR return it in advance of the election to: Woodland Park Homeowners' c/o Real Manage, LLC, 270 W Plant Street, Suite 340, Winter Garden, FL 34787 OR email a PDF to Lorrie Gutzmer: [WDLANDPK@CiraMail.com](mailto:WDLANDPK@CiraMail.com)

#### AGENDA FOR ELECTION / ANNUAL MEETING:

- I. Call the Meeting into Order
- II. Certify the Presence of a Quorum
- III. Proof of Notice
- IV. Approval of Previous Minutes
- V. Reports of Officers/Committees
- VI. Nominations from Floor
- VII. Introduction of Candidates
- VIII. Appointment of Ballot Counting Committee
- IX. Election
- X. Adjournment



## WOODLAND PARK HOMEOWNERS' ASSOCIATION

NOTICE TO ASSOCIATION MEMBERS  
OF  
ORGANIZATIONAL BOARD MEETING TO FOLLOW ELECTION / ANNUAL MEETING

Notice is hereby given that an Organizational Meeting of the Board of Directors of Woodland Park Homeowners' Association, Inc. will be held at the following date, time and place and for the purpose of:

**Date and Time of Meeting:** **March 27, 2025, 6:30 PM**

**Place of Meeting:** **Woodland Park Pool Cabana,  
12120 Weeping Beach Ave  
Orlando, FL 32824**

**Purpose of Meeting:** **Organizational Meeting**

Immediately following the Election / Annual Meeting, the Board of Directors will hold its organizational meeting. Here is the proposed Agenda for the Organizational Meeting to follow the Election / Annual Meeting:

### AGENDA FOR BOARD MEETING TO IMMEDIATELY FOLLOW ELECTION / ANNUAL MEETING:

- I. Call Board Meeting into Order
- II. Certify the Presence of a Quorum of the Board of Directors
- III. Proof of Notice
- IV. Election of Officers
- V. Selection of Next Board Meeting
- VI. Adjournment

**WOODLAND PARK HOMEOWNERS' ASSOCIATION**

**INTENT TO BE A CANDIDATE FORM TO BE A MEMBER OF THE BOARD OF DIRECTORS**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_

**E-MAIL ADDRESS:** \_\_\_\_\_

**PLEASE LIST BELOW ANY SPECIAL EXPERIENCE OR KNOWLEDGE YOU MAY HAVE WHICH COULD BE BENEFICIAL TO SERVING AS A BOARD MEMBER:**

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**PLEASE LIST ANY OTHER EXPERIENCE OR INFORMATION YOU FEEL COULD BE BENEFICIAL:**

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**Please return this form by Friday, March 21, 2025, by 5:00 PM to:**

**WOODLAND PARK HOMEOWNERS' ASSOCIATION**

**c/o REALMANAGE**

270 W Plant Street, Suite 340

Winter Garden, FL 34787

or email to Lorrie Gutzmer to: [WDLANDPK@CiraMail.com](mailto:WDLANDPK@CiraMail.com)

**Woodland Park Homeowners' Association, Inc.  
General Proxy**

Print Name of Each Owner: \_\_\_\_\_

Print Property Address/Lot Number: \_\_\_\_\_

I/we, the owner(s) of the above Lot, hereby appoint the following individual:

**CHECK ONE BLANK**

\_\_\_\_\_ The Secretary of the Association.

**OR**

\_\_\_\_\_ Insert Proxy Holder's Name here: \_\_\_\_\_

(NOT OWNER OF THIS LOT)

to serve as my/our proxy at the **Woodland Park Homeowners' Association, Inc.** members' meeting to be held promptly at 6:30 p.m., on Thursday, March 27, 2025. (IF AN INDIVIDUAL'S NAME IS NOT INSERTED ON THE LINE ABOVE, OR THE OWNER INADVERTENTLY ENTERS HIS NAME ON THE PROXY LINE ABOVE, THE SECRETARY OF THE ASSOCIATION WILL VOTE THIS PROXY ON PROCEDURAL MATTERS AND MAY VOTE THIS PROXY IN THE ELECTION OF DIRECTORS).

GENERAL POWERS

I hereby authorize and instruct my proxy to use his or her best judgment on all procedural matters which properly come before the meeting, if any, including the election of the Board of Directors. This proxy may be used to establish a quorum.

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The undersigned ratifies and confirms any and all acts and things that the proxy may do or cause to be done in the premises, whether at the meeting referred to above or at any change, adjournment, or continuation of it, and revokes all prior proxies previously executed. This proxy must be received by the Association no later than the date and time for the meeting.

Dated: \_\_\_\_\_

OWNER SIGNATURE

Print Name: \_\_\_\_\_

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SUBSTITUTION OF PROXY – NOT FOR OWNER TO SIGN

The undersigned, appointed as proxy above, does hereby designate \_\_\_\_\_ to substitute for me in the proxy set forth above

Date: \_\_\_\_\_

PROXY HOLDER SIGNATURE

Print Name: \_\_\_\_\_

(This proxy shall not be valid for a period longer than 90 days after the date of the first meeting for which it was given).